

Crafton Hills College Faculty Chairs Council Agenda



Date: October 4, 2024 9:00 am -11:00 am
Place: CCR-233
Next Meeting: October 18, 2024
 9:00 am -11:00 am
 CCR 233

Chairs Council Charge:

Chairs Council is authorized by the Academic Senate to develop, participate in and recommend processes including, but not limited to, Chairs’ training, flex calendar, scheduling and facilities use, dual enrollment and syllabi recommendations. The committee encourages collaboration and conversations to promote equity driven and inclusive practices. Chairs make recommendations for the prioritization of faculty hires, enrollment strategies, reviews program viability documents, faculty chairs handbook, and disseminates campus information to departmental faculty.

Voting Members: Faculty Chairs (1 vote per department)* **Non-voting Members:** Administration

Meeting Days and Times: 1st and 3rd Friday at 9:00am **Term:** Two years

Members:	_____ Danielle Bell (MATH)	Others Present:
<i>Co-Chairs*</i>	_____ Cheryl DiBartolo (SOC/SCI)	_____ Willie Blackmon (DEAN SSSD)
_____ Lauren Bond/Ashley Hayes (ENGL)	_____ John Grounds (PS)	_____ Sara Butler (DEAN LAAS)
_____ Jeff Cervantez/Julie McKee (SOC/CULT)	_____ Rick Hogrefe (CMLG)	_____ Geoffrey Escher (SCHEDULER)
_____ Jimmy Grabow/Ernesto Rivera (COUN)	_____ Natalie Lopez (LIBR)	_____ Elizabeth Lopez (SCHEDULER)
_____ Paul Jacques/Mark McConnell (PART)	_____ Farhad Mansourian (BUS/ECON)	_____ Ivan Peña (DEAN SES)
_____ Danny Rojas/Michael Sheahan (AH)	_____ Meridyth McLaren (HDEV)	_____ Jeff Smith (DEAN SINS)
	_____ Meridyth McLaren (VART)	_____ Delmy Spencer (DEAN VPSS)
	_____ Chris Olivera (KINES)	_____ Christina Sweeting (AA CEHD)
	_____ Sandra Ruiz (CIS/CSCI)	_____ Dan Word (DEAN CEHD)
	_____ Sam Truong (SCI)	_____ Keith Wurtz (VPI)

Guests: Mike Strong, Demian Brunty, Shella Scott

AGENDA ITEM	PERSON	Recommendation/Discussion/Future Business	ACTION
Call to order	Hogrefe		
Approval of the minutes	Hogrefe		
Follow Ups	Hogrefe		

Information, Discussion, and Business

1. Feedback on Facilities and Classroom Needs	Strong/Brunty	Goal: Creating a process to receive feedback from departments regarding classroom needs and facilities concerns.	
2. AB 607 Implementation	Wurtz	Goal: Continued discussion of how the college will fulfill the requirements of AB 607 including categorizing classes based on textbook and supplies costs.	
3. Guided Pathways Update	Scott	Goal: Update on process for integrating program descriptions into guided pathways.	
4. Revised Scheduling Blocks	Hogrefe	Goal: Review possible scheduling blocks required due to compressed calendar.	
5. Summer 2025 Scheduling	Wurtz Lopez/Escher	Goal: Review targets, budget and timeline for Summer 2025 scheduling.	
6.			
7.			
8.			
9.			
10.			

Standing Reports

11. VPI Report	Wurtz		
12. VPSS Report	Spencer		
13. Deans Report	Deans		
14. Academic Senate Report	McClaren		

15. Guided Pathways/CAPs Report	Grabow		
16. CTA Report (First Friday)	McKee		
Wrap Up			
Future Agenda Items 1. Review SLO Cloud Comments 2. Establishing Measurable ILO/GEO Targets 3. Finalizing Course Caps Discussion 4. Fall 2025 Scheduling		<ul style="list-style-type: none"> • Faculty Chairs Handbook/Training (August) • Update Course Offerings Matrix (August) • Review SLO Cloud Comments (August) • Start Scheduling/Add Pending Classes (September/February) • Review Chairs Manual (March) • FT hiring prioritization for following Fall (October) • Sticky-less Friday (March/October) 	
Announcements			
Adjournment			
Mission Statement The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.		Vision Statement Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.	Institutional Values Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.