



CHC Student Senate

Business Meeting Minutes

23rd February 2018, 10:00 AM (PST)

Crafton Hills College, CCR-155

11711 Sand Canyon Rd. -Yucaipa, CA 92399 – (909) 389-3410

1. Organizational Items:

1.1 Call to Order

meeting called to order at 10:07am

1.2. Roll Call

President (Gutierrez) *[present]*

Vice President of Internal Affairs (V. Johnson) *[present]*

Vice President of External Affairs (Vacant)

Vice President of Academic Affairs (Vacant)

Vice President of Finance (Sclafani) *[present]*

Executive Assistant (Costello) *[present]*

Student Trustee (Dotson) *[present]*

Events Coordinator (vacant)

Inter-Club Council Coordinator (Ortiz) *[present]*

Editor in Chief (Sumners) *[present]*

Outreach Coordinator (Tam) *[present]*

Sustainability Coordinator (L. Johnson) *[present]*

Senator at Large (Fadel) [excused]

Senator at Large (Nunez) *[present]*

1.3. Adoption of the Agenda

moved. 2nded. approved.

1.4. Approval of the Minutes-

moved. 2nded. approved.

2. Public Comment:

This segment of the meeting is reserved for persons desiring to address the CHC Student Senate on any matter of concern that is not stated on the agenda. A time limit of three (3) minutes per speaker and fifteen (15) minutes per topic shall be observed. The law does not permit any action to be taken, nor extended discussion of any items not on the agenda. The CHC Student Senate may briefly respond to statements made or questions posed, however, for further information, please contact the CHC Student Senate President for the item of discussion to be placed on a future agenda. (Brown Act §54954.2)

3. Guest Speakers (10 min):

4. Communication from the floor (3 minutes)

5. Reports

Reports of the President and the Advisor shall be limited to five (5) minutes each. All other reports shall be limited to three (3) minutes each. Please refrain from discussion during Officer Reports. Each item can only be extended once, by no more than 5 minutes.

5.1 Officer Reports-

*(President) **Gutierrez-** attended club rush.*

*(Vice President of Internal Affairs) **V. Johnson-** emailed ericka about website updates. attended region 9 meeting. attended club rush. attended student worker orientation. met with ericka to file S.A.D. paperwork.*

*(Vice President of Finance) **Sclafani-** organized valentines fundraiser. prepared spreadsheet to show our \$54.00 profit. called into the Region 9 meeting. attended club rush.*

*(Executive Assistant) **Costello-** hung up club rush posters. helped set up club rush.*

*(Student Trustee) **Dotson-** attended the ACCT.*

*(Inter-Club Council Coordinator) **Ortiz-** helped organize club rush, and attended.*

*(Editor in Chief) **Sumners-** posted club rush flyer. attended club rush.*

*(Outreach Coordinator) **Tam-** helped with the valentines day fundraiser. created club rush flyer and elections flyers.*

*(Sustainability Coordinator) **L. Johnson-** attended club rush. asked Tam to make flyers for elections.*

*(Senator at Large) **Nunez-** helped with valentines day fundraiser. attended club rush.*

(Senator at Large) **Fadel**- absent

5.2 Adviser Report (Paddock)- . voted on most visited booth(health science), most spirited (A&M), best booth decor (metaphysical explorers). Copies of Bylaws. Transfer to the Foundation is complete.

5.3 Executive Council- new process for new members to join: “how to” guide.

5.4 Inter-Club Council- outreached to club charters.

5.5 Committee Reports-

5.6 Classroom Announcements-

v. johnson- club rush info.

gutierrez- announced vacant SS positions.

6. New Business

6.1 **Paddock** **5 min**

The Student Senate will discuss and possibly approve the Kahoot Quiz for the Restorative Youth Justice Conference on March 16, 2018.

moved. 2nded. approved.

6.2 **Paddock** **5 min**

The Student Senate will discuss and possibly approve a Commencement Speaker for the 2018 Commencement Ceremony.

moved. 2nded. voted for our top 3.

6.3 **Paddock** **5 min**

The Student Senate will discuss and possibly approve \$495 for Elections supplies.

moved. 2nded. approved.

6.4 **Paddock** **5 min**

The Student Senate will discuss and possibly approve a reimbursement of \$50.83 to Alex Corona, President of the Anime Club to pay for a club banner to be used at Spring 2018 Club Rush.

moved. 2nded. approved.

6.5 **Gutierrez** **5 min**

The Student Senate will discuss and possibly elect senators to participate in the 3 peaks triathlon on March 31, 2018.

moved. 2nded. volunteers were elected.

6.6 **Gutierrez** **5 min**

The Student Senate will discuss and possibly approve requirements for receiving business cards.

moved. 2nded. approved.

6.7 **Gutierrez** **5 min**

The Student Senate will discuss and possibly approve who will receive business cards.

covered in item 6.6.

6.8 **Gutierrez** **5 min**

The Student Senate will discuss the pros and cons of Spring 2018 Club Rush.

moved. 2nded. Ericka recorded a list of pros and cons.

6.9 **Tam** **5 min**

The Student senate will discuss and possibly approve an Open Forum flyer for the open forum on April 3rd.

moved. 2nded. approved.

6.10 **L. Johnson** **5 min**

The Student Senate will discuss and possibly approve flyers for 2018 Elections.

Moved. 2nded. approved.

6.11 **Gutierrez** **5 min**

The Student senate will discuss issues regarding Canvas.

moved. 2nded. discussed.

6.12 **Gutierrez** **5 min**

The Student Senate will discuss and possibly approve prizes for the Social Justice Conference.

moved. 2nded. approved \$50.00.

6.13 **Sclafani** **5 min**

The Student Senate will discuss and possibly approve to reimburse Frank Sclafani \$60.00 for the supplies needed for the Valentine's Day Fundraiser.

moved. 2nded. approved.

7. Future agenda items

Email all agenda items and all reports (normal and exec) to Executive Assistant Costello and cc President Gutierrez, Vice President of Internal Affairs V. Johnson and Advisor Paddock by Saturday at midnight.

8. Upcoming Dates-

March 9, Senate Applications Due

March 16th, Restorative Youth Conference.

March 24th, Crafton Foundation Gala

March 31st, 3 Peaks Triathlon.

April 3rd, Open Forum

April 17-19, Elections

April 27th, Student Recognition Dinner

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10. Adjournment

meeting adjourned at 11:50am.

Mission Statement: To serve current and future students by establishing a foundation that fosters involvement, awareness, and unity.