

# Crafton Hills College Management Team Meeting Minutes

**Date: February 6, 2024**  
**Time: 10:30 a.m.**  
**Location: CCR 233 – IN PERSON**

**Members:**

Kevin Horan, President  
 Krysten Audibert  
 Larry Aycock  
 Luke Bixler  
 Willie Blackmon  
 Demian Brunty  
 Heather Chittenden  
 LaTasha Hagler  
 Veronica Lehman  
 Aaron Oxendine  
 Ericka Paddock  
 Ivan Pena

Vanessa Ramirez  
 Michelle Riggs  
 Rene Sampay  
 Jeffrey Smith  
 Gio Sosa  
 Delmy Spencer  
 Heather Stephens  
 Mike Strong  
 Kay Weiss  
 Dan Word  
 Keith Wurtz

TOPIC	DISCUSSION & FURTHER ACTION
One Book One College Activity – Kay and Gio	Read pages 109-165 The team participated in a discussion regarding the reading selection. They brought posters from the Gallery Walk that has been featured in our Library entitled “Righting a Wrong-Japanese American and World War II” to further discuss the situation of the book. In addition, she provided a QR code to upload any of our insights or thoughts for each poster,
Developmental Budget - Mike	Mike discussed future trainings and deadlines for 2024-2025 developmental budgets.
Questica Training - Mike	Mike went over recent changes to Questica and will follow up with an email giving us the link to an updated Questica budget entry and change request “how to” guide.
ACCJC Mid-Term Report – Keith	Keith reported that the ACCJC mid year report is due October 15, 2024 and he has started writing it. He asked this group for feedback on the following question:  <i>Briefly describe major improvements since the time of the last comprehensive peer review, focusing on areas where your institution is excelling or showing significant improvement with regard to equitable student outcomes, educational quality, and/or mission fulfillment.</i>  Here are the responses received: <ul style="list-style-type: none"> <li>• Increase in degrees and certificates being awarded</li> <li>• Decrease in gaps for disproportionately impacted students</li> <li>• Limiting DEI in African American transfer students</li> <li>• Streamlining project</li> <li>• Financial Aid</li> <li>• Development of new CTE pathways</li> <li>•</li> </ul>
Standing Item: Policies and Procedures Review and Feedback	None.
Announcements - All	None.

<p><b>Next Meeting: March 5, 2024, at 10:30 a.m.</b></p>	
<p><b>Mission Statement:</b> The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.</p> <p><b>Vision Statement:</b> To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.</p> <p><b>Institutional Values:</b> We rely on the following values to support our vision and mission:</p> <p><i>Respect:</i> To champion active listening and open dialogue within our community.</p> <p><i>Integrity:</i> To uphold honesty in our interactions and academic pursuits and maintain community collaboration.</p> <p><i>Diversity &amp; Inclusion:</i> To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.</p> <p><i>Innovation:</i> To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.</p> <p><i>Leadership:</i> To development and inspire current and future leaders through professional development, mentorship, education and experience.</p> <p><i>Sustainability:</i> To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.</p>	