



CHC Student Senate

Business Meeting Minutes

9th February 2018, 10:00 AM (PST)

Crafton Hills College, CCR-155

11711 Sand Canyon Rd. -Yucaipa, CA 92399 – (909) 389-3410

1. Organizational Items:

1.1 Call to Order

1.2. Roll Call

President (Gutierrez) [*present*]

Vice President of Internal Affairs (V. Johnson) [*present*]

Vice President of External Affairs (Vacant)

Vice President of Academic Affairs (Vacant)

Vice President of Finance (Sclafani) [*present*]

Executive Assistant (Costello) [*present*]

Student Trustee (Dotson) [*present*]

Events Coordinator (vacant)

Inter-Club Council Coordinator (Ortiz) [*absent*]

Editor in Chief (Sumners) [*present*]

Outreach Coordinator (Tam) [*present*]

Sustainability Coordinator (L. Johnson) [*present*]

Senator at Large (Fadel) [*present*]

Senator at Large (Nunez) [*excused*]

1.3. Adoption of the Agenda

moved. 2nded. approved.

1.4. Approval of the Minutes-

moved. 2nded. approved.

2. Public Comment:

This segment of the meeting is reserved for persons desiring to address the CHC Student Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Student Senate may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Student Senate President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

3. Guest Speakers (10 min):

Dr. (president) Zhou- Discussed University of LaVerne partnership and possibilities for students. External Team Meeting on Tuesday, February at 2pm.

4. Communication from the floor (3 minutes)

5. Reports

Reports of the President and the Advisor shall be limited to five (5) minutes each. All other reports shall be limited to three (3) minutes each. Please refrain from discussion during Officer Reports. Each item can only be extended once, by no more than 5 minutes.

5.1 Officer Reports-

*(President) **Gutierrez-** Academic Senate on wednesday. Attended Gamers Guild meeting.*

*(Vice President of Internal Affairs) **V. Johnson-** Attended the University Of LaVerne Partnership launch ceremony. Went to the Black History Month presentation.*

*(Vice President of Finance) **Sclafani-** Attended the Breakthrough workshop.*

*(Executive Assistant) **Costello-**Attended the University Of LaVerne Partnership launch ceremony.*

*(Student Trustee) **Dotson-** Attended and spoke at the University Of LaVerne Partnership launch ceremony.*

*(Inter-Club Council Coordinator) **Ortiz-** Club rush plans. Valentine's day report.*

*(Editor in Chief) **Sumners-** Posted on social media regarding Black History Month*

*(Outreach Coordinator) **Tam-**. Valentines fundraiser prep.*

*(Sustainability Coordinator) **L. Johnson-** 2018 Election Meeting.*

*(Senator at Large) **Nunez-**. no report.*

*(Senator at Large) **Fadel-** Valentine's Fundraiser prep. 2018 Election prep.*

5.2 Adviser Report (Paddock)-. Discussed graphics for TVs. KFROG as a possible DJ for club rush. Club rush flyers. \$21,150 from AS cards.

5.3 Executive Council- no report.

5.4 Inter-Club Council- Finalized Club rush plans.

5.5 Committee Reports-

(Sclafani)- Finance Committee- finalizing v-day fundraiser.

5.6 Classroom Announcements

6. New Business

6.1 **Dotson** **5 min**

Student senate will discuss and possibly approve discussion topics for Jajuan at the Washington DC conference.

moved. 2nded. He will review the email from Valerie Johnson to gain possible discussion topics for the Conference.

6.2 **Tam** **5 min**

The Student Senate will discuss and possibly take action on finalizing plans for the Valentine's Day Fundraiser Booth on February 14th.

moved. 2nded. finalized.

6.3 **Tam** **5 min**

The Student Senate will discuss and possibly approve to reimburse Vincent Tam \$6.00 for Sample Valentine's Flowers and \$4.00 for flyer photocopies.

moved. 2nded. only the \$6.00 has been approved for the sample flowers.

6.4 **Paddock** **5 min**

The Student Senate will discuss and possibly approve a date and time for the Evening Student Open Forum.

moved. 2nded. Student Senate will hold the forum on Tuesday April 3rd from 4-6pm.

6.5 **Paddock** **5 min**

The Student Senate will discuss and possibly approve a lead for the Evening Student Open Forum.

moved. 2nded. David Fadel is the new lead for the Evening Student Open Forum.

6.6 **Paddock** **5 min**

The Student Senate will discuss and possibly approve a budget for the Evening Student Open Forum.

moved. 2nded. \$150.00 has been approved.

6.7 **Paddock** **5 min**

The Student Senate will discuss and possibly approve to reimburse Professor Snezana Petrovic for \$376.57 for the Ethiopian Food at Black History Month opening Celebration.

moved. 2nded. approved.

6.8 **Paddock** **5 min**

The Student Senate will discuss and possibly take action on transferring \$2,000 to the CHC Foundation for scholarship funds.

moved. 2nded. approved.

6.9 **Paddock** **5 min**

The Student Senate will discuss and possibly approve amounts for the ASB and Student Senate Scholarships.

moved. 2nded. approved an amount of \$3500, \$1750 for ASB for 6 scholarships at \$350 each, and \$1750 for the Senate. Ericka Paddock and Michelle Cole are choosing recipients for the Senate scholarships, and the student senate will be choosing the ASB scholarships.

6.10 **Paddock** **5 min**

The Student Senate will discuss and possibly approve prizes for 2018 Club Rush.

moved. 2nded. approved 3 different prizes.

6.11 **Fadel** **5 min**

The Student Senate will discuss and possibly approve a final due date of March 9th for the 2018 election applications.

moved. 2nded. approved.

6.12 **Dotson** **5 min**

The Student Senate will discuss and possibly approve creating a Bylaws Committee.

moved. 2nded. Committee approved. Jajuan Dotson is the possible committee chair.

6.13 **Sclafani** **5 min**

The Student Senate will discuss and possibly approve a spending limit for flowers for the Valentines Fundraiser.

moved. 2nded. \$100 spending limit approved.

7. Future agenda items

Email all agenda items and reports (normal and exec) to Executive Assistant Costello and cc President Gutierrez, Vice President of Internal Affairs V. Johnson and Advisor Paddock by Saturday at midnight

8. Upcoming Dates-

February 16th, no school, no meeting

February 19th, no school

February 21st, Club Rush

March 24th, Crafton Foundation Gala

April 3rd, Open Forum

April 27th, Student Recognition Dinner

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10. Adjournment

meeting adjourned at 12:02pm

Mission Statement: To serve current and future students by establishing a foundation that fosters involvement, awareness, and unity.