

Crafton Hills College Faculty Chairs Council Agenda



Date: September 20, 2024 9:00 am -11:00 am
Place: CCR-233
Next Meeting: October 4, 2024
 9:00 am -11:00 am
 CCR 233

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs’ training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Voting Members: Faculty Chairs (1 vote per department)* **Non-voting Members:** Administration

Meeting Days and Times: 1st and 3rd Friday at 9:00am **Term:** Two years

Members:	_____ Danielle Bell (MATH)	Others Present:
<i>Co-Chairs*</i>	_____ Cheryl DiBartolo (SOC/SCI)	_____ Willie Blackmon (DEAN SSSD)
_____ Lauren Bond/Ashley Hayes (ENGL)	_____ John Grounds (PS)	_____ Sara Butler (DEAN LAAS)
_____ Jeff Cervantez/Julie McKee (SOC/CULT)	_____ Rick Hogrefe (CMLG)	_____ Geoffrey Escher (SCHEDULER)
_____ Jimmy Grabow/Ernesto Rivera (COUN)	_____ Natalie Lopez (LIBR)	_____ Elizabeth Lopez (SCHEDULER)
_____ Paul Jacques/Mark McConnell (PART)	_____ Farhad Mansourian (BUS/ECON)	_____ Ivan Peña (DEAN SES)
_____ Danny Rojas/Michael Sheahan (AH)	_____ Meridyth McLaren (HDEV)	_____ Jeff Smith (DEAN SINS)
	_____ Meridyth McLaren (VART)	_____ Delmy Spencer (DEAN VPSS)
	_____ Chris Olivera (KINES)	_____ Christina Sweeting (AA CEHD)
	_____ Sandra Ruiz (CIS/CSCI)	_____ Dan Word (DEAN CEHD)
	_____ Sam Truong (SCI)	_____ Keith Wurtz (VPI)

Guests:

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Hogrefe		
Approval of the minutes	Hogrefe		
Follow Ups	Hogrefe		

Information, Discussion, and Business

1. Review Faculty Chair Handbook	Hogrefe	Goal: Collect pertinent revisions from chairs in order to update current year handbook.	
2. Common Course Numbering	Hogrefe	Goal: Continued update on process and status of common course numbering initiative.	
3. Room Prioritization	Hogrefe	Goal: Revisit current room priorities and prioritization process	
4. Compressed Calendar Scheduling Block	Hogrefe	Goal: Discuss possible scheduling blocks required as a result of compressed calendar	
5. AB 607	Wurtz	Goal: Discuss how the college will fulfill the requirements of AB 607 which require us to prominently display the cost of texts and materials.	
6.			
7.			
8.			
9.			
10.			

Standing Reports

11. VPI Report	Wurtz		
12. VPSS Report	Spencer		
13. Deans Report	Deans		
14. Academic Senate Report	McClaren		
15. Guided Pathways/CAPs Report	Grabow		

16. CTA Report (First Friday)	McKee		
Wrap Up			
Future Agenda Items 1. Review SLO Cloud Comments 2. Establishing Measurable ILO/GEO Targets 3. Finalizing Course Caps Discussion 4. Summer 2025 Scheduling 5. Fall 2025 Scheduling		<ul style="list-style-type: none"> • Faculty Chairs Handbook/Training (August) • Update Course Offerings Matrix (August) • Review SLO Cloud Comments (August) • Start Scheduling/Add Pending Classes (September/February) • Review Chairs Manual (March) • FT hiring prioritization for following Fall (October) • Sticky-less Friday (March/October) 	
Announcements			
Adjournment			
<p style="text-align: center;">Mission Statement</p> <p>The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p style="text-align: center;">Vision Statement</p> <p>Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p style="text-align: center;">Institutional Values</p> <p>Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>	