



CHC Student Senate

Business Meeting Minutes

17th November 2017, 10:00 AM (PST)

Crafton Hills College, CCR-155

11711 Sand Canyon Rd. -Yucaipa, CA 92399 – (909) 389-3410

1. Organizational Items:

1.1 Call to Order

meeting called to order at 10:19am

1.2. Roll Call

President (Gutierrez) [present]

Vice President of Internal Affairs (Vacant)

Vice President of External Affairs (Vacant)

Vice President of Academic Affairs (Vacant)

Vice President of Finance (Sclafani) [excused]

Executive Assistant (Costello) [present]

Student Trustee (Dotson) [present]

Events Coordinator (V. Johnson) [excused]

Inter-Club Council Coordinator (Vacant)

Editor in Chief (Sumners) [present]

Outreach Coordinator (Tam) [present]

Sustainability Coordinator (L. Johnson) [present]

Senator at Large (Vacant)

Senator at Large (Nunez) [present]

1.3. Adoption of the Agenda-

moved. 2nded. approved.

1.4. Approval of the Minutes-

moved. 2nded. approved.

2. Public Comment:

This segment of the meeting is reserved for persons desiring to address the CHC Student Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Student Senate may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Student Senate President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

3. Guest Speakers (10 min):

4. Communication from the floor (3 minutes)

5. Reports

Reports of the President and the Advisor shall be limited to five (5) minutes each. All other reports shall be limited to three (3) minutes each. Please refrain from discussion during Officer Reports. Each item can only be extended once, by no more than 5 minutes.

5.1 Officer Reports-

President (**Gutierrez**)- *attended 3 peaks challenge. Helped set up and attended SoberFest.*

Executive Assistant (**Costello**)- *Made posters for SoberFest and attended.*

Student Trustee (**Dotson**)- *Received his Certificate of completion for Student Trustee.*

Editor in Chief (**Sumners**)- *Hung up posters for SoberFest and posted on social media. Attended SoberFest.*

Outreach Coordinator (**Tam**)- *Attended SoberFest.*

Sustainability Coordinator (**L. Johnson**)- *Attended 3 Peaks Challenge. Attended SoberFest. Took Senators Johnson and Sclafani to airport for General Assembly.*

Senator at Large (**Nunez**)- *Attended 3 Peaks Challenge, Crafton Council Meeting, Academic Senate Meeting, and Soberfest.*

5.2 Adviser Report (Paddock)- *Thank you to 3 Peaks Challenge Volunteers. We need to either change time, day, or location of Holiday Dinner.*

5.3 Executive Council- *Discussed attendance*

5.4 Inter-Club Council- *Discussed and critiqued past events.*

5.5 Committee Reports-

Nunez- Crafton Council- Making East Building into a print shop.

5.6 Classroom Announcements

Tam- 2 announcements

6. New Business

6.1 Paddock 5 min

The Student Senate will discuss and possibly take action on planning for a float and supplies for the Calimesa Christmas Parade on 12/16/17.

moved. 2nded. tabled.

6.2 Paddock 5 min

The Student Senate will review the positives and negatives of Soberfest 2017.

moved. 2nded. tabled.

6.3 Paddock 5 min

The Student Senate will discuss and possibly take action on approving \$300.00 to be used for supplies for the Calimesa Christmas Parade.

moved. 2nded. The student Senate voted on \$400.00 to be used towards the parade.

6.4 Paddock 5 min

The Student Senate will discuss and possibly take action on participating in the Yucaipa Christmas Parade on Saturday, December 9th at 9:30am-12pm

moved. 2nded. approved. The student senate will be attending the the Yucaipa Christmas Parade.

6.5 Paddock 5 min

The student senate will discuss the possibility of assisting Professor Urb. with collecting toys for kids for Christmas.

moved. 2nded. The Student Senate will be participating and helping with the toy drive.

6.6 L. Johnson 5 min

The student senate will discuss and possibly approve to reimburse \$37.96 to senator Lexi Johnson for the SoberFest Bake Sale goods.

moved. 2nded. approved.

6.7 **Dotson** **5 min**

JaJuan Dotson will discuss his ideas for the Student Senate to put on a worthy event.

moved. 2nded. tabled.

6.8 **Gutierrez** **5 min**

The Student Senate will discuss and possibly approve Stephan Ortiz as the Inter-Club Council Coordinator.

moved. 2nded. approved.

6.9 **Gutierrez** **5 min**

The Student Senate will discuss and review Senator Tam's attendance and performance for possible removal or to have his excess absences excused.

moved. 2nded. 2 absences are excused. ni absences will be allowed.

7. Future agenda items

Email all agenda items (normal and exec) to Executive Assistant Costello and cc President Gutierrez as well as Advisor Paddock by Saturday at midnight

Email all reports to Executive Assistant Costello President Gutierrez and Advisor Paddock by Saturday at midnight.

8. Upcoming Dates-

General Assembly – November 17th through 19th

Student Senate Holiday Dinner- December 15th

Yucaipa Christmas Parade- December 9th 9:30-12pm

Calimesa Christmas Parade- December 16th

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10. Adjournment

meeting adjourned at 11:35am

Mission Statement: To serve current and future students by establishing a foundation that fosters involvement, awareness, and unity.