

How To: APA References

- Begin by centering the title “References” at the top of the page. “References”—unlike other headers in an APA paper—is NOT bolded!
- Entries are ordered alphabetically by the first author’s last name.
- The first line of each entry is flushed left a half inch with every subsequent line of that entry indented—which is a fancy way of saying we have a **hanging indent**.

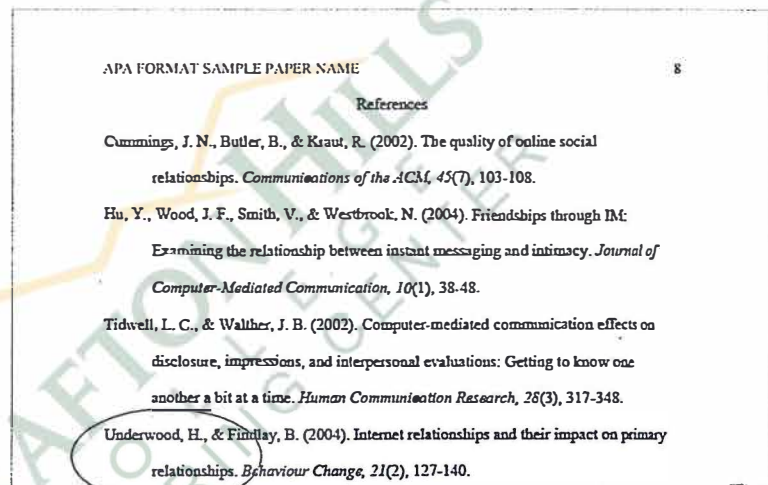
The most common entry you will use in a reference list is a **journal article**, which is shown in the example to the right. Other common entries include:

Books:

Author, A. A. (Year of publication). *Title of work: Capital letter also for subtitle*. Location: Publisher.

Web Pages and Reports:

Author, A. A., & Author, B. B. (Date of publication). *Title of document*. Retrieved from <http://Web address>



Citation styles are constantly changing as information sources evolve. APA had to adjust in order to accommodate sources from online journals, blogs, and even YouTube. Be sure to double-check your formatting is correct. When in doubt, reference lists at the end of articles are always a great resource!

Unsure how to create a **hanging indent**? In Word, highlight the text you wish to indent and under the *Format* menu select *Paragraph*. Under the *Indentation* section, expand the *Special* menu and select *Hanging*. Now you have the correct indentation!

This flyer was adapted with permission from slides used for Psych 12 Research Methods courses at UCR.

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