

Crafton Hills College

Budget Committee

Minutes

Date: September 17, 2024
Time: 1:00
Location: CCR247 – In-Person

Members:

Mike Strong (Chair)	Stephen Ramirez, faculty
Veronica Arrowood, Classified	Delmy Spender, VPSS
Ivan Pena, manager	Sam Truong, faculty
Karen Peterson (Classified Exec)	Student, VACANT
Shohreh Rahbarnia=A, faculty	

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes of 4/16/24 Meeting	The minutes from the 04-16-24 meeting were reviewed. Motion by Delmy, seconded by Stephen. Motion approved by consensus.	
Review charge and membership	<p>After view and discussion, no changes were requested to the charge. There were some changes to the membership. The charge and membership are as follows:</p> <p>Charge: The Budget Committee reviews, identifies, and makes recommendations on the process of institutional planning as related to budget development, identifies strengths and weaknesses within the relationship between the college’s budget and Educational Mater Plan, advocates execution of the budget efficiently and effectively towards the achievement of optimal performance levels across all segments of the campus community, and makes the budgeting process transparent to the campus community.</p> <p>Membership:</p> <ul style="list-style-type: none"> • Vice President, Administrative Services (Chair) • Vice President of Student Services or Vice President of Instruction • One manager • Two classified professionals (one from the Classified Senate executive team, one CSEA appointee) • Two to three Faculty (one from the Academic Senate executive committee) • One Student Senate appointee <p>Term: One year (for appointee)</p> <p>Motion by Karen to approve updated Charge and Membership Seconded by Veronica. Motion approved by consensus.</p>	Send to Crafton Council

	<p>The next step is to forward to Crafton Council for approval.</p>	
<p>Committee Self-Evaluation Review Results - Mike</p>	<p>Mike reviewed the results of the Budget committee self-evaluation. All of the results were strongly agree. No bad results indicated. Some of the accomplishments listed:</p> <ul style="list-style-type: none"> • Breaking down state budget • Establishing principles and guidelines • Detailed spreadsheets 	
<p>State Budget Update – Joint Analysis</p>	<p>Mike went over the Joint Analysis report. He gave an overview of the budget process.</p> <ul style="list-style-type: none"> • In July they start the process for the next fiscal year. • From September to January, they review requests. • In January they release the governor’s proposed budget. • From January-May they are reviewing the proposals and looking at revenues and expenses. • In May we get the May Revise budget. • In June the budget conference committee meets to resolve any issues. • By June 30th the budget is signed by the governor. <p>The May 15th revise details how its going to impact us. Community Colleges saw an increase in funding even though there is an overall budget deficit of 45 billion dollars. What they did was used some rainy-day money (12 billion) to cover our budgets. The State also projects another deficit next year of 30 billion.</p> <p>Hold Harmless: This is important for community colleges. Ever since we started the enrollment decline, we have been held to the funding levels of 2017/2018. So even if we are below that number, we are “held harmless” and are guaranteed to receive at least this amount. This sunsets on 06-30-25 and they will reset our funding based on 2024-25 FTES. They have given us four years to recover. Crafton is still a little short. We need 13.7% increase and we are currently at 12%. The 24/25 enrollment numbers will become our base in 25/26.</p> <p>If we want additional funding, dual enrollment is fully funded FTES at \$7425/FTES.</p>	<p>Future agenda item: dual enrollment persistence numbers at CHC. Review the CCCC Exhibit C with the committee.</p>
<p>Final Budget 2024-25 and Multi-Year Forecast</p>	<p>Crafton is considered a small college as our base allocation is under 10,000 students so we get \$6,508,499. Valley gets more because their FTES is over 10,000 students and they get</p>	

	\$7,493,194. Mike reviewed the multi-year forecast that includes projected income, projected expenses (which also include shared costs to cover the District operations). We have some money that we can use in Section D for adjustments. We must maintain at least 2 months of expenses as a minimum fund balance and each year that as shown on this document.	
Principles and Guidelines for Budget Increase and Reduction	<p>This committee approved the Principles and Guidelines for Budget Increase and Reduction in April 2024. It was approved by Crafton Council on May 14, 2024. This establishes a process to handle budget increases and reductions. This is especially important due to pending decreases in State budget. The next step is the discuss how to bring this information to the District Budget Committee.</p> <p>As there are many new committee members this year, Mike reviewed the document in detail. The next step is to discuss sharing this document with the District Budget Committee.</p>	Put on October agenda for discussion.
Next Meeting: October 15, 2024 at 1:00 p.m.		

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.