

Log on to: www.craftonhills.edu or dial (909) 884-1441
TO CONFIRM YOUR PRIORITY LEVEL ANY TIME ON OR AFTER APRIL 17, 2006
PRIORITY REGISTRATION BEGINS ON APRIL 26, 2006

Registration is open to students according to a priority system.
 This priority system has been created to make your registration as easy as possible.

You can register by Web/Telephone either during your priority registration times
 (see priorities A through F below) or during the open registration period May 17 - June 7 and June 12 - 18.

Since classes are filled on a first-come, first-served basis,
 we recommend that you register as soon as your priority is available.

CATEGORIES OF PRIORITY REGISTRATION

To determine your registration date and time, you need to know:

- Your priority level (A, B, C, D, E, or F) based on your status as a student.
- **ONLY units completed or currently enrolled at CHC will be used to calculate priority registration.**

Once you have determined your priority level, you may register on the days assigned to that priority or **ANY REGISTRATION DAY THEREAFTER.**

EOPS, DSP&S, CalWORKs, registration is April 26 - 28.

For more information contact the appropriate program office.

Priority A

- Students enrolled at CHC during the previous spring semester who have completed 40 to 109 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority A students register Monday, May 1 and Tuesday, May 2.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority B

- Students enrolled at CHC during the previous spring semester who have completed 30 to 39.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority B students register Wednesday, May 3 and Thursday, May 4.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority C

- Students enrolled at CHC during the previous spring semester who have completed 15 to 29.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority C students register Friday, May 5 and Monday, May 8.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority D

- Students enrolled at CHC during the previous spring semester who have completed 0 to 14.9 units at CHC. Be sure to include any units in which you are currently enrolled at CHC only when calculating priority.
Priority D students register Tuesday, May 9 and Wednesday, May 10.
EXCEPTION - BA OR HIGHER DEGREE HOLDERS ARE PRIORITY E

Priority E

- Students who attended CHC previously but not in the previous spring semester AND have re-applied for admission for Summer 2006.
or Continuing or Returning Students who have previously earned a Bachelor's Degree or higher.
or Continuing students with 110 units or more.
Priority E students register Thursday, May 11 and Friday, May 12.

Priority F

- You are a new student who has completed the Matriculation process (CHC application, residency statement, assessment, and educational plan with counselor) or you are a new student who has completed the matriculation process or met the pre-enrollment assessment waiver criteria **Prior** to the registration date for Priority F.
Priority F students register Monday, May 15 and Tuesday, May 16.

NOTE: You may register on your priority registration day OR ANY REGISTRATION DAY THEREAFTER

Web/Telephone Priority Schedule

Web/Telephone Registration 6:00 AM - 11:50 PM				
Monday April 24	Tuesday April 25	Wednesday April 26	Thursday April 27	Friday April 28
		EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs	EOPS, DSP&S, CalWORKs
Monday May 1	Tuesday May 2	Wednesday May 3	Thursday May 4	Friday May 5
Priority A	Priority A	Priority B	Priority B	Priority C
Monday May 8	Tuesday May 9	Wednesday May 10	Thursday May 11	Friday May 12
Priority C	Priority D	Priority D	Priority E	Priority E
Monday May 15	Tuesday May 16	Wednesday May 17	Thursday May 18	Friday May 19
Priority F	Priority F	Open Registration & First day of High School Registration	Open Registration	Open Registration

Web Registration - www.craftonhills.edu
Telephone Registration - (909) 884-1441
Monday - Saturday, 6:00 am - 11:59 pm
Sunday, 6:00 am - 7:00 pm

After registering for classes, your entire registration balance must be paid by the end of the following business day. Payment by cash, check or money order must be made in person at the Admissions & Records Office walk-up windows. Outstanding registration fees may result in your classes being dropped.

The Payment Center located in the Admissions & Records Office is open
 Monday through Thursday, 8:00 am - 7:00 pm and
 Friday (through May), 8:00 am - 3:00 pm
 (Hours are subject to change.)