



CHC Student Senate

Business Meeting Minutes

27th October 2017, 10:00 AM (PST)

Crafton Hills College, CCR-155

11711 Sand Canyon Rd. -Yucaipa, CA 92399 – (909) 389-3410

1. Organizational Items:

1.1 Call to Order

meeting called to order at 10:06am

1.2. Roll Call

President (Gutierrez) [*present*]

Vice President of Internal Affairs (Vacant)

Vice President of External Affairs (Vacant)

Vice President of Academic Affairs (Vacant)

Vice President of Finance (Vacant)

Executive Assistant (Costello) [*present*]

Student Trustee (Dotson) [*present*]

Events Coordinator (Johnson) [*present*]

Inter-Club Council Coordinator (Vacant)

Editor in Chief (Sumners) [*present*]

Outreach Coordinator (Tam) [*present*]

Sustainability Coordinator (Johnson)[*present*]

Senator at Large (Sclafani) [*present*]

Senator at Large (Nunez) [*absent*]

1.3. Adoption of the Agenda- *moved. 2nded. passed.*

1.4. Approval of the Minutes- *moved. 2nded. passed.*

2. Public Comment:

This segment of the meeting is reserved for persons desiring to address the CHC Student Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Student Senate may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Student Senate President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

3. Guest Speakers (10 min):

Dr. Keith Wurtz(Dean of Institution of Effectiveness)- *Discussed with student senate what a Master Plan is. Presented the Comprehensive Master Plan Scorecard.*

4. Communication from the floor (3 minutes)

5. Reports

Reports of the President and the Advisor shall be limited to five (5) minutes each. All other reports shall be limited to three (3) minutes each. Please refrain from discussion during Officer Reports. Each item can only be extended once, by no more than 5 minutes.

5.1 Officer Reports-

President (**Gutierrez**)- Participated in High School Senior Day. Couldn't make it to ICC.

Executive Assistant (**Costello**)- Participated in High School Senior Day and enjoyed it!

Student Trustee (**Dotson**)- *Last week he discussed the board meeting at the district. This upcoming week he will hand out invitations from the board. as well as request the Senate to attend the board meeting.*

Events Coordinator (**Johnson**)- *Participated in HS Senior Day. Lead the Student Senate Workshop. Talked to Health and Wellness Center about how Sober Fest planning is going.*

Editor in Chief (**Sumners**)- *Participated im HS senior day. Made Sober Fest Flyers.*

Outreach Coordinator (**Tam**)- *Participated in HS Senior Day. Helped with the Blood Drive Yesterday.*

Sustainability Coordinator (**L. Johnson**)- *Participated in HS Senior Day. Created SoberFest Flyer with Brooke.*

Senator at Large (**Scalfani**)- *Helped with Career Fair. Attended Inspirational Speakers Event.*

Senator at Large (**Nunez**)- *no report.*

5.2 Adviser Report (Paddock)- High school Senior day was a success. Career Fair was a success. Decided on street food food truck for Sober Fest. Need a Student Senate member to sit on the Evaluation Council.

5.3 Executive Council- Discussed the ByLaws of the Student Senate

5.4 Inter-Club Council- Decided to meet less since club rush has already passed. Winners from Club Rush were rewarded.

5.5 Committee Reports-

Nunez- Crafton council meeting on tuesday. College has partnered with businesses such as Amazon to offer classes to workers and also get extra pay.

5.6 Classroom Announcements

Tam- Classroom announcement about Blood Drive.

L. Johnson- Made announcements about Career Fair.

6. New Business

6.1 **Sclafani** **5 min**

The Student Senate will discuss and possibly approve Frank Sclafani as the Vice President of Finance
Passed. Pending Interview.

6.2 **Costello** **5 min**

The Student Senate will discuss and possibly approve a location for the End of the Year Holiday Dinner

moved. 2nded. approved. The dinner will be at Yard House.

6.3 **Paddock** **5 min**

The Student Senate will discuss and possibly take action on appointing a senator to replace Georgina Nunez at Fall General Assembly 11/17-19, 2017 in Sacramento, Ca.

moved. 2nded. approved. Valerie Johnson is replacing Georgina Nunez at Fall General Assembly.

6.4 **Paddock** **5 min**

The Student Senate will discuss and possibly take action on suggesting edits on Professor De la Pena's Day of the Dead flyer.

moved. 2nded. approved.

6.5 **Paddock** **5 min**

The Student Senate will discuss and possibly take action on planning Day of the Dead activities for the event

moved. 2nded. approved. student senate is setting up a display to decorate for the day of the dead.

6.6 **Paddock** **5 min**

The Student Senate will discuss and possibly take action selecting a date for the Day of the Dead event.

moved. 2nded. approved. Dates of event: 10/31/17-11/2/17

6.7 **Paddock** **5 min**

The Student Senate will discuss and possibly take action on planning for a float and supplies for the Yucaipa Christmas Parade on 12/16/17.

moved. 2nded. [tabled]

6.8 **Paddock** **5 min**

The Student Senate will discuss and possibly approve the Fire Academy Charter.

moved. 2nded. approved.

7. Future agenda items

Email all agenda items (normal and exec) to Executive Assistant Costello and cc President Gutierrez as well as Advisor Paddock by Saturday at midnight

Email all reports to Executive Assistant Costello President Gutierrez and Advisor Paddock by Saturday at midnight.

8. Upcoming Dates-

3Peaks Challenge- November 11th

SoberFest/ Game Con – November 15th

General Assembly – November 17th through 19th

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10. Adjournment

meeting adjourned at 11:26

Mission Statement: To serve current and future students by establishing a foundation that fosters involvement, awareness, and unity.