

CLASSIFIED SENATE MINUTES

DATE: 05/12/2017
 TIME: 2:00-3:30 P.M.
 LOCATION: CCR-233

EXECUTIVE BOARD: Benjamin Gamboa, Michelle Tinoco, Brandice Mello, Steve Rush, Laura Oliver
SENATORS: Herberth Jaco, Jason Lee, Monique Marrujo, Mary Bender, Mike Bedoya
MEMBERS: All permanent classified staff members are voting members of the Classified Senate
GUESTS: Adreana Anderson (Student Senate Representative)

CLASSIFIED SENATE CODE OF ETHICS:
 The Crafton Hills College Classified Senate and its individual members, while conducting Senate business, will be consistent with democratic principles and will adhere to the following:

- Base all decisions on all available facts.
- Uphold the majority decision of the Senate.
- Work to develop a governance system that is inclusive of all members of the campus community.
- Support a campus environment that values the diversity of our campus population.
- Recognize that unwelcome attention toward any member of the campus community is not permissible and will not be condoned.
- Maintain integrity in all aspects of service.
- Advocate the prudent and responsible expenditure of public funds.
- Vote with honest convictions despite unwarranted influences.

CLASSIFIED NINE-PLUS-ONE:

- Curriculum systems integrations and implementation;
- Degree and certificate requirements;
- Educational program development;
- Standards or policies regarding student services, support, and success;
- College governance structures, as related to classified roles;
- Classified roles and involvement in accreditation processes;
- Policies for classified professional development activities;
- Processes for program review and annual planning;
- Processes for institutional planning and budget development;
- Any other district and college policy, procedure, or related matters that will have a significant effect on Classified Staff.

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order – 2:00 p.m.	Called to order 2:05 pm	
REPORTS TO THE SENATE		
Campus Community Reports: (1st monthly meeting, 5 min. each) <ol style="list-style-type: none"> 1. Administration 2. CSEA 3. Academic Senate 4. Student Senate 		
Senate Reports: <ol style="list-style-type: none"> 1. President <ol style="list-style-type: none"> a. PD Plan comments 2. Treasurer 3. Committees <ol style="list-style-type: none"> a. Senate Ad Hoc b. Shared Governance 	<ol style="list-style-type: none"> 1.a. Presented to Colleen Maloney-Hinds to discuss and decipher comments b. Attended 10+1 workshop for Board of Trustees on shared governance c. Statewide Classified Senate is taking our undocumented students resolution to plenary for statewide adoption d. Dr. Zhou would like the campus to discuss college hour scheduling 2.\$789.22 in the Treasury 3.a. Senate Logo discussed b. None	<ol style="list-style-type: none"> 1. d. Add to future agenda 2. Consider gifts for retiring classified at CHC and donating to students with 4.0 GPA; Steve spoke with foundation to ask for classified to donate to classified senate (minimum amount?). Carrie is working on the form and it will be presented on May 25th.

ITEMS FOR ACTION		
Approval of Minutes: 1. 04/14/2017 2. 04/28/2017	MSC to approve both minutes: Laura Oliver/Steve Rush	
Old Business: 1. KVCR Spectrum Auction Proceeds Resolution 2. Diversity & Inclusion Comments	1. MSC to adopt resolution: Carrie Audet/Jason Lee 2. MSC to approve the comments with the disclaimer that these comments may not reflect all of the classified opinions: Brandi Mello/Laura Oliver	
New Business: 1. Budget & Enrollment Issues 2. District Budget Committee KVCR Auction Proceeds Guiding Principles 3. Budget Committee Vacancies	1. Mike Strong presented to the senate; FTES Target was 5029, Projected Annuals 4669, Difference -360. Deficit of \$1,801,440 in the budget. Resource allocation model projects \$2.6 million deficit with 1.5% growth, \$1.7 million deficit with 5.5% growth, and \$813,000 with 9.3% growth. May Revise to bring another \$2.5 million to district which will reduce projected deficit. Ideas shared from classified included: lease areas to other educational institutions, reconsider scheduling processes, develop new programs for the economic climate. 2. District will receive \$157 million by end of the year; Guiding principles outline the “what” and not the “how”; extended deadline due to lack of classified and faculty representation; principles were approved, but delayed for more input. Senate recommended changes to principles. 3. Need: On campus 3 rd Tuesday 1-2:30; District 3 rd Thursday 2:00-3:30 MSC to approve appointment of Brandi Mello for Campus and Jason Lee for District Budget Committees: Laura Oliver/Sherri Bruner-Jones	1. The Budget Plan will be further discussed throughout the semester to allow for input from classified. In the fall, be able to take to faculty for revision. Place on next agenda for continued discussion. 2. Additional comments for guiding principles due by Tuesday, 5/16 for next District Budget Committee meeting.
Public Comment	Given certificates to the Senate and President Zhou by the State Classified Senate.	None
ITEMS FOR INFORMATION		
Future Agenda Items: 1. Resource25 Implementation 2. Budget Enrollment Issues 5/25 3. Resolutions for CLI Conference 5/25	None	Add college hour, treasury recommendations, virtual town hall to future agendas.

Announcements: I. California Community Colleges Strategic Vision Virtual Town Hall, 5/31	None	I. Submit thoughts for the town hall here: https://foundationccc.org/ Strategic-Vision-2017
Adjourn – 3:30 p.m. Next meeting: May 25, CCR-233, 2 p.m.	Adjourned at 3:58 pm	
<p>MISSION STATEMENT: To advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p> <p>VISION STATEMENT: Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p> <p>VALUES: Academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>		