

**CRAFTON HILLS COLLEGE  
PARAMEDIC PROGRAM  
Fall 2023 Application Online  
Submission**

To: Prospective Paramedic Student

FROM: Amanda Ward, EMT- P, BS  
Paramedic Program

SUBJECT: 2024 Fall Paramedic Program (Class 105)

Thank you for your interest in the Crafton Hills College EMT-Paramedic Program. Crafton Hills College Paramedic Program has the longest continuous accreditation of any public institution in California. The program received its initial accreditation in 1985, at which time the accreditation committee awarded a full five year accreditation. Crafton Hills has maintained its excellent record and continuous accreditation.

This application is for the Fall 2024 paramedic program. The program will run from January 2024 until December 2024. It is divided into three distinct sessions of didactic, clinical, and field. The didactic session will meet Tuesday through Thursday, and occasional Mondays, August 2024 through December 2024. The clinical component will be held January 2025 through April 2025. The field component will be held from May 2025 through July 2025.

The entrance process has three specific steps: application, testing, and selection. To be granted a testing position each candidate must correctly complete the application form and submit all required documentation.

**The EMS Department will accept applications until 4:00 p.m. on Monday, June 10<sup>th</sup>, 2024.**

**For instructions on submitting your completed packet, please email program assistant**

**Ashley Bryson (AsBryson@craftonhills.edu).** *The department will not accept email or hand delivery of the application materials. Any materials received after 4:00pm June 12<sup>th</sup> will not be considered.*

Following the accepted application, candidates will be contacted to schedule their written tests. **The written tests will be given June 25<sup>th</sup>, 26<sup>th</sup>, and 27<sup>th</sup>, 2024.** Each of these tests is by individual appointment. The written testing will consist of EMT-Basic, and anatomy/physiology. Following successful completion of the written testing process, each candidate will be invited to participate in the program. If more candidates successfully complete the process than there are available program positions, the positions will be selected by our established selection process, but this is an uncommon occurrence. Read the attached pages carefully and if you have any questions, please contact the program assistant at [AsBryson@craftonhills.edu](mailto:AsBryson@craftonhills.edu) .

The Crafton Hills College has the longest continuous accreditation of any public institution in California. Crafton Hills College received its initial accreditation in 1985 and has maintained its excellent reputation and continuous accreditation. The Crafton Hills Paramedic Program is accredited by the Commission on Accreditation of Allied Health Education Programs ([www.caahep.org](http://www.caahep.org)) upon the recommendation of the Committee on Accreditation of Educational Programs for the Emergency Medical Services Professions (CoAEMSP).

Commission on Accreditation of Allied Health Education Programs

9355 - 113th St. N, #7709

Seminole, FL 33775

727-210-2350

[www.caahep.org](http://www.caahep.org)

To contact the CoAEMSP:

8301 Lakeview Parkway, Suite 111-312

Rowlett, TX 75088

214-703-8445

Fax: 214-703-8992

[www.coaemsp.org](http://www.coaemsp.org)

## ENTRANCE REQUIREMENTS

1. A current California EMT-Basic card issued by the State of California
2. Current BLS Healthcare Provider card from American Heart Association
3. Written documentation, on original company or agency letterhead, of completion of six months full-time or 1,000 hours of part-time experience **as an EMT-Basic**, paid or volunteer, prior to the application deadline. This documentation will usually come from your employer(s) or previous employer(s), and should be **signed** by an operations supervisor or manager, training officer, fire captain or fire chief.
4. A copy of a high school diploma or GED. If you do not have a copy of your diploma, an official transcript showing your graduation date from high school will be accepted.
5. **Official, sealed** transcripts showing successful completion of transferable Anatomy and Physiology course(s). The course must meet transfer requirements for either the CSU or UC system. It can be a single semester or two-semester course but **must cover BOTH the anatomy and physiology of the entire human body and *MUST INCLUDE A LAB SECTION***. If you are enrolled in an A & P course at the time you submit your application, we will accept a registration print-out or unofficial transcripts as proof of enrollment; however, you must submit official transcripts showing successful completion of the A & P course with a "C" or better **prior to** the start of the program.
5. Completion of the Pre-Entrance Medical Clearance Form within the last six months. This form must be completed and signed by a physician and include a stamp from the physician's office.
6. All vaccinations on the attached sheet of **Vaccination Requirements** must be completed. **Strictly follow the timelines**. Your vaccinations will **NOT** be acceptable to our clinical providers if they do not match the required timelines.
7. If you have any questions regarding medical testing / records, please contact Ashley Bryson via email (AsBryson@craftonhills.edu).

## **\*Vaccination Requirements**

### **MMR – Measles, Mumps, Rubella**

- Must show proof of (2) MMR immunizations **or** Positive titers for all three (MMR) (Quantitative titer)

### **Varicella Series (VZV)**

- Must show proof of (2) immunizations **or** Positive titer (Quantitative titer)

### **TDaP – tetanus, diphtheria, pertussis**

- Must be within the last 10 years

### **Hepatitis B Series**

- Must have proof of all (3) shots in the series **or** Positive titer (Quantitative titer)

**\*Requirements are subject to change based on clinical sites.**



Your Future is on the Rise

PARAMEDIC PROGRAM
PRE-ENTRANCE MEDICAL CLEARANCE FORM

APPLICANT: Last First Middle

Reason for Referral:

This evaluation is required for entrance and participation in the Crafton Hills College Paramedic Program. The Paramedic Program requires that students be able to complete the required physical activities, which are listed below with no restrictions:

- Good physical stamina
Strength
Walking
Lifting
Pushing
Climbing
Stooping
Crouching
Reaching
Repetitive Movement
Endurance
Standing
Sitting
Carrying
Pulling
Balancing
Kneeling
Crawling
Rotational Movement
Eye-Hand- Foot Coordination

Must be able to sit for extended periods of time, up to 8 hours per day, 4 days a week in the classroom environment; stand for up to 16 hours in the clinical environment and sit for 24 to 72 hours in the field environment.

Must be able to work 24 hours to 72 hour continuous shifts

Motor coordination is necessary for the well- being of the patient, the Emergency Medical Technician and co-workers over uneven terrain

Must be able to safely carry patient while balancing equipment, negotiating stairs and uneven terrain

My signature below indicates the above named individual is free to participate in the Paramedic Program without restrictions. (Form must be stamped by physician's office)

Physician Signature Phone

Physician Name Date

Agency

## PROGRAM TESTING REQUIREMENTS

1. Successful completion of the written EMT-Basic competency exam with a score of 80% or higher.
2. Successful completion of the written Anatomy & Physiology competency exam with a score of 80% or higher.

## HELPFUL HINTS FROM PAST APPLICATION PROCESSES

1. Submit all information together in one packet. Before submitting, double check that all information requested has been included.
2. Follow the sequence specified.
3. The EMT-Basic certification is the card issued by the state. (Not the paper course completion certificate.)
4. **You must have completed your experience prior to submitting your application.**
5. You **must** get Quantitative titer results **or** vaccinations **before** you enter the program. Do not wait until the last minute for vaccinations.
6. All certifications and vaccinations must be kept current throughout the program.
7. Study the EMT-Basic and A & P study guides.
8. No one receives preferential treatment.
9. Email Ashley for help if you need it. We will be more than happy to review your application prior to submission to verify that it is complete.

## APPLICATION COVER SHEET

RETURN TO: Ashley Bryson

**Important:** Any applications not received via **the online submission portal** by the posted due date/time will not be considered.

### PLEASE ENTER THE FOLLOWING INFORMATION:

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

PHONE: \_\_\_\_\_

STUDENT ID NUMBER: \_\_\_\_\_ DOB: \_\_\_\_\_

EMAIL: \_\_\_\_\_

*The following list of requirements constitutes a complete application. Your application must include the following documents in the sequence specified:*

- Completed cover sheet (**this document**)
- Copy of your EMT-Basic Card (state)
- Copy of BLS Healthcare Provider Card from American Heart Association
- Official, Sealed Transcripts of your transferable Anatomy & Physiology course (Unofficial acceptable until admitted to the program)
- Original letter of experience (on original agency letterhead, signed by an Operations Supervisor/Manager, Training Officer, Fire Captain or Fire Chief)
- Copy of your high school diploma or GED
- Copy of your proof of **(3)** vaccinations against Hepatitis B **or** Positive TITER results
- Copy of your proof of **(2)** vaccinations against MMR (Measles, Mumps, Rubella) (2 shots) **or** Positive TITER results
- Copy of your proof of **(2)** vaccinations against Varicella (VZV) **or** Positive TITER results
- Copy of your vaccination of TDap (given within the last 10 years)
- Completed Pre-Entrance Medical Clearance Form stamped by Physicians office
- Copy of Current Resume