Crafton Hills College
Classified Senate Minutes

Date: October 5, 2012
Time: 2:00-3:00
Location: LRC-226

Members Present (Bold) *Members Absent (Italics)*

Executive Board
Michelle Riggs
Kristin Overturf
Nicole Rodriquez
Stacey Fullwiler
Elizabeth Mealey

Senators
Andrea Moreno
Rosemarie Hansen
Kevin Palkki
Floyd Simpson

Members & Guests: Kelly Bingham, Kathy Wilson, Miriam Williams, Cheryl Marshall, Ginger Sutphin, Laura Record, Jasmine Corza

TOPIC	DISCUSSION	FURTHER ACTION
Call Meeting To Order	Meeting called to order 2:00 pm	
Reports: I. Administrative Update with **Cheryl Marshall** II. Smoking Areas: **Mike Strong** III. Student Senate Report: IV. Financial Update: Stacey Fullwiler	I. Various administrative updates: a. Website Changes 1. "Online Students" tab has been added to home page 2. Committees pages have been added b. Construction: 1. New big buildings designs are almost wrapped up; then they go to the state 2. Next we are looking at renovations of the older buildings (PAC, LADM, SSA, Cafeteria SCC). We are working on a budget with needs/wants and may seek external donors. c. Accreditation: 1. SLO Report out by Rebeccah and we are at "proficiency level" 2. Next step: in spring to form a subcommittee for the next self evaluation study. Please consider joining this committee. d. Flex Day is October 23. 1. Campus will be closed from 9-12 so all classified may attend. 2. Tom Brown will speak on diversity. He will also be back to speak at In-service Day in January. e. Community Education: 1. We will ease into partnering with the city for spring semester with fee-based classes. 2. City of Yucaipa will handle registration and money collection for classes. 3. If you have ideas for classes to offer or are interested in teaching one, email Cheryl Marshall. f. Hiring for reorganization and backfill (positions open now or soon): 1. Veteran's Coordinator (part federally	

	funded, part by Chancellor). Will be a shared position between campuses 2. STEM Coordinator 3. Student Services Technician in EOPS (Part-time) 4. Administrative Secretary – Resource Management 5. Assistant Director – Resource Management 6. Clerk 2 – Administrative Services 7. Research Assistant 8. Aquatics Director 9. Lead Custodian g. K-12 Partners update: a. Met with Superintendant of Yucaipa-Calimesa School District and Administrators of Inland Leaders Charter School. b. Looking to generate pathways to encourage and get students ready for college c. Some ideas are: middle college high school, teen after school program with the city and offering the Tutoring Center to 11th graders. II. In the past we created an ad hoc Smoking Committee to designate smoking areas. a. Areas are shown on new campus map b. We haven't been able to enforce because we don't have a fine schedule. c. The police are working on signage and a fine schedule so we should be able to start citing people in January. III. Update by Jasmine Corza: a. We had a successful club rush (21 clubs chartered) b. We had a lot of voter registrations c. Will be doing an event to promote Prop 30 either next week or the week after d. Goodwill Fundraiser donation truck is in parking lot D. Stor-N-Lock had donated storage until our 10/27 deadline. e. Flyers have also been put around the community IV. Balance is just under $900	
Old Business: I. Approval of Minutes from September 7, 2012 II. Adopt revised bylaws III. Reschedule with Bruce Baron IV. Chili Cook-off	I. Minutes approved by majority II. Hold for next month III. Open Forum scheduled for October 10th at Noon in LRC 231 IV. Approved to allocate $50 for supplies a. Will promote a "suggested donation" of $5 for bowl, spoon and drink and will be able to try all of the different chili and vote b. If you would like to volunteer to bring chili or	Open Forum: Will send a reminder beforehand Stacy will send an email requesting chili/other

V. Q&A Panel Discussion VI. U2 Tribute Band	any other items, please email Stacy Fullwiler. V. Link is on the website – you may start submitting questions. VI. Table until next month – Kevin Palkki not present	donations to faculty and staff Q&A: Will send another announcement beforehand
New Business:		
College and District Shared-Governance Committee Reports as Appropriate:	I. District Assembly – Ginger Sutphin a. There is a new HR Generalist coming onboard b. Glen Kuck is working project to streamline our technology infrastructure c. Next meeting is on Election Day-please vote! d. Would like a Classified Senate update at their next meeting II. Planning & Program Review – Stacy Fullwiler a. Unable to attend last meeting b. They have been having workshops on program review for faculty and staff, so they haven't been meeting. III. Budget Committee a. Next meeting is October 16	
Announcements:	I. Open Forum with Bruce Baron 10/10/12 at Noon, LRC 231 II. Next Meeting 11/2/12. Administrative Update with Mike Strong rescheduled for December. III. Totally 80s Classified Professionals Week is June 10/13/13 IV. Campus Climate Survey will be sent mid-October. Please fill it out. V. **California's Great Shakeout** is scheduled for 10/18 at 10:18 a.m. a. All will received information via internal phones, email, Blackboard messages and text. b. There will be campuswide evacuation to evacuation sites when all fire alarms sound. c. Building and Floor Captains will be selected and trained. d. We will look at possibly changing out old emergency supplies in the coming year. e. Possibly coming soon – CPR training with EMS Department available for employees	
Adjourn	Meeting adjourned 3:10 pm	

Mission Statement: To advance the education and success of students in a quality learning environment.
Vision Statement: To be the premier community college for public safety and health services careers and transfer preparation.
Values: creativity, inclusiveness, excellence, and learning-centeredness.

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