

How to Get an FSAID for Individuals Without a Social Security Number

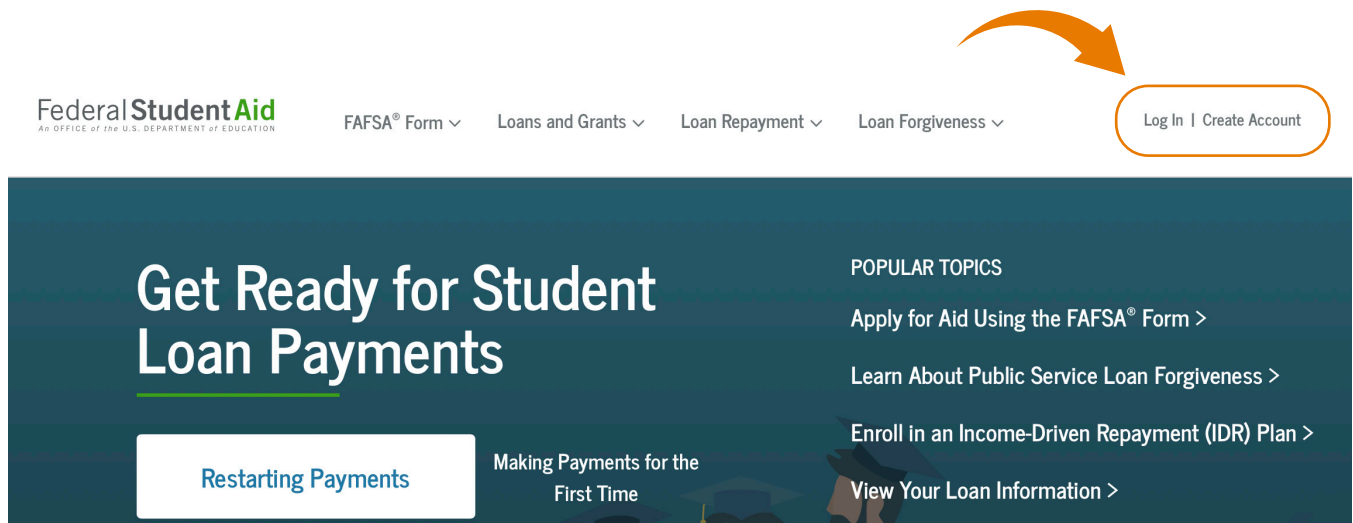
The FSA ID is required to complete the Free Application for Federal Student Aid (FAFSA) online as a student applicant or as a contributor (parent/stepparent or spouse of a student applicant.). While in the past, a Social Security Number (SSN) was required to obtain an FSA ID, *students' spouses, parents, and stepparents who do not have an SSN can obtain an FSA ID beginning in late December, 2023.*

What you need before you apply for an FSA ID:

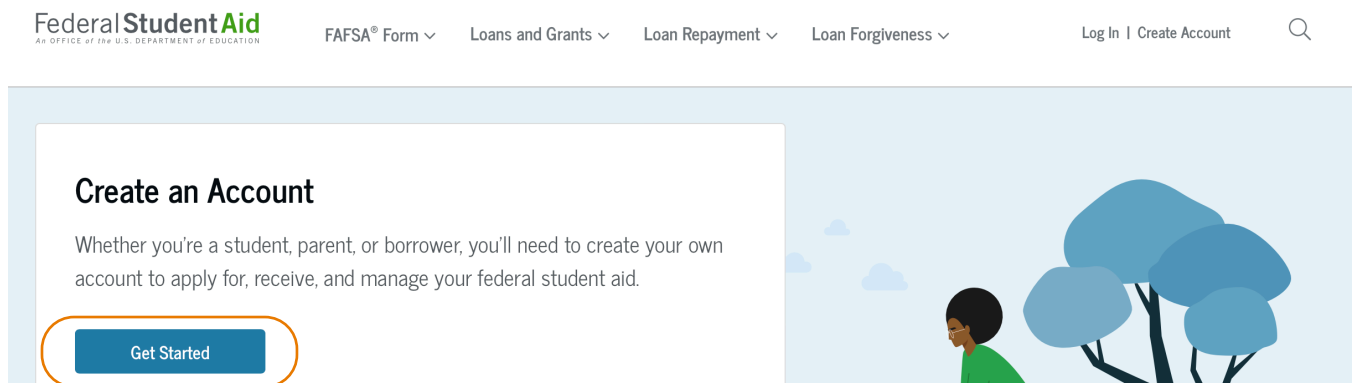
- Your own email address

Creating the FSA ID

Start at studentaid.gov and select "Create Account" from the top right corner of the page



Click "Get Started"



Enter Personal Information (Step 1 of 7)

- Check “I don’t have a Social Security number” and click “Continue”
- A warning will appear; click “Continue Without SSN”

Account Information (Step 2 of 7)

- Follow instructions to create a username and password and click “Continue”
 - o Note: Email address is required and the email address cannot be associated with another FSA ID account (for example, you cannot use the same email address for child and parent, or for both parents)

Contact Information (Step 3 of 7)

- Enter address information and click “Continue”
 - o Note: mailing address is required for anyone without an SSN
 - o Foreign phone numbers are not accepted, so leave this field blank if you have a foreign phone number

Communication Preferences (Step 4 of 7)

- Follow instructions and click “Continue”

Challenge Questions (Step 5 of 7)

- Follow instructions to choose challenge questions you will be asked to answer if you forget your username or password and click “Continue”

Confirm & Verify (Step 6 of 7)

- Review information, edit incorrect information if necessary
- Check the box indicating you agree to FSA’s Terms and Conditions, then click “Continue”

Enable Two Step Verification (Step 7 of 7)

- Follow instructions and click “Continue”

Identity Verification (Step 7 of 7, continued)

- Answer knowledge-based identity verification questions and click “Submit”
 - o You are ready to complete the FAFSA!
 - Note: if any identity verification questions are answered incorrectly (and only in this case), you will see an error message indicating your account was created but you still need to contact the Federal Student Aid Information Center (FSAIC) to verify your identity before you can use the FSA ID to complete the FAFSA as an applicant or contributor (parent or spouse)
 - o You will be asked by email to submit the following documentation to the email address provided:
 - Attestation form (link will be included in the email)
 - o ONE of the following:
 - U.S. Driver’s license
 - U.S. State/city ID card
 - Foreign passport
 - o OR a utility bill (with name and address matching what was entered in the FSA ID request process) + one of the following:
 - Municipal ID card
 - Community ID
 - Consular ID card/Matricula Consular
 - o Identity verification will be confirmed within 1-3 days by email, after which the FSA ID will be created and you will be ready to complete the FAFSA as a student applicant or contributor.

****Note: this document is based on information provided by the Department of Education in a November 2, 2023 webinar and guidance issued on December 22, 2023 and is subject to change.**