

# Crafton Hills College Faculty Chairs Council Agenda



**Date:** April 5, 2024  
**Place:** Zoom 9:00-11:00AM  
**Next Meeting:** March 29, 2024  
 (?)  
 9:00-11:00AM

## Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs' training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

**Voting Members:** Faculty Chairs (1 vote per department). **Non-voting Members:** VPI and Instructional Deans.

**Meeting Days and Times:** 1st and 3rd Friday at 9:00am. **Term:** Two years.

## Members:

### Co-Chairs

- XX **Jeff Cervantez/Julie McKee**  
(social and cultural studies)
- Cheryl DiBartolo/Sabrina Jimenez**  
(social sciences) \*
- Jimmy Grabow/Ernesto Rivera**  
(counseling)
- Danny Rojas/Michael Sheahan**  
(allied health)

### Solo Chairs

- Jonathan Anderson** (English)

- Breanna Andrews** (comm & lang)
- Renee Azenaro** (visual & media)
- John Grounds** (public safety)
- Natalie Lopez** (library) \*
- Farhad Mansourian** (bus.&econ)
- Mark McConnell** (perform. arts)
- Danielle McCoy** (math)
- Meridyth McLaren** (human dev.)
- Chris Olivera** (kinesiology) \*
- Sandra Ruiz** (CIS and CSCI) \*
- Sam Truong** (phys. & bio sciences)

## Others Present:

- Geoffrey Escher** (scheduler)
- Elizabeth Lopez** (scheduler)
- Ivan Peña** (Dean Student Services)
- Jeff Smith** (Dean of SINS)
- Delmy Spencer** (VPSS)
- Christina Sweeting** (admin assist)
- Kay Weiss** (Dean of LAM)
- Dan Word** (Dean of Career Dev.)
- Keith Wurtz** (VPI)
- Ashley Hayes** ( )
- Lauren Bond** ( )

## Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Andrews	Meeting called to order at 9:02AM	
Approval of the minutes	Andrews	Jeff moved to approve, Meridyth seconded	Minutes approved by consensus
Follow Ups	Andrews	None	
<b>Information, Discussion, and Business</b>			
1. Course Dog Training (1 hr 45 minutes)	Wurtz	<b>Goal:</b> Learn how to schedule sections, provide input on the process, and	
<b>Standing Reports</b>			
2. VPI Report	<b>Wurtz</b>	<b>No report</b>	
3. VPSS Report	Spencer	No report	
4. Deans Report	Deans	Kay reminded us that George Takai tickets for April 9 are almost gone. If want to attend need to request today.  Jeff mentioned that internships to STEM MESA CSUS, UCR applications need to be submitted as soon as possible if students are interested.	
5. Academic Senate Report	McClaren	Successful luncheon went well with students and faculty. Well attended. Senate is workin on academic freedom and VESPA statement	
6. Guided Pathways/CAPs Report	Grabow	None	

7. CTA Report (first Friday)	McKee	CTA elections on April 15-26. Please get out and vote.	
<b>Wrap Up</b>			
<b>Future Agenda Items</b>		<ul style="list-style-type: none"> <li>-- Faculty Chairs Handbook/Training and update course offerings matrix (first mtg of fall sem.)</li> <li>-- Review SLO Cloud Comments (first mtg of sem.)</li> <li>-- Start Scheduling/Add pending classes (Feb/Sept)</li> <li>-- Review Chairs Manual (first meeting in March)</li> <li>-- FT hiring prioritization for following Fall (Oct)</li> <li>-- Sticky-less Friday (March and October)</li> </ul>	
<b>Announcements</b>		<p>Natalie announced that librarians are reviewing database offerings and ask to complete survey to help make informed decision on descriptions:  <a href="https://craftonhills.libwizard.com/f/newspaper">https://craftonhills.libwizard.com/f/newspaper</a></p>	
<b>Adjournment</b>		10:57 AM	
<p style="text-align: center;"><b>Mission Statement</b></p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;"><b>Vision Statement</b></p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;"><b>Institutional Values</b></p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	