



**CHC Student Senate  
Business Meeting Minutes  
28th August 2015, 2:00 PM (PST)  
Crafton Hills College, LRC-226  
11711 Sand Canyon Rd. – Yucaipa, CA 92399 – (909) 389-3410**



**1. Organizational Items:**

**1.1 Call to Order**

**Burgess called the meeting to order at 1:59pm**

**1.2. Roll Call**

President (Burgess) [*Present*]  
Executive Vice President (Grau) [*Present*]  
Director of External Affairs (Retana) [*Present*]  
Director of Academic Affairs (Vacant)  
Director of Student Services (Otanjah) [*Absent*]  
Director of Campus Affairs (Estrada)  
Treasurer (Downer) [*Present*]  
Secretary (Tauran) [*Present*]  
Student Trustee (Vazquez) [*Present*]  
Social Events (Castellanos)  
Social Events (Vacant)  
Inter-Club Council (Drummonds)  
Inter-Club Council (Vacant)  
Activism (Weischadle) [*Present*]  
Editor in Chief (Vacant)  
Equity and Diversity (Tuburan) [*Absent*]  
Publicity (Vacant)  
At Large Officer (Lopez) [*Present*]  
At Large Officer (Incidis) [*Present*]  
At Large Officer (Pham) [*Present*]  
At Large Officer (Vacant)

**1.3. Adoption of the Agenda**

*Lopez moves to amend Director of Campus Activities to read "... Campus Affairs"  
Tauran 2<sup>nd</sup>*

*No objections*

**Motion Carries**

**1.4. Approval of the Minutes**

*Retana moves to approve the minutes from the Minutes from August 21, 2015*

*Grau 2<sup>nd</sup>*

*No objections*

**Motion Carries**

**2. Public Comment:**

**3. Guest Speakers (10 mins):**

**4. Communication from the floor (3 minutes)**

*Retana—Introduces the documents of Roberts Rule and Parli Pro and parliamentary procedures. Will email out all of these documents to the Student Senate*

Vazquez—Welcomes all the new members of Senate and hopes that we all have a great year working together

## 5. Reports

Reports of the President and the Advisor shall be limited to five (5) minutes each. All other reports shall be limited to three (3) minutes each. Please refrain from discussion during Officer Reports. Each item can only be extended once, by no more than 5 minutes.

### 5.1 Officer Reports

Officer Reports are held within an electronic folder within the Secretary's email.

### 5.2 Adviser Report (Paddock)

- Asks the Student Senate whether they would approve of Yogurtland coming for Club Rush
- Informs the Student Senate that the Student Senate parking spot is reserved for only President Burgess

### 5.3 Executive Council

### 5.4 Inter-Club Council

### 5.5 Classroom Announcements

## 6. New Business

### 6.1 Burgess 5 min

The Student Senate will discuss and possibly approve the appointments of Ellen Drummonds as Inner Club Council Officer, Stephanie Castellanos as Social Events Officer and Emillee Estrada as Director of Campus Affairs.

*Grau moves to amend 6.1 to strike out Amanda Manzano and read "...Stephanie Castellanos as Social Events Officer..."*

*Retana 2<sup>nd</sup>*

*No Objections*

*Vazquez moves to approve this amendment*

*Pham 2<sup>nd</sup>*

*No Objections*

**Motion Carries**

### 6.2 Vazquez 30 min

The Student Senate will discuss and possibly approve the updated bylaws as amended after the second and final reading.

*Vazquez explains the by-laws to the Student Senate*

*Pham inquires about Crafton Cares Committee*

*Vazquez clarifies that there is a Crafton Cares Committee and Weischadle will be the chair*

*Estrada adds that she has experience in the field of outreach*

*Vazquez reads through the amended by-laws*

*Retana moves to approve the by-laws*

*Incidis 2<sup>nd</sup>*

*No Objections*

**Motion Carries**

### 6.3 Vazquez 5 min

The Student Senate will discuss and possibly take action upon approving the events calendar.

*Vazquez explains to Estrada that the upkeep of the events calendar will be her duty*

*Paddock adds on the date of Family Fest to be on the 7<sup>th</sup> of November and informs the Student Senate*

that the Board approved Club Rush to be on the 17<sup>th</sup> of September

**6.4** **Vazquez** **10 min**  
The Student Senate will discuss combining Club Rush with Hispanic Heritage Month.

*Vazquez discusses that a lot of money is dedicated to individuals of Hispanic descent and so it would be a good idea to collaborate with Club Rush so that this event will be more interactive*

*Vazquez moves to amend 6.4 to read “The Student Senate will discuss combining Club Rush with Hispanic Heritage Month.”*

*Retana 2<sup>nd</sup>*

*No Objections*

**Motion Carries**

**6.5** **Pham** **10 min**  
The Student Senate will discuss and possibly take action upon hosting the “Breast Cancer Awareness” event in October.

*Pham informs the Student Senate that October is Breast Cancer Awareness Month and she spoke with the Health & Science Club and they would be willing to provide bodies to help volunteer. The things that will be needed for the event would be: a theme, a location, a logo, a time/date, and speakers*

*Vazquez asks about an estimate that would be needed for this event*

*Pham tells the Student Senate that an amount is still unknown but would like all proceeds of the event to be donated*

*Vazquez suggests that Pham meet with Crafton Cares*

*Estrada suggests that the Student Senate use Club Rush to promote this possible event*

*Vazquez thinks that an events council be in charge and should bring a more specific money related agenda item to next meeting*

*Drummonds has some experience with LLU and may be able to ask around for a speaker*

*Vazquez moves to postpone 6.5 to next week*

*Lopez 2<sup>nd</sup>*

*No Objections*

**Motion Carries**

**6.6** **Drummonds** **5 min**  
The Student Senate will discuss and possibly take action upon formally introducing themselves to council-members and other authorities at the city of Yucaipa.

*Retana moves to approve 6.6*

*Lopez 2<sup>nd</sup>*

*Drummonds discusses that the Student Senate should reach out to prominent members in the City of Yucaipa to broaden contacts and strengthen relations between the Student Senate and officials/council members*

*Vazquez moves to amend 6.6 to strike out “...finding a date to introduce...” and read “...upon formally introducing themselves...”*

*Retana 2<sup>nd</sup>*

*No Objections*

*Vazquez moves to approve 6.6 as amended*

*Retana 2<sup>nd</sup>*

*No Objections*

**Motion Carries**

**6.7** **Drummonds** **5 min**  
The Student Senate will discuss and possibly take action upon creating study groups within Student Senate.

*Burgess suggests that this be referred to the Fellowship of the Senate Committee that still needs to be established*

*Drummonds believes that what is learned during the study groups should be put on Officer Reports*

*Vazquez questions that the study groups would be less study group and more references to how we could implement what we've learned into Senate*

*Drummonds clarifies that it would be a place for the members to study and help one another maintain their grades while fulfilling their duties on Student Senate*

#### **6.8**

**Drummonds**

**5 min**

The Student Senate will discuss upon working with the Theatre department to promote awareness and tolerance of LGBTQI communities.

*Drummonds feels that it would be a good idea to collaborate with the Theater department to create a skit to help promote awareness of the LGBTQI community*

*Burgess suggests that Drummonds speak to Safe Space*

*Drummonds drives home that the whole point of this is to show that Crafton Hills College is a friendly environment for all people*

#### **6.9**

**Drummonds**

**5 min**

The Student Senate will discuss upon collaborating with *The Sand Canyon Review*.

*Drummonds informs the Student Senate that working with the Sand Canyon Review would be beneficial for all parties. The Sand Canyon Review could be a resource for the making of t-shirts and could help in connecting the Student Senate with the student body*

*Vazquez asks if there is anyone who would be interested in the position of Editor in Chief since they would have experience in the duties that are needed in an Editor in Chief*

*Drummonds shares that there may be a candidate and tells the Student Senate that this would be a great way to showcase the Student Senate*

### **7. Future agenda items**

*Email all reports and agenda items to Secretary by Sunday at midnight*

*Email all executive agenda items to Vice President by Sunday at midnight*

### **8. Upcoming Dates**

*Constitution Day September 17<sup>th</sup>, 2015*

*Club Rush September 17<sup>th</sup>, 2015*

*Transfer Fair September 28<sup>th</sup>, 2015*

### **9. Public Comment:**

### **10. Adjournment**

**Burgess adjourned the meeting at 3:19pm**

***Mission Statement: To serve current and future students by establishing a foundation that fosters involvement, awareness, and unity.***