

Crafton Hills College

Crafton Council

Minutes

Date: May 14, 2024
Time: 1:30 p.m. – 3:00 p.m.
Location: CCR 233

Members:

Kevin Horan, Chair
 Brandi Bailes, AS VP Support=**A**
 Kevin Limoges, CSEA Chief Union
 Steward=**A**
 Natalie Lopez, AS VP Outreach
 Julie McKee, CTA Rep

Meridyth McLaren, Academic Senate Pres
 Enggie Ocampo, Student Senate Pres=**A**
 Karen Peterson, Classified Senate Pres
 Delmy Spencer, VPSS
 Gio Sosa, Dean IERP=**A**

Mike Strong, VPAS
 Keith Wurtz, VPI
 Thalia Radillo, incoming Student Senate
 President
 Visitors:
 Abel Favela
 Yash Patel
 Linsey Graff
 Amy Triscoli
 Farrah Farzaneh

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from April 23, 2024.	The minutes from April 23, 2024 were approved as written. Motion for approval made by Keith, seconded by Meridyth. No opposition. No absentions. Motion approved.	
Facilities Master Plan Discussion – DLR (Consultant)	<p>They are currently completing a walkthrough on existing buildings to see our current space utilization.</p> <p>All the senates have been given this information and today they are going over as a summary for Crafton Council. Over the summer they will be working with President’s Cabinet to come up with a draft plan incorporating all the feedback we have received from all the senates (Academic, Classified and Student). This draft plan will be taken back to all the senates in Fall for more review and feedback.</p> <p>Today we reviewed:</p> <ul style="list-style-type: none"> • Cultural center • West building • Instructional spaces • LRC <ul style="list-style-type: none"> ➢ Library ➢ Stack space utilization • Campus identity/branding • What planning considerations are missing? • What programs may need additional space that we haven’t accounted for <p>They did an activity with potential pictures for the various areas and each committee member was able to add comments or like an image.</p>	
ACCJC Mid-Term Report – FINAL READ – Keith	Keith has taken the draft ACCJC Mid-term Report to many committees and all the senates for review and	

	<p>feedback. He has made minor edits. He is bringing to Crafton Council for approval.</p> <p>Motion for approval by Meridyth, seconded by Julie. No discussion, no opposition, no absentions. Motion approved.</p>	
<p>Budget Principles and Guidelines - FINAL READ- Mike</p>	<p>Kevin has asked Mike to update the Principles and Guidelines for Budget Increase and Reduction document ahead of any issues with the State budget.</p> <p>The budget committee updated the existing document, it has been reviewed by President's Cabinet and Crafton Council for first read showing all the track changes to the existing document and Mike is bringing it to Crafton Council today for approval. Once approved, the CHC Budget Committee will take to the District Budget Committee for consideration.</p> <p>Motion to approve by Julie, seconded by Keith. No discussion, no opposition, no absentions. Motion approved.</p>	
<p>Committee Definitions - Gio</p>	<p>Keith went over the definitions that Gio provided from our CHC organizational handbook for:</p> <ul style="list-style-type: none"> • Crafton Council Committees • Functional Committees • Constituency committees • Ad Hoc Committes or Task Forces <p>Gio also researched other sources on handbooks from other colleges including private colleges, CCLC, and ASCCC. The best representation he found in one location was from lake Washington Institute of Technology and he shared excerpts of their definitions on the following:</p> <ul style="list-style-type: none"> • Standing Committee • Ad Hoc Committee • Task Force • Work Groups <p>Meridyth suggested that we need to get additional feedback from all three senates in fall .</p> <p>Next steps include:</p> <ul style="list-style-type: none"> ➤ Agree on the definitions for each type of committee ➤ Work with each Senate to categorize all committees <p>Once this is completed, bring it back to Crafton Council for approval.</p>	<p>Add to 8-27-24 agenda</p>

Committee Self-Evaluation Survey-Gio	Kevin asked each committee member to fill out the committee self-evaluation survey. The link and the QR code is included on the agenda and Mike will email the link out to all committee members later today	
Committee Reports (monthly)		
<ul style="list-style-type: none"> IRB - Gio 	No report.	Report on the 2 nd Tuesday each month
<ul style="list-style-type: none"> PPR - Gio 	Meridyth stated the committee has been working on disproportional impace ailgnment and instruction vs non-instructional. Keith to provide a list of what actually goes in PPR and if not, where does it go. .	Report on the 2 nd Tuesday each month
<ul style="list-style-type: none"> Professional Development - Keith 	Working on the third USC Racy Equity co-hort and has opened it up to full time faculty. Any available slot will become available to adjuncts.	Report on the 2 nd Tuesday each month
<ul style="list-style-type: none"> Safety - Mike 	<p>Mike stated the Safety committee met and is working on a lockdown-active shooter drill in Fall. Since we don't have any flex days during that time, they were considering a Friday in October. They need to discuss what building to hold this drill in. Last time it was in Crafton Hall. Meridyth and Kevin indicated it needs to be away from the Child Development Center.</p> <p>It was suggested that each department manager to coordinate with police for a threat walk in their areas. Mike will bring back to Crafton Council once more information is determined.</p>	Report on the 2 nd Tuesday each month
<ul style="list-style-type: none"> Student Equity and Achievement – Delmy 	No report.	
<ul style="list-style-type: none"> Technology Planning – Mike 	240 student computers for student labs will be replaced over the summer. Tech Services at DSO has purchased wireless access points and will be working at CHC over the summer.	
Public Comments	None.	
Announcements (All)	<p>None.</p> <p>Meeting adjourned at 2:48 p.m.</p>	
Next Meeting: Tuesday, August 27, 2024 at 1:30 p.m. CCR 233		

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values: We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.