

Crafton Hills College | Academic Senate Minutes

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Welcome to the Academic Senate

The Academic Senate is the voice for the faculty on all matters related to curriculum and academic standards. In its simplest form, the Academic Senate is the main source for faculty recommendations on anything related to our students. In technical terms, faculty have purview over any item related to the "The Ten Plus One," a detailed list of 10 items and a general "+1" which are outlined in Title 5 (state law) and shared on the next page of this agenda.

Purpose

The Academic Senate shall serve as the representation of faculty whenever consultation or interaction for making recommendations in the areas of curriculum and academic standards with the District or the college administration is necessary. Unless it is directly under the authority of the faculty bargaining agent, [SBCCDTA](#). This is in accordance with, [Education Code §70902 \(b\)\(7\)](#) "...the governing board of each community college district shall... ensure the right of academic senates to assume primary responsibility for making recommendations in the areas of curriculum and academic standards."

The local Academic Senate relies on the State-Wide Senate, [ASCCC \("A. S. triple C"\)](#), for recommendations and state-wide representation.

Primary Recommending Body

Academic Senate recommendations take precedence. California State Law, Title 5, gives the senate its powers. Please read the law in full here: [Title 5 § 53203 - Powers](#)

"[O]nly in exceptional circumstances and for compelling reasons will the recommendations [of the academic senate] not be accepted. If a recommendation is not accepted, the governing board or its designee, upon request of the academic senate, shall promptly communicate its reasons in writing to the academic senate."

Direction of Work

[The Brown Act](#)

[Motions and Rules of Order](#)

[Meeting Norms](#)

Meeting Information

Date April 3, 2024

Time and Location

3-4:30 PM - LRC 226

Next Meeting

April 17, 2024
LRC 226 3-4:30 PM

Meeting Outline

- Announcements
- Admin Reports
- Public Comment
- Kudos
- Main Business
- Future Business and Updates
- AS Reports

APs and BPs

Please see the [Academic Senate pages](#) of the Crafton Hills College website for explanations of [Administrative Procedures and Board Policies](#), commonly called "APs and BPs".

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Faculty guide the work of implementing, when deemed pedagogically appropriate by faculty, Strategic Directions and Student Equity Goals in areas related to academics and curriculum. The Ten Plus One helps us ensure that faculty are the main source of recommendation for anything related to student support, instruction, and preparation. In short, the Ten Plus One lists everything for which faculty are responsible; the Strategic Directions and Student Equity Goals help organize our work based on the needs of the students.

The 10 + 1

CHC Strategic Directions

1. Increase Student Enrollment
2. Engage in practices that prioritize and promote inclusivity, equity, anti-racism, and human sustainability
3. Increase student success & equity.
4. Develop a campus culture that engages students, employees, and the broader community
5. Foster and support inquiry, accountability, and campus sustainability

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. +1: Other academic and professional matters as mutually agreed upon.

Student Equity Goals

1. Create a research agenda to analyze and understand disproportionate impact.
2. Promote high engagement teaching, service, and support throughout the college
3. Create clear pathways to promote completion and success.
4. Create cohorts and student communities to promote learning and success.

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*To ensure faculty guide the work of Academic Senate, comments and questions will be addressed in the following order **1) Senators** **2) Non-senator faculty**.*

Administration may be called upon to offer further context.

Members (23-25)

(Bold = Present)

	SINS	LAAS	Career Ed & Human Dev.	Student Services & Counseling	Senators at Large	Part-Time Senators
Total Seats	9	8	5	4	4	4
Available Seats	0	2	1	2		4
	Bailes, Brandi	Brighton, Breanna	Clements, Kristen	Macamay, Mariana		
	Brink, TL	Diponio, Gwen	Grounds, John			
	Estrada, Joshua	Guevara, Andrew	McLaren, Meridyth			
	Hellerman, Steve	Jaques, Paul	Serrano, Thomas			
	Juan, Shirley	Lopez, Natalie				
	Olivera, Chris	Reichert, Nicholas				
	Rippy, Scott					
	Robertson, Jillian					
	Williams, Gary					20/11

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Guests: Krista, Kashaunda
Admin: Horan, Wurtz, Spencer
Student Senate:

Agenda Items

Preliminary Business

Item	Start Time and Duration in Minutes	Content
Call to Order	3:00	AS President Meridyth McLaren called the meeting to order at 3:02 PM
Administrative Reports	3:02 5 Minutes	Horan: George Takai April 9th & Gala April 18th Wurtz: Keith talked so that it wouldn't say he didn't have anything to say. Draft of the midterm report is done. Should be coming to AS soon. Compressed calendar survey went out. Spencer: 25 faculty have not submitted their regalia orders.
Student Senate Report	3:07 5 minutes	Katrina events director: Event reminders tomorrow student senate SSCCC general assembly. Resolution on consent calendar - zero to reduced cost textbooks for gen ed courses. 81 resolutions across the state. April 12 is senior day. April 17 is Market day. It's the first event of its kind to support small businesses on campus. It will be more like a small club rush. Student senate elections held the week of April 22nd. Booth will set up for voting. There is free lunch tomorrow.
Announcements (3 minutes)	3:12 3 Minutes	Student-Faculty Luncheon - Main Campus Quad, Thursday, April 4, 11:30-1:00. Krista library newspaper survey: Seriously looking at newspaper database subscription. Mariana: April 19th is a field trip to CPP. Transfer luncheon will be a dinner because we don't have access to RRC during the day. Families of students will be invited.

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		Gaypril started yesterday. Please come to the events for the rest of the month. SAAM panel today. There will be more events.
Statements from the public 3 per speaker 15 minutes max	3:15 5 minutes	Meridyth McLaren: Election coming up. The union is good. Please sign up and vote. If you are not a member, you can sign up. Julie McKee: Retirement cubes were sent out and we got a thank you card. Crafton is cool and Ralph likes us. Justin Desoucy:
Kudos and Comradery - Highlighting Faculty Work and Open Discussion	3:20 5 Minutes	Kudos: Gwen who always has our back on curriculum. Birthdays: Hellerman

Main Business

Item and Presenter	Approximate Start Time and Duration in Minutes	Prep Material	Goals and Notes	Examples of Actions	10+1, Strategic Directions, and Equity Goals Focus
Approval of Minutes - McLaren	Start 3:25 3 Minutes	<ul style="list-style-type: none"> Minutes March 6, 2024 	<p>Assess the written record of our meeting to be sure it reflects the discussions and voting in the last meeting. Be sure to double-check your own votes, attendance, disMinutes October 18, 2023cussions, motions, etc.</p> <p>Note: Anyone can add a comment if something needs to be edited.</p>	<p>Motion: to approve the minutes (Jaques/Clements) Minutes updated to reflect correct attendance. Macamay abstains Minutes pass</p>	<p>10+1: 7 SD: 5 EG: 1</p>

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			Make sure the attendance record is accurate. Bylaws say senators will be dropped after 3 absences. Check to ensure motions are accurately reflected in minutes.		
Honors Program Update - Cannon	Start 3:28 15 Minutes			Judy was not present.	10+1: 5 SD: 3,4 EG: 2,4
Funding Request Process & Form - McLaren	Start 3:43 10 Minutes	Funding Request Process.docx https://forms.gle/wSbKerAYLrKVYXm56	AS Exec has drafted a process and form for faculty to request funds from our Foundation Account.	Discussion: Update the form for under and over \$200 and examples Question: Why \$200. Answer: It's arbitrary Suggestions: Update the form so that they can select "under \$200" and then we only need a form and add examples. Mention that recurring funds should come from the college.	10+1: 11 SD: 4 EG: 2
MOPED - Canvas Shell - Clements	Start 3:53 10 minutes	Information only.	Canvas shell of resources for the Tenure Track Academy	Summary: We were asked by PD to put together a Canvas shell that could be used as resources for the Tenure Track Academy. This allows for a central location for resources. We are still building	10+1: 8 SD: 4 EG: 2


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				<p>modules to be more robust. So any faculty member can be granted access to this course. It's monitored by MOPED and PD. Question: Does this get put in all the shells. Answer: No, this is a shell for new hires. Comment: Tenure track academy is not changing. This is not replacing it.</p>	
<p>VESPA - Academic Freedom & Equity statement, Handbook updates</p>	<p>Start 4:03 10 minutes</p>	<p>academic freedom and equity statement</p>	<p>VESPA was given the task of creating an academic freedom and equity statement.</p>	<p>Suggestion: Change often to can be. Question: Do we need this paragraph? Question: Can we qualify that it's at Crafton? "At CHC academic freedom and DEI are interconnected..." Comment: It feels like it's beating around the push. Let's be more direct. Academic freedom does not mean that equity guidelines do not need to be incorporated in the curriculum.</p>	<p>10+1: 6, 8 SD: 2,5 EC: 2</p>

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				<p>Question: Who is the audience?</p> <p>Question: What if we have a guest speaker or present on information that may be offended.</p> <p>Conclusion: Send it back to VESPA and make comments on the Google Doc.</p>	
ASCCC Spring Plenary Resolution	Start 4:13 5 Minutes	ASCCC Resolutions Spring- Area Meetings 2024 .docx	Resolutions going forward to ASCCC Spring Plenary (April 16-18). Please review for feedback, concerns, or support.	They looked good.	10+1: 5,11 SD: 5 EG: 2
Committee Assignments - McLaren	Start 4:18 10 Minutes	Bylaw Changes 2023	<p>Bylaws - Article VII A ii 3</p> <p>a.</p> <p>b. Shall recommend Senate representatives whenever necessary, such as for peer evaluations, screening committees, or district-wide committees.</p>	Motion: To follow our procedures and assign faculty in Fall for one year terms to one committee (Bailes/Brighton)	10+1: 8 SD: 4 EG: 2
Good of the Order	- no scheduled meeting time -		<p>Feedback for AS in general and items that should be added to a future agenda</p> <p>.</p> <p>Updates from faculty on the use of generative AI.</p>	Request agenda items for future meetings or comment on board reports, ASCCC updates, or other 10+1 items.	10+1: 7

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Did you know?	- no meeting time -	CHC Outreach Schedule  ASCCC Faculty Leadership Institute	Reminder: Calendar is for external outreach events. The ASCCC will be hosting the 2024 Faculty Leadership Institute at the Westin Mirage Golf Resort and Spa in Palms Springs from June 20-22, 2024.		10+1: 6, 8 SD: 1,2,4 EC: 2,4

Reports

Item	Start Time and Duration in Minutes	Materials	Content
President's Report		Nomination Form AA deletion conversations	of the Year Nomination/Voting - please vote, but not for management. Faculty Student Luncheon - April 4

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<p>1st meeting of the month. External:</p> <ul style="list-style-type: none"> A. Student Senate Report B. CTA Report (McKee) C. API Association (DiPonio) D. Professional Dev Lead (Harris) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Chairs (Andrews) B. Honors Steering (Cannon) C. Curriculum (Di Ponio) D. FSEA (de los Reyes) 			<p>View Written Reports Here</p>
<p>2nd meeting of the month: External:</p> <ul style="list-style-type: none"> A. Classified Senate - 5 minutes (Peterson) B. Treasurer’s Report (DiPonio) C. LFSAAA (Zepeda) D. BFSA (Vacant) <p>Leads and Sub-committees:</p> <ul style="list-style-type: none"> A. Educational Technology (on hold) B. Review Workgroup () C. Guided Pathways (Scott) D. MOPED (Chivera & Xayaphanthong) 			<p>View Written Reports Here</p>

Adjournment - 4:30 pm.

Mission, Vision, & Values

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.