

# DISTRICT ASSEMBLY MINUTES

**September 1, 2015  
3:00pm  
District Board Room**

**Present:** Brink, Holbrook, Huston, Briggs, Pires, Garcia, Feist, Thomas, Miller, Levesque, Paddock, Weiss, Burgess, Cazquez, Subero, Baron, Marshall, Fisher, Allen, Gilbert, Nikac

**Absent:** Crow, Stanskas, Danley, Beebe, Hallex, Gamboa, Chavira, Dale Carter, Rowley, Jaramillo, Tinoco, Eation, Lillard, Williams, Cota

**Guests:** Ferracone, Dusik, Torres, Norman

TOPIC	DISCUSSION
Call to Order -Allen	Denise called the meeting to order at 3:03pm
Chancellor's Report	Chancellor Baron welcomed everyone back and reported his #1 interest is getting the colleges and district off of warning. 1 <sup>st</sup> year with a brand new Recource Allocation Model that came through DBC to see differential enrollment based on the individual needs of the campuses. Goal is to see that CHC grow to reach at least 5000 FTES to be able to support its comprehensive college status. We have one of the highest growth rates in the state based on the new funding formula (economy, participation rate) to recruit more students. CHC has a 6% and SBVC has a 4% growth rate. Chancellor will visit the governance committees to give his fall update and answer any questions from the groups. District Strategic Plan that was accepted by the Board will be the blueprint this year that include our goals; access, student success, building partnerships, enhancing the colleges.
Approval of Minutes – 5/5/15 <b>p.3</b>	<p><u>Holbrook motioned Feist seconded to approve the minutes of 5/5/15.</u></p> <p><b>AYES:</b> Holbrook, Feist, Thomas, Levesque, Weiss, Burgess, Subero, Baron, Marshall, Fisher, Allen</p> <p><b>NOS:</b> None</p> <p><b>ABSENT:</b> Crow, Stanskas, Danley, Beebe, Hallex, Gamboa, Chavira, Dale Carter, Rowley, Jaramillo, Tinoco, Eation, Lillard, Williams, Cota</p> <p><b>ABSTENSIONS:</b> Brink, Huston, Briggs, Pires, Garcia, Miller, Paddock, Burgess, Vazquez, Gilbert</p> <p>Once approved, minutes and materials will be posted on the District web-site:  <a href="http://www.sbccd.org/District_Faculty_-_a-,_Staff_Information-Forms/District_Committee_Minutes/District_Assembly">http://www.sbccd.org/District_Faculty_-_a-,_Staff_Information-Forms/District_Committee_Minutes/District_Assembly</a></p>
Welcome New Members <b>p.5</b> Review Membership, By Laws, and Constitution	Membership and Constitution are to be included in the next Agenda package

Old Business

- Revised Board Handbook Review p.7
- 6-Year Review Cycle p.47
- AP/BP Review Process and Logic
- Professional Development/Flex Calendar Update

Comments and suggestions were made on the board handbook:

- It was explained that the intent of the Board Handbook is to be used by the Chancellor and the board president as a tool for new board member orientation. It is also intended to be used for new board members to have all references in one location and for convenience of new board members to follow.
- The Board Handbook should be on a regular review cycle.
- Update the handbook so the voices are consistent throughout the document.
- Handbook should reference appendices so it doesn't have to be updated each time something changes.

Brink motioned, Holbrook seconded to move the handbook forward to the Board with the comments as noted. Unanimous approval.

Comments and suggestions for 6-year review cycle spreadsheet

- This is a first look at what is being done by those groups that are being charged with trying to spread out the APs and BPs over a six-year cycle.
- Add totals of APs and BPs in their respective years. Grand total to be listed at the bottom.
- How legal mandates are to be addressed should be outlined in AP 2410.
- When the committee reviews the spreadsheet it would be helpful to view the current year on one spreadsheet.
- The column in yellow, without lines, are APs and BPs that are currently in the queue to be considered for this year. Any NEW APs and BPs were to be considered this year as well as long as it did not overload the review process for that chapter.
- The six-year review chart will come back to district assembly for review once all parties have completed their spreadsheets.
- Once the spreadsheet is complete each chapter should be listed on their own sheets.

<p>New Business</p> <ul style="list-style-type: none"> <li>AP/BP 2410 Boad Policies and Administrative Procedures p.65</li> </ul>	<p>BP 2410 – <u>Holbrook motioned Brink seconded</u> to approve BP 2410 for first reading. Unanimous approval.</p> <p>AP 2410– Comments:</p> <ul style="list-style-type: none"> <li>The blue text is too narrow and needs to be revised to include the other ways changes can be brought forward (i.e. Fiscal Services, legal mandates, constituent groups, etc.). The text that was there before blue text changes were made is preferred.</li> <li>Marshall suggested may be submitted by any interested party. A proposal must be submitted in writing. Add another number to include Legally mandated updates. Add another number line 70 and 71 to include legally mandated updates from the league APs and BPs will be reviewed when forwarded from the league.</li> <li>Line 2 If approved for consideration the Chancellor’s Cabinet will make the recommendation to District Assembly.</li> <li>Change 3c The Chancellor... Remove and district assembly</li> <li>Change 3d Go back to what it was before it was struck.</li> <li>The Chancellor needs to review this AP against his job description and what the board is asking him to do.</li> </ul> <p><u>Feist motioned, Gilbert seconded</u> to make the revisions discussed for AP 2410 and bring back for second reading. Holbrook no</p> <p><b>AYES:</b> Feist, Thomas, Levesque, Weiss, Burgess, Subero, Baron, Marshall, Fisher, Allen, Brink, Huston, Briggs, Pires, Garcia, Miller, Paddock, Burgess, Vazquez, Gilbert  <b>NOS:</b> Holbrook  <b>ABSENT:</b> Crow, Stankas, Danley, Beebe, Hallex, Gamboa, Chavira, Dale Carter, Rowley, Jaramillo, Tinoco, Eation, Lillard, Williams, Cota  <b>ABSTENSIONS:</b> None</p>
<p>Information Items</p> <ul style="list-style-type: none"> <li>AP 5020 Non-Resident Tuition (VACA Act) sent to Board 6/11/15 p.73</li> <li>Budget p.77</li> </ul>	<p>AP 5020 was revised to include The VACA Act. This was a legal mandate that came forward over the summer and was board approved for compliance.</p> <p>Jose Torres gave a brief presentation on what the board will see and approve for the 2015-16 budget.</p>
<p>Reports:</p> <ul style="list-style-type: none"> <li>Academic Senates</li> <li>Classified Senates</li> <li>Student Senates</li> </ul> <p>District Reports</p> <ul style="list-style-type: none"> <li>Police, Security, and Emergency Preparedness p.80</li> </ul>	<p>Brief reports were given by the Academic Senate Presidents, SBVC Classified Senate, and Student Body Association Presidents. A written report was submitted by the District Police Chief.</p>

<p><b>Public Comments</b> District Assembly welcomes public comment on any issue within the jurisdiction of the District. Comments must be limited to five (5) minutes per speaker and twenty (20) minutes per topic if there is more than one speaker. At the conclusion of public comment, staff may be asked to review a matter or for that matter to be put on a future agenda. As a matter of law, members may not discuss or take action on matters raised during public comment unless the matters are properly noticed for discussion or action in Open Session. Anyone who requires a disability-related modification or accommodation in order to participate in the public meeting should contact the Chancellor's Office at (909) 382-4091 as far in advance of the meeting as possible.</p>	<p>None</p>
<p><b>Future Agenda Items</b></p>	
<p><b>Next Meeting</b></p>	<p>October 6, 2015</p>
<p><b>Adjourn</b></p>	<p>Meeting adjourned at 4:15pm</p>