

# Senate Meeting Agenda 03.03.21



Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [The Brown Act](#), [Motions and Rules of Order](#), and [Meeting Norms](#).

## Crafton Hills College

### Mission Statement

The mission of Crafton Hills is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.

### Vision Statement

Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.

### Institutional Values

Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.

## Academic Senate Primary Function and Conducting Business

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters, including policy development. These Academic and Professional matters are known as the 10+1 ("Ten Plus One") and include the following:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

1. Rely primarily upon the advice and judgment of the academic senate, OR
2. The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

## Zoom Information

Link: <https://cccconfer.zoom.us/j/98822892587>

Dial: +1 669 900 6833 (US Toll), +1 346 248 7799 (US Toll), or +1 253 215 8782 (US Toll)

Meeting ID: 988 2289 2587

## Members

(Roll Call by Zoom Participant List)

	<b>SINS</b>	<b>LAM</b>	<b>Career Ed &amp; Human Dev.</b>	<b>Student Services</b>	<b>Senators at Large</b>	<b>Part-Time Senators</b>
Total Seats	10	9	5	5	13	4
Available Seats	4	6	0	3	2	1
Senators	<ul style="list-style-type: none"> <li>- Cheryl DiBartolo</li> <li>- Richard Hughes</li> <li>- Julie McKee</li> <li>- Steve Hellerman</li> </ul>	<ul style="list-style-type: none"> <li>- Ryan Bartlett</li> <li>- Krista Ivy</li> <li>- Nick Reichert</li> </ul>	<ul style="list-style-type: none"> <li>- Reynaldo Bell</li> <li>- TL Brink</li> <li>- Meridyth McLaren</li> <li>- Thomas Serrano</li> <li>- Gary Williams</li> </ul>	<ul style="list-style-type: none"> <li>- James Grabow</li> <li>- Mariana Moreno</li> </ul>	<ul style="list-style-type: none"> <li>- Breanna Andrews</li> <li>- Brandi Bailes</li> <li>- Jeff Cervantez</li> <li>- Chloe De Los Reyes</li> <li>- Laurie Green</li> <li>- Cynthia Hamlett (DE Lead)</li> <li>- Shirley Juan</li> <li>- Hannah Sandy</li> <li>- Josh Robles</li> <li>- Jodi Hanley</li> <li>- Isidro Zepeda</li> </ul>	<ul style="list-style-type: none"> <li>- Tina Gimple (SINS)</li> <li>- Andrew Bridges (SINS)</li> <li>- Edward Ferrari (LAM)</li> </ul>

Guests:

## Agenda Items

**All documents are linked to their agenda item.**

Estimated Meeting Time: 94 minutes

### Preliminary Business

Item	Discussion	Action
Call to Order		
Statements from the public (3 minutes per speaker)		
TESS Report - Bixler (3 minutes)		
ERI Updates – Hamlett (3 mins)		
<p>Approval of Minutes and Voting Record for 2/17/2021 (3 minutes)</p> <p><a href="#">Minutes 2/17</a> <a href="#">Voting Record 2/17</a></p> <p>Goal: Assess the written record to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, discussions, motions, ect.</p>		

### Preliminary Reports

Item	Discussion	Action
Administration's Report (5 mins)		
<p><b>1<sup>st</sup> meeting of the month (3 mins):</b></p> <p><b>A. Classified Senate (Jaco)</b> <b>B. CTA Report (McLaren)</b></p>		

<p>2<sup>nd</sup> meeting of the month: (3 mins):</p> <ul style="list-style-type: none"> <li>A. Student Senate Report (Stiff)</li> <li>B. Treasurer's Report (DiBartolo)</li> </ul>		
<p>AS President's Report (3 mins)</p>	<ul style="list-style-type: none"> <li>● Area D meeting</li> <li>● Spring Plenary</li> <li>● "Of the year"</li> </ul>	

## Old Business

Item	Discussion	Action
<p>On hold or in progress – 0 Min</p>	<ul style="list-style-type: none"> <li>● On hold: Anti-racism (Bartlett) <ul style="list-style-type: none"> <li>○ Update: The Student Services office has received recommended definitions from several committee members to review and discuss. Next steps will be to get campus input and vote on definition. Estimated completion end of February at the latest.</li> </ul> </li> </ul>	
<p>Social Media Policy – 3 Min – Bailes</p> <p><a href="#">Draft Social Media Policy</a></p> <p>Goal: Review and give feedback on any updates to the draft social media policy presented at <a href="#">District Assembly</a>.</p>		
<p>Academic Freedom - 10 min - Bartlett</p> <p><a href="#">Statement on Academic Freedom</a></p> <p>Goal: Document CHC's role in protecting faculty's latitude to</p>		

<p>Speak, write, listen, challenge, and learn</p>		
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## New Business

Item	Discussion	Action
<p>LTF Faculty Satisfaction Survey - 10 min - Ivy</p> <p><a href="#">Survey Link</a></p> <p>Goal: Complete the survey with the senators during the meeting.</p>		
<p>Anxiety and counseling information from HR - 10 Min - Jacoby</p> <p>Goal: Review and ask questions regarding options for assistance anxiety/burnout during remote instruction and upon return to campus.</p>		
<p>Campus Development Strategies PDF - 15 Min - Strong</p> <p><a href="#">Strategies Draft Document</a></p> <p>Goal: Review and provide feedback on future plans for CHC development.</p>		
<p>QFE Institution-set Goals (ISSs) - 10 Min - Wurtz</p> <p><a href="#">Draft Document of Goals</a></p> <p>Goal: Review and provide feedback on proposed goals for rates related to course completion, certificates, degrees, and transfer. Note that, on the included graphs, the red bar indicates our expected results based on past rates and the green bar represents a</p>		

<p>reasonable growth goal ("stretch").</p> <p><i>Additional information:</i> ISSs are a requirement of accreditation and are the lowest outcome levels which are acceptable to an institution. Stretch goals are also a requirement of accreditation and are the aspirational goal for the college.</p>		
<p>Canvas shell transfers and class cancellation and intellectual property - 5 Min - Bailes/Hamlett/McLauren</p> <p>Goal: Discussion and direction on issues related to Canvas procedures and the protection of faculty intellectual property.</p>		

### AS Sub-Committee/Committee Assignment Reports

Item	Discussion	Action
<p><b>1<sup>st</sup> meeting of the month (3 mins):</b></p> <ul style="list-style-type: none"> <li><b>A. Chairs (Andrews)</b></li> <li><b>B. Honors Steering (Cannon)</b></li> <li><b>C. Curriculum (DiPonio)</b></li> <li><b>D. District Assembly (Brink)</b></li> </ul>		
<p>2<sup>nd</sup> meeting of the month: (3 mins)</p> <ul style="list-style-type: none"> <li>A. Educational Technology (Hamlett)</li> <li>B. Library Taskforce (Ivy)</li> <li>C. Ed Policy (Hughes)</li> </ul>		

## Concluding Business

Item	Discussion	Action
Announcements (3 minutes)		
<a href="#">Good of the Order</a> (3 minutes)		
Adjourn		

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## Future Business

- Lessons Learned: Forums on Race, Healing & Action – Hannon
- Registration and Web Advisor

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## Administrative Procedures (AP) and Board Policies (BP)

Please see the [Academic Senate pages](#) of the Crafton Hills College website for information on [Administrative Procedures and Board Policies](#).