San Bernardino Community College District

Crafton Hills College

2012 ANNUAL SECURITY REPORT

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Mission Statement

The SBCCD Police Department, in concert with the Board of Trustees, is committed to providing a safe and secure learning and working environment for all students and employees. This will be accomplished through a cooperative and coordinated effort involving all departments and the SBCCD employees, lay enforcement agencies and the community.

About the Annual Security Report

In 1990, the U.S. Congress enacted the "Crime Awareness and Campus Security Act of 1990," which requires colleges and universities to disclose information about crime on and around their campuses. This law was renamed in 1992 to the "Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act". The information in this report is available to all campus community members and the public. This report provides statistical, policy, and procedural information required by law. The full text of this report can be accessed from our website at http://craftonhills.edu/asr2011.

The College, via "Blackboard Connect" sends emails, text and voicemails explaining this report and its contents to all enrolled students, faculty and staff. Copies of the report may also be obtained at the San Bernardino Community College District Police Dept located in the Gym at Crafton Hills College located at 11711 Sand Canyon Road Yucaipa, CA or by calling 909/389-3275. All prospective employees may obtain a copy from Human Resources located at 114 S. Del Rosa Drive, San Bernardino, CA 92408 or by calling (909) 382-4000. Through the Outreach and Recruitment Program, all prospective students are provided copies of the Annual Security Report. For prospective students who visit the colleges website to apply online, the Annual Security Report and other crime/safety information is available for viewing. Also at the bottom of every page for Crafton Hills College is a link to the Annual Security Report. Copies of the Annual Security Report are also available in the admissions office.

The San Bernardino Community College District Police Dept. prepares this report in cooperation with College offices and the police agencies surrounding the main campus of SBCCD and our alternative sites by collecting policy information and crime statistics. All local Police Agencies provide automated statistics for the property and a radius around the property. These statistics may also include crimes that have occurred in private residences or businesses and is not required by law. Student organization recognition does not extend beyond the College and student organizations are not recognized to engage in activity off campus.

Campus Law Enforcement Policies

Crafton Hills College is dedicated to providing a safe, healthy campus environment for students, employees, and the public. The San Bernardino Community College District Police Department (SBCCD Police Department) operates 24 hours a day, seven days a week. A San Bernardino Community College District Police Officer is always on duty to respond to calls for assistance.

The SBCCD Police Department has the authority to enforce the Student Discipline Code of Conduct under the Education and laws of the State of California. San Bernardino Community College District Police personnel are sworn law enforcement officers under 830.32 of the California Penal Code as such they have full arrest authority. This authority extends to anywhere within the state of California. The Department also employs non-sworn Campus Security Officers who serve in a support capacity and do not have the authority to arrest.

The SBCCD Police Department has a strong working relationship with San Bernardino Sheriff's Dept, fire department, parole, probation and paramedics. Persons arrested by officers are transported to the San Bernardino County jail for booking and processing. SBCCD Police Department, pursuant to Section 67380 – 67385.5 of the California Education Code, requires the assistance of the San Bernardino Sheriff's Department for Part 1 crimes that occur on campus.

The San Bernardino Community College District Police Department remains the primary law enforcement agency of the Crafton Hills College campus and will investigate all other crimes occurring on or near the campus community. Law Enforcement, Fire Department and paramedics can be summoned by calling 911 from a campus phone or 911 from an outside line. Assistance can also be summoned by asking Campus Security Officers to request a Police Officer to respond to your location.

Reporting Crimes & Other Emergencies

The San Bernardino Community College District Police Department encourages all Students and staff to immediately report all crimes, serious incidents or other emergencies to the San Bernardino Community College District Police Dept. by dialing 3275 (on-campus) or (909) 389-3275, 24 hours a day.

Be aware that on graveyard and weekends the San Bernardino County Sherriff's Department dispatches (will answer your call and send police to assist you) for the San Bernardino Community College District Police Dept. The San Bernardino Police Dept is open for business Monday thru Friday 8:00am – 5:00pm (except for holiday breaks). During normal business hours, San Bernardino Community College District Police may be contacted in the Gym at the Police Dept or by calling ext. 3275 in the event of an emergency, students and staff are requested to make a prompt and accurate report to the San Bernardino Community College District Police Dept.

Students are also encouraged to report any problems with the campus environment to the San Bernardino Community College District Police Department, but we encourage reporting anywhere on campus you feel comfortable, such as the following administrators: President, Vice President Admin Services, Vice President Student Services, Vice President Instruction, Director of Student Life, Dean of Counseling, Dean of Instruction, Athletics, CDC Director, Health Center, Coordinator. Institutional personnel will assist the student in notifying authorities if the student requests assistance.

The San Bernardino Community College District Police Dept, Counseling, Student Health Services and Student Life will accept confidential and anonymous reports of crimes for inclusion in the annual statistical report. It is our goal to provide assistance wherever the report is made to make sure we include the crime in our annual security report. Crafton Hills College also encourages anyone who witnesses or has knowledge of a crime, or if you have seen or know of someone who has committed a crime, is dealing drugs, or has defaced Crafton Hills College property, to report the information to WeTIP http://www.wetip.com) by calling 800-78-CRIME. Reports are taken 24 hours a day, 7 days a week, and are completely anonymous.

Students and staff should report serious crimes and emergencies, i.e., fire/medical, occurring on campus to the San Bernardino Community College District Police Dept. When using an on-campus phone, call 3275. Incidents may be reported to San Bernardino Community College District Police by calling (909) 389-3275, 24 hours a day. Be aware that on graveyard and weekends the San Bernardino County Sherriff's Department dispatches (will answer your call and send police to assist you) for the San Bernardino Community College District Police Dept. The office is open for business Monday thru Friday 8:00am – 5:00pm (except for holiday breaks). During normal business hours, San Bernardino Community College District Police may be contacted by calling ext. 3275. In the event of an emergency, students and staff are requested to make a prompt and accurate report to the San Bernardino Community College District Police Dept. Students are also encouraged to report any problems with the campus environment to the San Bernardino Community College District Police Department, but we encourage reporting anywhere on campus you feel comfortable, such as the Student Life Office or any other campus administrators. Institutional personnel will assist the student in notifying authorities if the student requests assistance. Crafton Hills College does not have a Pastoral Professional on campus.

Crime Prevention and Security Awareness

The San Bernardino Community College District Police Dept's primary responsibility is the safety and security of all members of the College community. The Department makes every effort to inform students and staff of criminal activity or any other concern that may be of an immediate threat to the safety and security of those on campus. A Crime Prevention workshop will be offered once a semester to college students and staff. It is the responsibility of every member of the campus community to act in ways that promote the safety of self, others, and the protection of District property.

The San Bernardino Community College District Police participates in student orientation and provides informative information too include the Annual Security Report. The District Police also publishes a weekly newsletter, "Police Beat" which provides contemporaneous information to include current crimes, crime trends and preventative information on safeguarding ones person/property.

Access & Security Issues

All buildings are opened and closed by the Police Dept. We recognize that there will be some need for after-hour and weekend access to buildings. Anyone working late should notify the Police Dept that they will be on campus. Holiday access scheduling is treated as weekend access. Access to Crafton facilities is limited to staff, students and escorted guest. Entry is monitored on a 24-hour basis. The campus facilities are maintained by Maintenance and Operations and patrolled by San Bernardino Community College District Police Officers. The San Bernardino Community College District Police Officers regularly test the emergency phones and submit work orders for repair, recommend the trimming of shrubbery for safety reasons and conduct periodic lighting surveys. Officers report the need for replacement of lights and any other physical hazards they notice. Lighting and maintenance improvements are constantly being evaluated and are reported to our Maintenance and Operations Dept. Periodic crime prevention surveys are conducted when a crime trend occurs or upon physical changes of office space and equipment when requested by an administrator.

Security & Safety of Off-Campus Sites

The San Bernardino Community College District Police Dept does provide security at off-campus sites. All emergencies and crimes should be reported to the San Bernardino Community College District Police Dept.

Safety of Campus Facilities / Residences

Crafton Hills College does not provide housing or residences for students, faculty, or staff on or off campus. Regarding on-campus security, Crafton Hills College strives to: provide citizens in the region with an accessible higher education. The philosophy of California's community colleges is that education is the key to better jobs, a better economy, and a better quality of life. The San Bernardino Community College District Police Dept. participates in delivery of the College's mission and strives to create a safe environment conducive to academic excellence. We understand that crime is a nationwide problem and we strive to make our campus community a safe and secure environment. The San Bernardino Community College District Police Dept. works closely with local Police Agencies and employs security measures to reduce and prevent crime. We believe that security is everyone's responsibility and ask for your assistance.

Notifying the Campus about crimes and emergency situations

SBCCD Policy on Clery Timely Warning Notices (Campus Safety/Crime Alerts)

The purpose of this policy is to outline procedures that the SBCCD Police Dept will use to notify campus community members in the event of certain crimes committed on or near the

campus. This policy complies with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

Policy:
To help prevent crimes or serious incidents, the SBCCD Police Dept will issue a Campus Safety Alert or Notice in a timely manner to notify community members about certain crimes in and around our community that potentially constitute an ongoing or continuing threat. For the purposes of this policy, "timely manner" generally means within 48 hours after an incident has been brought to the attention of a "campus security authority" as defined in the Clery Act.

Members of the community who know of a crime or other serious incident should report that incident as soon as possible to the SBCCD Police so the Department can make a determination regarding issuing an alert.

If community members report crimes or serious incidents to other campus administrators, those administrators should notify the Police Dept. Representatives of these offices will promptly notify the SBCCD Police Department to issue a Campus Safety Alert, if one is appropriate.
Depending on the particular circumstances of the crime or other incident, specifically in those situations that could pose an immediate threat to members of the campus community, an emergency notification will be made.

Distribution of Campus Safety Alerts:
The Department distributes Campus Safety/Crime Alerts in various ways. Once the SBCCD Police Department determines that an alert will be issued, the department e-mails the announcement and posts it on its Web site (www.sbccd.org). The Department also posts alerts on bulletin boards throughout common areas on campus.

This policy is reviewed annually. The SBCCD Police is responsible for implementing this policy.

Policy Statement Regarding SBCCD Police Department Emergency Response and Evacuation Procedures

This policy statement summarizes the SBCCD emergency response and evacuation procedures, including protocols for emergency notifications in those situations that represent a significant emergency or dangerous situation affecting the health and/or safety of the SBCCD community. This policy statement complies with the Emergency Notification requirements of the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.

Emergency Response Plan:

The SBCCD Police Department has an Incident Action Plan that is responsible for the overall direction and planning for emergency situations on campus or those that occur in the local or regional area affecting the campus. The SBCCD has developed a comprehensive, all-hazards

Emergency Response Plan that outlines steps the SBCCD will take to prevent and mitigate, prepare for, respond to, and recover from a full range of likely hazards the College may face.

To ensure that these plans remain current and actionable, the SBCCD will conduct an emergency management exercise, at a minimum once yearly. These exercises may include tabletop drills, emergency operations center exercises, or full-scale emergency response exercises. The SBCCD will conduct after-action reviews of all emergency management exercises.

In conjunction with at least one emergency management exercise each year, the SBCCD will notify the community of the exercise and remind the community of the information included in the SBCCD publicly available information regarding emergency response procedures.

Emergency Notification System:

The SBCCD Police Department is committed to ensuring the campus community receives timely, accurate, and useful information in the event of an emergency situation on campus or in the local area that poses a risk to the health and safety of campus community members. To support this commitment, the SBCCD has invested in several multi-modal forms of communications that allow administrators to distribute notices in the event of a critical incident or dangerous situation. The results were documented to include whether it was announced and the results and can be obtained by contacting the SBCCD District Police Department at 909/384-4491.

Confirming the Existence of a Significant Emergency or Dangerous Situation that is an immediate threat and initiating the Emergency Notification System:

The SBCCD Police Department and/or other campus first responders may become aware of a critical incident or other emergency situation that potentially affects the health and/or safety of the campus community. Generally, campus first responders become aware of these situations when they are reported to the SBCCD Police Department or upon discovery during patrol or other assignments.

Once first responders confirm that there is, in fact, an emergency or dangerous situation that poses an immediate threat to the health or safety to some or all members of the campus community, first responders will notify supervisors in the SBCCD Police Department to issue an emergency notification.

The College's representatives, including supervisors in the Police Department, individuals assigned to Environmental Health and Safety and the SBCCD's senior administration, will immediately initiate all or some portions of the SBCCD's emergency notification system. If, in the professional judgment of first responders, issuing a notification potentially compromises efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency, the SBCCD may elect to delay issuing an emergency notification. As soon as the condition that

may compromise efforts is no longer present, the SBCCD will issue the emergency notification to the campus community or applicable segment of the community.

Determining the Appropriate Segment or Segments of the Campus Community to Receive an Emergency Notification:

Campus and local first responders on the scene of a critical incident or dangerous situation that poses an immediate threat to the health or safety of the campus community will assist those preparing the emergency notification with determining what segment or segments of the campus community should receive the notification. Generally, campus community members in the immediate area of the dangerous situation (i.e. the building, adjacent buildings, or surrounding area) will receive the emergency notification first. The SBCCD may issue subsequent notifications to a wider group of community members. In addition to the emergency notification that may be issued via the SBCCD mass notification system, ""Blackboard Connect"" the college will also post applicable messages about the dangerous condition on the college homepage to ensure the rest of the campus is aware of the situation and the steps they should take to maintain personal and campus safety. If the emergency affects a significant portion of or the entire campus, college officials will distribute the notification to the entire campus community.

Determining the Contents of the Emergency Notification:

The office responsible for issuing the emergency notification (usually the SBCCD Police Dept) with the assistance of campus and local first responders, determine the content of the notification. The SBCCD has developed a template of messages addressing different emergency situations. The SBCCD Police Department will select the template message most appropriate to the on-going situation and modify it to address the specifics of the present incident. Those issuing the notification will use the following guidelines when determining the contents of the emergency message.

1. The first message is intended to **Alert** the community or appropriate segment of the campus community of the dangerous condition and the actions they should take. Messages distributed in this stage of a rapidly unfolding critical incident will generally be short, precise, and directive. Example message: “There is a chemical spill at a Building. The chemical released is extremely hazardous if inhaled. Occupants of Building should immediately evacuate through the northeast exits. Follow the directions of fire personnel who are on scene.”

2. The second message is intended to **inform** the community or appropriate segment of the campus community about additional details of the situation. This message is generally distributed once first responders and the Emergency Operations Center has additional information about the dangerous situation. Examples include: “a cut power line, the Facilities personnel is responding to repair the damage. We expect the outage will last until 2:00 p.m. Refer to the homepage for additional information or dial (909) 389-3275.”

3. Finally, the third message is the **Reassure** notice that is generally distributed once the situation is nearly or completing resolved. The purpose of this message is to reassure the community that the SBCCD is working diligently to resolve the dangerous situation. It can also be used to provide additional information about the situation and where resources will be available.

In those cases where there are no pre-determined template messages in the system, the individual issuing the alert will send develop the most succinct message to convey the appropriate message to the community. The goal is to ensure individuals are aware of the situation and that they know the steps to take to safeguard their personal and community safety.

Procedures Used to Notify the Campus Community:

In the event of a situation that poses an immediate threat to members of the campus community, the SBCCD has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event for emergency notification to all or a segment of campus community. These methods of communication include the mass notification system “Blackboard Connect”, the SBCCD’s email system, messages ”Informa Cast”. The SBCCD will post updates during a critical incident on the homepage.

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Emergency Response and Evacuation Policy (including Emergency Notification)

As part of our continuing effort to provide a safe environment for students and employees, Crafton Hills College has launched a campus-wide emergency notification system and the institution will without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain respond to or otherwise mitigate the emergency. It is the policy of the San Bernardino Community College Police Department to notify the campus in the event of an emergency. We will utilize the “Blackboard Connect” system for emergency notification. This system will enable authorized college personnel to quickly notify students, faculty, and staff about any campus emergency with personalized voice, text, and e-mail messages. At the time of student registration your information is captured and used in the mass notification system in

the event of an emergency. Be assured that your privacy will be protected. Your information will not be shared with anyone or used for any purpose other than for emergency notifications. (See evacuation map on page 22)

Alcohol & Drug Policy

The possession or consumption of alcoholic beverages and other illegal drugs prior to, or during any College sponsored activity, on or off-campus, by any person attending, regardless of age, is forbidden by State law. The Federal government has mandated that as of October 1, 1990, there will be no drug usage by students, staff, or faculty on college campuses anywhere in the United States. Please see the latest Schedule of Classes for the College's Alcohol and Other Drug Policy.

Alcohol and Other Drugs

Crafton Hills College makes every effort to provide a drug-free campus. Assistance is available for those who seek help for themselves or others who may be addicted to substances. Please contact Student Health Services at ext. 3272, for confidential services and information. Board Policy 3550 prohibits the possession, use or distribution of illicit drugs and alcohol on College property, during any College-sponsored field trips, activities or workshops, by students and employees. (Please refer to that policy for details including sanctions).

Commonly Used and Abused Substances

Drugs commonly used and abused include alcohol, marijuana, cocaine, amphetamines, methamphetamine (crystal meth), prescription drugs such as vicodin, and anabolic steroids (used to build muscle). While some of these substances are legal, they all may result in serious health problems including death, addiction, financial and legal challenges, and negative social implications. The effects of alcohol are primarily determined by the amount of alcohol that has been consumed and can include:

- Euphoria
- Excitement
- Confusion
- Stupor
- Coma
- Death

Additional information can be found at www.niaaa.nih.gov/FAQs.

Marijuana (pot, grass, weed, joints, roaches)

Effects of marijuana can include:

- impaired short-term memory and concentration
- distorted perception and judgment

- diminished motor skills
- accelerated heart rate and increased blood pressure
- apathy

Additional information can be found at www.nida.nih.gov/infofacts/marijuana.

Cocaine (coke, rock, toot, blow, snow)

Effects of cocaine can include:

- accelerated heart rate and increased blood pressure
- dilated pupils
- seizures and strokes
- nasal damage requiring medical or surgical intervention

Additional information can be found at www.emedicinehealth.com/cocaine_abuse/article_em.htm.

Methamphetamines (crystal, crack, crank)

Effects of methamphetamines can include:

- loss of appetite
- delusions, hallucinations, psychosis
- psychological and physical dependence

Additional information can be found at www.steroidabuse.org and www.streetdrugs.org/methamphetamine2.htm.

Steroids

Effects of steroid use can include:

- Cancers of various types including liver, brain and prostate
- Increased blood pressure
- Testicular shrinking, decreased sperm count, and infertility
- Dramatic mood swings, depression, paranoia

Additional information can be found at www.usdoj.gov/ndic/pubs5/5448.

Referrals and Resources

On Campus - (909) 389-3271

The Health & Wellness Center (HWC) provides students with wellness, illness and injury care. Student health services are available to all registered students who pay the health fee. Students pay small additional fees for some services.

Off Campus

- **Center of Substance Abuse** (24-hour hotline for drug abuse) (800) 662-4357
  Provide treatment referrals for individuals in their respective area/county
- **National Council on Alcoholism** (909) 629-4084
  ALCOHOL AND DRUG AWARENESS PROGRAM (ADULTS) - 3 MONTHS / 6 MONTHS
  12 Groups 3 Random Drug Screens Available in Spanish

2 Individual Interviews

6 Self Help Meetings (NA, AA, etc.)

FEE: All Intakes **$25.00** Includes Cost of 1 Drug Screen. Be sure to bring Proof of Income to Intake Session ***Total Cost: Based Upon a Sliding Fee Scale (Plus***

$2.50 added to weekly calculated group fee to cover

cost of remaining two drug screens)

- Program fees will be applied to a sliding scale. Proof of income must be provided, monthly or full program fees will be assessed based upon the maximum on the sliding scale. Also, program can be extended to six or nine months upon request.

FAMILY REUNIFICATION PROGRAM - 6 MONTHS **Available in Spanish**

24 Group sessions Supervised Random Drug Screens

24 Self Help Meetings (NA, AA, etc.) 24 Individual Counseling Sessions

FEE: All Intakes **$10.00** Be sure to bring Proof of Income to Intake Session

Total Cost: Based Upon a Sliding Fee Scale

- Program fees will be applied to a sliding scale. Proof of income must be provided, monthly or full program fees will be assessed based upon the maximum on the sliding scale. Testing can be deferred to Department of Children and Family Services by testing through Pac-Tox at Covina or Pomona Sites. If drug testing in-house @ NCADD as part of FRP, charge is **$15.00** per test.

ALCOHOL AND DRUG AWARENESS PROGRAM FOR TEENS (**ADAPT**) - 2 MONTHS

8 Groups 2 Random Drug Screens

2 Individual Interviews

FEE: All Intakes $35.00 Group Sessions **$6.00** each (Cost of drug screens included in fees).

Total Cost $83.00

- Parents or guardians must accompany a minor as the age range for ADAPT is 12 –17 yr.

PARENTING CLASSES - 3 MONTHS

12 Group Education Sessions

FEE: No Intake Fee (Cost of S.T.E.P. Parenting Book is $16.00 for participants who wish to purchase it) Group Sessions are **$3.00** each for 12 Weeks Be sure to bring Proof of Income to Intake Session

Total Cost: $36.00

DOMESTIC VIOLENCE PROGRAM - 1 YEAR (AT OUR POMONA SITE ONLY**)**

52 Group Sessions MALE English

FEE: All Intakes **$25.00**/Court Order Group Sessions **$20.00** each

Total Cost $1,065.00

- Program fees may be applied to a sliding scale with proof of income. Proof of income must be provided quarterly in order to qualify.

ANGER MANAGEMENT (ADULTS) - 3 MONTHS TO 1 YEAR
FEE: All Intakes **$25.00** Group Sessions are **$25.00** per session. Be sure to bring

Proof of Income to Intake Session
Total Cost: $25.00 per week

- Program fees may be applied to a sliding scale. Proof of income must be provided, monthly in order to qualify.

INDIVIDUAL COUNSELING SESSIONS - 3 MONTHS **Available in Spanish**
12 Individual Counseling Sessions

FEE: All Intakes **$25.00** Individual Sessions **$25.00** each

Total Cost: Based Upon a Sliding Scale.

- Program fees may be applied to a sliding scale with proof of income. Proof of income must be provided, monthly in order to qualify.

RANDOM OR "ONE-TIME ONLY" DRUG SCREENS
Basic Screens **$25.00** each Comprehensive Screens **$38.50** each

- There is no sliding scale for drug screening. Payment must happen at time of screening or testing will not occur.
- Drug testing hours are from 9:00 a.m. – 5:45 p.m., Monday – Friday.

TEEN ANGER MANAGEMENT EDUCATION (**T.A.M.E**.) – 3 MONTHS

Individual sessions available if group is not available.

FEE: All Intakes **$25.00** Group Sessions are **$25.00** per session for 12 Weeks. Be sure to bring

Proof of Income to Intake Session
Total Cost: $25.00 per week

- Program fees may be applied to a sliding scale. Proof of income must be provided, monthly in order to qualify.

CHOICES AND CHANGES (INTENSIVE ADOLESCENT SUBSTANCE ABUSE TREATMENT PROGRAM FOR ADOLESCENTS)
Groups are not yet set. Create and maintain waiting list.

FEE: **All Intakes** $20.00 **Phase I** $32.50 **per week for 12 Weeks (Includes Education, Individual**
Assessment and 10 Random Drug Screens
Total Cost of Phase I $390.00 @ $32.50 per week

FEE (cont'd.): **Phase II** $43.57 **per week for 14 Weeks (Includes Group Sessions, Family Group Sessions,**
Individual Sessions and 14 Random Drug Screens
Total Cost of Phase II $610.00 @ 43.57 per week

- Program fees may be applied to a sliding scale with proof of income. Proof of income must be provided, monthly. This fee structure is the minimum cost on the sliding scale. Therefore, based upon income, fees may be greater.

- **Alcoholics Anonymous** (909) 825-4700
  Provide services related to alcoholics anonymous organizations including AA meetings, literature and referrals

- **Al-Anon** (909) 824-1516
  Provide support to the families and friends of alcoholic and drug attacks. Provide AA meeting referrals.

- **National Council on Alcoholism** (909) 629-4084
  Provide alcohol and drug outpatient treatment such as individual and group sessions and random drug testing.

- **American Lung Association** 1-800-LUNGUSA
  Provide assistance in preventing lung disease and promoting lung health

- **Inland Behavioral and Health Services, Inc** 909-881-6146
  Provide individual and family counseling and substance abuse programs

- **San Bernardino County Department of Public Health** 800-782-4264 www.sbcounty.gov/dph
  Provide services that promote the health, safety, well being, and quality of life of its residents according to the County Charter, general laws, and the will of the people it serves such as:

Alcohol & Drug Abuse Prevention Program (ADAPP)

The Alcohol & Drug Abuse Prevention Program (ADAPP) serves San Bernardino County residents to promote healthy lifestyles free from alcohol and other drug abuse.

The goals of the program are:

To reduce problems associated with the accessibility, sales, and use of alcohol by youth.

To reduce problems associated with the manufacture, distribution, sale, and use of methanmphetamine (Meth) by youth residing in San Bernardino County.

To reduce alcohol and other drug abuse among youth and, over time, among adults by addressing community risk factors and promoting protective factors that minimize alcohol and other drug uses.

ADAPP works towards these goals by working directly with youth, parents, and the community.

Programs & Services

Alcohol & Drug Abuse Prevention (ADAPP) Program

California Children Services

Child and Family Health Services **800/722-3777**

Clinic Operations Services

Communicable Disease Section

Coordinated Asthma Referral and Education (CARE) Program

Environmental Health Services

Food Protection

Healthy Communities

HIV/AIDS Program **800/722-4794**

Housing/Property Improvement

Maternal, Child and Adolescent Health

Medical Marijuana Identification Card Program

Nutrition Program

Preventive Veterinary Services

Ryan White Program

Safe Drinking Water

Swimming Pools

Tobacco Use Reduction Now (TURN) Program

Traffic SAFE Program

Vital Records

Volunteer Services Program

Waste Management

Women, Infants, and Children (WIC)

- **San Bernardino Sexual Assault Services**
  Provide free 24-hour crisis counseling services for victims, survivors, caregivers and families members
  (909) 885-8884

Sexual Assault Policy

San Bernardino Community College District recognizes that sexual assault is a serious issue and will not tolerate actions of sexual assault on campus. The San Bernardino Community College District Police Dept. will investigate all allegations of sexual assault and take appropriate disciplinary, criminal, or legal action. Institutional personnel will assist the student in notifying authorities if the student requests assistance. As soon as possible, the victim of a sexual assault should report the incident to the San Bernardino Community College District Police Dept. any faculty or staff member. Filing a police report:

- Ensure that a victim of sexual assault receives the necessary medical treatment and test, at no expense to the victim;

- Provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet or change clothing prior to a medical/legal exam);

- Assure the victim has access to free confidential counseling from a counselor specifically trained in the area of sexual assault crisis invention.

The victim should make every attempt to preserve any physical evidence of the assault. This may include a voluntary medical exam, not showering or disposing of any damaged clothing or other items that are present during/after the assault. Victims are encouraged to call any law enforcement agency by dialing 911 after a sexual assault for a crime investigation, referral or transport for medical treatment and referral to crisis counseling and legal advocacy. Disciplinary action may be imposed on recognized individual students, student organizations and/or any College faculty or staff responsible for a sexual assault. College sanctions following campus disciplinary procedures depend on the outcome and may range from suspension to expulsion. Every effort will be made to criminally prosecute perpetrators of sexual assaults. The institution will, upon written request, disclose to the alleged victim of a crime of violence, or a non-non-forcible sex offense, the report on the results of any discipline proceeding by such institution against a student who is the alleged perpetrator of such crime or offense. Violators are subject to District disciplinary action, criminal prosecution, fine and imprisonment. The accuser and the accused are entitled to the same opportunities to have others present during a campus disciplinary proceeding and both shall be informed of the outcome.

If you are interested in information about registered sex offenders, you can call or visit the State of California "Megan's Law" sex offender search web page at: http://meganslaw.ca.gov/Search.aspx. Information can also be obtained from the San Bernardino Police Sheriff's Department located at 655 East 3rd Street, San Bernardino, CA.

Sexual Assault Prevention Programs

There are, however, courses in understanding violent offenders in the Corrections program. This course is a study of the violent crimes of felony assault, robbery, rape, the various types of homicide, and the characteristics of both the offender and the victim. Students should check the Schedule of Classes each semester to determine when these classes are offered. The SBCCD Police Department also offers a sexual assault presentation upon request. Also literature on sexual assault education and risk reduction is available at the police department. On the police departments website is a video on sexual assault prevention and education. Go to http://sbccd.org/police then click on the presentation s and programs tab. This will bring up the sexual assault awareness link to watch the video. If You Are A Victim Of Sexual Assault: GET to a safe place, CONTACT the San Bernardino Community College District Police (909) 389-3275 or call your local authorities by dialing 911 (3275 from on-campus). DO NOT shower, bathe, douche, change or destroy clothing. DO NOT straighten up the area SEEK medical attention SEEK emotional support from local Rape Crisis Center at (909) 885-8884. The

College will change a victim's academic situation after an alleged sex offense and of the options for those changes, if those changes are requested by the victim and are reasonably available Victims of sexual assault may report the crime to any Crafton Hills College faculty, staff, or administrator, but the San Bernardino Community College District Police Dept. should be notified as soon as possible. Victims or witnesses to crimes should follow the basic policy for reporting crimes.

San Bernardino Community College District Police & Parking

San Bernardino Community College District Police Dept. works diligently to protect all of us while on campus, and they enforce parking regulations to ensure fair and adequate accommodations for our visitors, students, faculty and staff. While every effort is made to keep our campus safe, each of us has ultimate responsibility for our personal safety. We've provided tips and information below and within this site to heighten campus awareness.

FYI - For Your Information
We post a campus security report annually on this website, as well as a timely advisory of crimes reported to Campus Security and local police agencies.
Phones
We do not have public phones.
Contact Us
San Bernardino Community College District Police Officers are working on campus 24-Hours a day 7 days a week.
Escort Service
To enhance security, San Bernardino Community College District offers an evening Campus Escort Service: Call (909) 389-3275

Crime Statistics

By October 1 of each year, Crafton Hills College is required to publish and distribute an annual campus security report to all current students and employees. In addition, San Bernardino Community College District must provide a timely warning of crimes reported to campus security and local police agencies in a manner that is intended to prevent similar crimes from recurring and to protect the personal safety of students and employees.

Click here to view the U.S. Department of Education Crime Report for Crafton Hills College http://ope.ed.gov/security

SAFETY TIPS

Campus at Night

It's a fact that college life often involves late nights. Despite leaning towards a nocturnal schedule, remember that campus at night requires a greater sense of awareness than during the day. Follow these tips to stay safe on campus after dark:

- Unless it's absolutely unavoidable, NEVER WALK ALONE. Have a study buddy from your class go with you to and from your study location.
- If you MUST travel alone, try to drive so you don't have to walk home alone in the dark.
- If you MUST walk alone, walk in well-lit areas, be hyper-aware and have your cell phone charged and at the ready with campus police programmed in your contacts.
- Know where the Campus Police is located.
- NEVER stop at the campus ATM after hours.

Though it might stir up some nerves just to talk through issues like these, both parents and students will feel more confident with an agreed upon game plan for staying safe.

IDENTITY THEFT: DON'T BE A VICTIM!

DON'T give out personal information, (name, address, social security number), to anyone you don't know or for any purpose you don't fully understand.

DO store personal records, credit and cards, new and cancelled checks, in a secure and safe place, where they cannot be accessed by others.

DON'T sign initiatives or other petitions unless you are fully knowledgeable about them, *and* the signature gatherer. Your name and address may become easily accessible, and could even be illegally sold for profit!

DO shred any documents containing personal or financial information before discarding, such as credit card or petition solicitations.

DON'T leave your outgoing mail unguarded at your home mailbox where it can be stolen and your identity, address and financial information revealed.

DO place your mail only in U.S. Postal Services mailboxes.

DON'T trust phone solicitations, or give out personal or financial information over the phone.

DO carefully protect PIN numbers and passwords; never share them.

DON'T open unsolicited emails, or emails from unknown sources; and if you do so mistakenly, *never* reply, forward, or open attachments.

CHC CRIME STATISTICS FOR 2008 2009 2010 2011

CRIMINAL OFFENSES - ON CAMPUS		**2008**	**2009**	**2010**	**2011**
MURDER/NON-NEGLIGENT MANSLAUGHTER		0	0	0	0
NEGLIGENT MANSLAUGHTER		0	0	0	0
SEX OFFENSES - FORCIBLE		1	0	2	1
SEX OFFENSES - NON-FORCIBLE	-	0	0	0	0
	INCEST	0	0	0	0
	STATUTORY RAPE	0	0	0	0
ROBBERY		0	0	0	0
AGGRAVATED ASSAULT		0	0	0	0
BURGLARY		5	6	16	2
MOTOR VEHICLES THEFT		1	0	0	1
ARSON		0	0	0	0
CRIMINAL OFFENSES - NON CAMPUS					
MURDER/NON-NEGLIGENT MANSLAUGHTER		0	0	0	0
NEGLIGENT MANSLAUGHTER		0	0	0	0
SEX OFFENSES - FORCIBLE		0	0	0	0
SEX OFFENSES - NON-FORCIBLE	-	0	0	0	0
	INCEST	0	0	0	0
	STATUTORY RAPE	0	0	0	0
ROBBERY		0	0	0	0
AGGRAVATED ASSAULT		0	0	0	0
BURGLARY		0	0	0	0
MOTOR VEHICLES THEFT		0	0	0	0
ARSON		0	0	0	0
CRIMNAL OFFENSES - PUBLIC PROPERTY					
MURDER/NON-NEGLIGENT MANSLAUGHTER		0	0	0	0
NEGLIGENT MANSLAUGHTER		0	0	0	0
SEX OFFENSES - FORCIBLE			0	0	0
SEX OFFENSES - NON-FORCIBLE	-	0	0	0	0
	INCEST	0	0	0	0
	STATUTORY RAPE	0	0	0	0
ROBBERY		0	0	0	0
AGGRAVATED ASSAULT		0	0	0	0
BURGLARY		0	0	0	0
MOTOR VEHICLES THEFT		0	0	0	0
ARSON		0	0	0	0
HATE CRIMES - ON CAMPUS					
MURDER/NON-NEGLIGENT MANSLAUGHTER		0	0	0	0
NEGLIGENT MANSLAUGHTER		0	0	0	0

SEX OFFENSES - FORCIBLE		0	0	0	0
SEX OFFENSES - NON-FORCIBLE	_	0	0	0	0
	INCEST	0	0	0	0
	STATUTORY RAPE	0	0	0	0
ROBBERY		0	0	0	0
AGGRAVATED ASSAULT		0	0	0	0
BURGLARY			0	0	0
MOTOR VEHICLES THEFT		0	0	0	0
ARSON		0	0	0	0
SIMPLE ASSAULT		0	0	0	0
LARCENY-THEFT		0	0	0	0
INTIMIDATION		0	0	0	0
DESTRUCTION/DAMAGE/VANDALISM OF PROPERTY		0	0	0	0
HATE CRIMES - NON CAMPUS					
MURDER/NON-NEGLIGENT MANSLAUGHTER		0	0	0	0
NEGLIGENT MANSLAUGHTER		0	0	0	0
SEX OFFENSES - FORCIBLE		0	0	0	0
SEX OFFENSES - NON-FORCIBLE	_	0	0	0	0
	INCEST	0	0	0	0
	STATUTORY RAPE	0	0	0	0
ROBBERY		0	0	0	0
AGGRAVATED ASSAULT		0	0	0	0
BURGLARY		0	0	0	0
MOTOR VEHICLES THEFT		0	0	0	0
ARSON		0	0	0	0
HATE CRIMES - PUBLIC PROPERTY					
MURDER/NON-NEGLIGENT MANSLAUGHTER		0	0	0	0
NEGLIGENT MANSLAUGHTER		0	0	0	0
SEX OFFENSES - FORCIBLE		0	0	0	0
SEX OFFENSES - NON-FORCIBLE	_	0	0	0	0
	INCEST	0	0	0	0
	STATUTORY RAPE	0	0	0	0
ROBBERY		0	0	0	0
AGGRAVATED ASSAULT		0	0	0	0
BURGLARY		0	0	0	0
MOTOR VEHICLES THEFT		0	0	0	0
ARSON		0	0	0	0
ARREST - ON CAMPUS					0
	WEAPONS CARRYING, POSSESSING, ETC…	0	0	2	0
	DRUG ABUSE VIOLATIONS	1	1	1	9
	LIQUOR LAW VIOLATIONS	0	0	3	0

ARREST - NON CAMPUS					
	WEAPONS CARRYING, POSSESSING, ETC…	0	0	0	0
	DRUG ABUSE VIOLATIONS	0	0	0	0
	LIQUOR LAW VIOLATIONS	0	0	0	0
ARREST - PUBLIC PROPERTY					
	WEAPONS CARRYING, POSSESSING, ETC…	0	0	0	0
	DRUG ABUSE VIOLATIONS	0	0	0	0
	LIQUOR LAW VIOLATIONS	0	0	0	0
DISCIPLINARY ACTIONS - ON CAMPUS					
	WEAPONS CARRYING, POSSESSING, ETC…	0	0	0	0
	DRUG ABUSE VIOLATIONS	1	1	1	4
	LIQUOR LAW VIOLATIONS	0	0	1	0
DISCIPLINARY ACTIONS - NON CAMPUS					
	WEAPONS CARRYING, POSSESSING, ETC…	0	0	0	0
	DRUG ABUSE VIOLATIONS	0	0	0	0
	LIQUOR LAW VIOLATIONS	0	0	0	0
DISCIPLINARY ACTIONS - PUBLIC PROPERTY					
	WEAPONS CARRYING, POSSESSING, ETC…		0	0	0
	DRUG ABUSE VIOLATIONS	0	0	0	0
	LIQUOR LAW VIOLATIONS	0		0	0
TOTALS		9	8	25	17

CHC PARTICIPATES IN THE FEDERALLY REQUIRED NIMS/SEMS PROGRAMS

DISASTER MANAGEMENT

OVERVIEW

Should an emergency or other major disaster strike the campus, the need for coordinated efforts of the entire College community will be paramount.

In an emergency, a number of preplanned actions will take place. The Emergency Operations Team, made up of key managers/supervisors, will meet in the pre-determined Emergency Operations Center (EOC). Members will serve in designated emergency management positions designed to conform to the State "Standardize Emergency Management System and the National Incident Management System" (SEMS/NIMS).

These members will provide the leadership and policy guidance, gather intelligence on the emergency and develop plans of action to best address the emergency. The entire team will act for the College, providing resources and support, timely situation analysis and needs assessment. The EOC is equipped with communication capabilities to support these operations and to coordinate with outside agencies.

The College's facility and staff will provide the staff and/or students in an emergency. Through the coordination of the EOC, the members of the College community will provide a skilled pool of professionals to deal with a myriad of technical, medical, logistical, and human relations problems certain to arise in a major disaster. It is to that end that these general emergency instructions are targeted.

EMERGENCY EVACUATION PROCEDURES

Faculty will be called upon to be leaders in any evacuation scenario. Faculty members will be used not only in operational leadership roles, but their technical expertise will be invaluable in roles where that expertise is needed. Each instructor should be responsible for the direct supervision of their class and will do the following:

Direct the evacuation of staff and/or students to designated Evacuation Sites (see Evacuation Site Map)

Immediately shut down all equipment in use

Take personal items with you

Shut all doors behind you as you leave

Proceed as quickly as possible, in an orderly manner, to the nearest evacuation site

Accompany and assist handicapped personnel, staff and/or students, and visitors who appear to be in need of direction or assistance

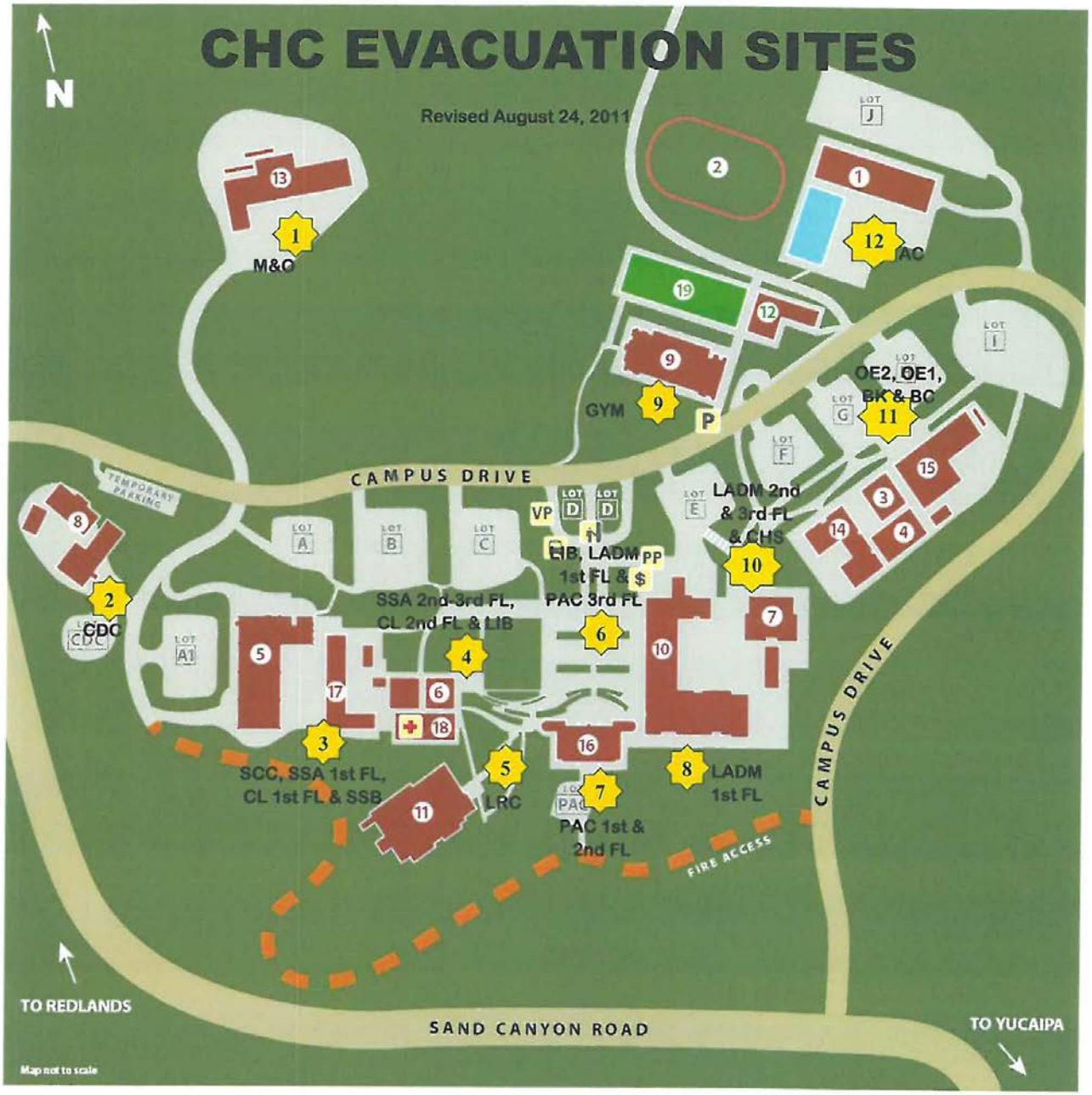
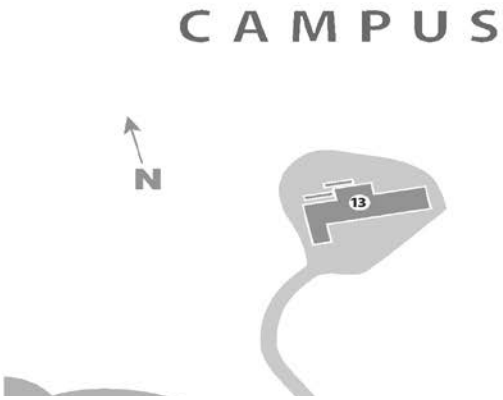
Once outside, move away from the structures and go to the designated Evacuation Site. **Keep roadways free for emergency vehicles**
Seek medical attention for injured staff and/or students

EVACUATION OF PERSONS WITH DISABLITITES

Help individuals with disabilities evacuate by quickly assigning a “buddy” to lead them to the closest safe evacuation area

If an elevator is not available, or if it is unsafe to use them, direct wheelchair users to the top of the nearest staircase or the nearest designated area of rescue assistance

Immediately notify a supervisor, Building Captain, or Emergency Personnel of the individual’s whereabouts


CHC EVACUATION SITES
N
Revised August 24, 2011
M&O
AC
GYM
OE2, OE1, BK & BC
CAMPUS DRIVE
TEMPORARY PARKING
LADM 2nd & 3rd FL & CHS
LIB, LADM 1st FL & $
PAC 3rd FL
SSA 2nd-3rd FL, CL 2nd FL & LIB
CDC
SCC, SSA 1st FL, CL 1st FL & SSB
LRC
PAC 1st & 2nd FL
LADM 1st FL
FIRE ACCESS
TO REDLANDS
SAND CANYON ROAD
TO YUCAIPA
Map not to scale

Campus Map