

Crafton Hills College

Crafton Council

Minutes

Date: September 24, 2024
Time: 1:30 p.m. – 3:00 p.m.
Location: CCR 233

Members:
 Kevin Horan, Chair=**A**
 Brandi Bailes, AS VP Support=**A**
 (Sabbatical)
 Ernest Guillen, CSEA=**A**
 Natalie Lopez, AS VP Outreach=**A**
 Meridyth McLaren, Academic Senate-
 President

Karen Peterson, Classified Senate Pres
 Thalia Radillo, Student Senate President
 Nick Reichert, CTA Rep
 Delmy Spencer, VPSS
 Gio Sosa, Dean IERP
 Mike Strong, VPAS
 Keith Wurtz, VPI

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from August 27, 2024	The minutes from August 27, 2024, were approved as written. Motion for approval made by Keith, seconded by Karen. No opposition. No abstentions. Motion approved.	
Governance Definitions Revisit-Gio	<ul style="list-style-type: none"> • During the last meeting, time was spent identifying and defining the different committee groups that exist at CHC or should exist. • Gio shared a draft of the most recent changes that have been made using language out of the organizational handbook. • One talking point from the last meeting was to move away from Ad Hoc Committee and stick to Task Forces. Gio updated the draft to show this change. He wanted to reinforce that task force is temporary in nature. Last time it was also discussed to limit this to three consecutive terms. • Gio shared with the members the language that shows the processes of voting. • Gio shared document with the edits made after previous meeting discussion. • Keith will make a point to share with Student Senate, that students can vote if they are members. • Gio highlighted a new category of workgroups. This is for instances where the chair or the committee members feel that there is a need to have sub workgroup to work on a special project to then bring those findings back to the committee for a final decision. • Keith shared feedback, why does the workgroup need to be defined? This can become more confusing and defining it may not be necessary. • It was agreed to remove the new category of workgroups, but make sure to let chairs know they are allowed to create workgroups. Need to make sure to communicate this with chairs. 	

	<ul style="list-style-type: none"> • Per the discussion, Gio made an edit under tenure review, functional committee. • Motion to accept the changes with minor edits from Student Senate made by Keith, seconded by Meridyth. No opposition. No abstentions. Motion approved. 	
<p>Governance Committee Term Lengths Discussion - Gio</p>	<ul style="list-style-type: none"> • Gio shared this agenda item is tied to the agenda item above. No additional discussion. 	
<p>College Task Force – Dual Enrollment - Keith</p>	<ul style="list-style-type: none"> • Keith drafted a charge in the membership and shared it with Meridyth. She was able to get input and provided the input back to him. Keith will revise the input and share at the next meeting. • Julie shared concerns/inputs on the charge draft: • Safety-If schools like REV have a lockdown, faculty is not aware of what to do. • Work with deans to make sure all faculty has completed the mandatory reporter training. • Office hours-explore how to be available to students the DE students. Zoom or other options? • Age-appropriate content and language issues are going to be taught. • What is going to happen when there are upset parents and faculty can't speak with them? • Mileage, who will be sending out the forms to faculty? • Parking? 	
<p>Facilities Master Plan Review - Mike</p>	<ul style="list-style-type: none"> • Mike share the draft of the FMP will be ready to present to the Senates by mid-October. He would like to get on the agendas for October to present and discuss the plan. • He discussed the timeline for the first read and second read for the different senates. • Karen shared with Mike that he is already scheduled with the Classified Senate on 10-25-24. • Mike asked Thalia for time on the Student Senate meeting in October, she will look at the calendar. • Meridyth shared the link with Mike to where he can signup to join one of the Academic Senate meetings. • He will add the draft link to the agendas for the scheduled meetings and present during the meeting. • Members from the senate will have a month for the official first read. The second read will be before Thanksgiving. • After the second read by the senates, it will then be taken back to Crafton Council for their second read by December 8, 2024. This way the plan will be approved by the college before the holiday break in December and ready for the Board of Trustees approval in March 2025. 	

Budget Committee Charge & Membership Revision - Mike	<ul style="list-style-type: none"> Met last Tuesday and proposed the changes that were shared on the handout. Mike addressed a few of the changes: classified staff was changed to professionals. One of those will be from Classified Senate Exec Team and one from the CSEA team was fixed as well. Motion to approve the changes made by Delmy, seconded by Karen. No opposition. No abstentions. Motion approved. 	
Committee Reports (monthly)		
<ul style="list-style-type: none"> Budget Committee - Mike 	Last Tuesday the committee met for the first meeting of the year. They went through and did a statewide budget update. A detailed review of the resource allocation model/multi-year forecast was also completed. During this review we described how the statewide budget is reflected in our college budget. The principals and guidelines for budget reductions that were approved by Crafton Council back in May, were reviewed. The next step would be to present this document to the District Budget Committee.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> Educational Master Plan - Gio 	Last meeting, the group reviewed the term updates in reference to strategic direction one, to increase enrollment. In the next meeting, the goal is to look at strategic direction two and three to update.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> Enrollment Strategies - Keith 	Delmy shared that enrollment has increased 12%. During the last meeting the memberships and charge were discussed with a few recommendations made that will be brought to Crafton Council soon.	Report on the 4 th Tuesday each month
<ul style="list-style-type: none"> IEAOC - Keith 	Karen shared that the first meeting will be this Thursday 09-26-24.	Report on the 4 th Tuesday each month
Public Comments	None.	
Announcements (All)	Delmy shared that the Equity Champion Nomination Form was email to the campus on 09-20-24 2:28 pm	
Next Meeting: Tuesday, October 8, 2024 at 1:30 p.m. CCR 233		

Mission Statement: The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement: To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values: We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.