CHC Classified Senate
December 16, 2011

I. Welcome – The meeting began at 2:02 pm

II. Present:
   a. Present: Karen Peterson, President; David Williams, Secretary; Michelle Riggs, Parliamentarian; Jonathan Townsend, At Large West
   b. Members: Elizabeth Mealey, Janet Burnham
   c. Absent – Ginger Sutphin, Vice-President; Stacey Fullwiler, Treasurer; Moises Gonzalez, Unit 2; Fran Farrell, Unit 3; Kevin Palkki, Unit 4; Kristin Overturf, Unit 5; Candace Leonard, Unit 6; Rose-Marie Hansen-Barnes, At Large East.

III. Administrative Report: none; because of a scheduling issue, Rebecca Warren-Marlatt was unable to be at the Senate meeting.

IV. Student Senate Report – none; there was no representative present.

V. Academic Senate Report – none; there was no representative present

VI. Approval of Minutes from 11-18 – the minutes were not handed out prior to the meeting to be approved, so that will be attached to the next agenda for January 6th.

VII. Treasurer's Report – Stacey was unable to make the meeting but passed on the report to Karen. There is approximately $732.37, $269.31 on the popcorn

VIII. President's Report—Peterson

IX. Senate Committee Reports
   A. Bylaw Revision—No report from the committee.
   B. Fundraising—Williams/Fullwiler: no report, but an update on the amount of money from Popcorn sales stated above.
   C. Activities – Jonathan reported on the last Senate Activity. Discussion centered on the advertising of future events and also what events Classified would be interested in participating in.
   D. EMP - Michelle presented an outline that the EMP Committee is currently working on that describes the New Program Process. It is being taken to the various shared governance bodies on campus for input.

X. District and Campus Committee Reports
   A. District Budget Committee - none
   B. Safety Committee: Rose sent report by email, stating some of the information that was last discussed in the committee meetings.

XI. Old Business - none

XII. New Business

A. Ad hoc committee for Classified Professionals Week – Michelle, Jonathan, and Elizabeth volunteered

C. Flex Day Activities – Blackboard, FERPA, WebAdvisor workshops that would be very beneficial for CP to attend.

XIII. Questions, Comments, Concerns – none at the present time.

XIV. Future Agenda Items -

XV. Adjourn: The meeting adjourned at 2:46 pm