

# Crafton Hills College

## Crafton Council

### Minutes

**Date: January 28, 2025**  
**Time: 1:30 p.m. – 3:00 p.m.**  
**Location: CCR 233**

**Members:**

Kevin Horan, Chair  
 Brandi Bailes, AS VP Support  
 Natalie Lopez, AS VP Outreach  
 Meridyth McLaren, Academic Senate-  
 President

Karen Peterson, Classified Senate Pres=**A**  
 Jared Shaw, Student Senate President  
 Nick Reichert, CTA Rep  
 Delmy Spencer, VPSS  
 Gio Sosa, Dean IERP

Mike Strong, VPAS  
 Diana Vaichis, CSEA Rep=**A**  
 Keith Wurtz, VPI  
  
 Quorum=yes

TOPIC	DISCUSSION	FURTHER ACTION
Review and approve minutes from December 10, 2024	The minutes from December 10, 2024, were approved as written. Motion for approval made by Keith, seconded by Meridyth. No opposition. No abstentions. Motion approved.	
Safety Committee Charge and Membership Revision - Mike	<p>Mike presented the updated draft of the Safety Committee Charge and Membership created by the Safety committee to better align what their role is. After discussion, Crafton Council changed the membership list to include one CTA rep and two faculty representatives.</p> <p>Here is the final information:</p> <p>CHARGE: The goal of the Crafton Hills Safety Committee is the help the San Bernardino Community College District eliminate workplace injuries and illnesses by involving employees in achieving a safe, healthful workplace and by promoting awareness and participation in emergency response programs. The committee:</p> <ul style="list-style-type: none"> <li>• Assists management in identifying safety hazards and suggests ways to eliminate them.</li> <li>• Provide input on planning safety/emergency-related exercises and assists as necessary to carry them out.</li> <li>• Reviews safety-related incidents, injuries and illnesses; and makes suggestions to management for future prevention.</li> <li>• Reviews workplace inspections to identify themes and recommends methods for eliminating or controlling hazards.</li> <li>• Reviews the college’s schedule to update and review workplace safety and health programs; makes suggestions to management for safety-related improvements.</li> <li>• Reviews and provides input on safety-related facility plans and projects.</li> </ul> <p>Membership:</p>	

	<ul style="list-style-type: none"> <li>• Vice President, Administrative Services (Co-Chair)</li> <li>• Director, Facilities, Maintenance and Operations</li> <li>• Health and Wellness Center designee</li> <li>• District Emergency Management representative</li> <li>• District Police representative</li> <li>• Student Accessibility Services representative</li> <li>• Human Resources representative</li> <li>• Environmental Health and Safety Administrator</li> <li>• Up to two faculty representatives</li> <li>• One CTA representative</li> <li>• One Student Senate appointee</li> <li>• One CSEA representative (Co-Chair)</li> <li>• One Classified Senate representative</li> </ul> <p>Motion to approve the Safety Committee Charge and Membership made by Meridyth, seconded by Nick. No opposition. No abstentions. Motion approved.</p>	
<p>Crafton Hills Public Art Taskforce - Mike</p>	<p>Mike presented the Crafton Hills Public Arts Taskforce Charge and Membership. This taskforce was approved by President's Cabinet. After discussion, Crafton Council made one change to add one student to the taskforce. Mike also included a list of objectives.</p> <p>Here is the final information:</p> <p>CHARGE: The Crafton Hills College Public Arts Taskforce fosters a vibrant, inclusive, and inspiring environment by supporting and promoting public art on campus. Our purpose is to further develop an engaging campus culture (EM, SD4) and promote inclusivity (EM, SD2) through the appropriate display of public art. Through collaboration and creativity, we aim to enrich the campus landscape with art that reflects the values of Crafton Hills college – respect, integrity, diversity and inclusion, innovation, leadership and sustainability. The taskforce serves as a catalyst for dialogue and artful expression. The taskforce reports to the Crafton Council and meets as needed.</p> <p>Membership:</p> <ul style="list-style-type: none"> <li>• Vice President, Administrative Services (Chair)</li> <li>• 1 manager-dean that oversees Visual Arts</li> <li>• 1 CSEA representative</li> <li>• 1 Classified representative</li> <li>• 1 student representative</li> <li>• Up to 3 faculty representatives</li> </ul> <p>Motion to approve the Crafton Hills Public Art Taskforce Charge and Membership made by Keith,</p>	

	seconded by Delmy. No opposition. No abstentions. Motion approved.	
Update on Multicultural Center – Delmy	Delmy reported that the workgroup which consists of 14 faculty and staff volunteers have met with the furniture consultant and are in the process of choosing furniture. They will be discussing programs for the Multicultural Center in Spring.	
Facilities Master Plan Microgrid Language Update – Mike	<p>The CHC Facilities Master Plan was approved (second read) by Crafton Council on December 10, 2024. It is to go to the Board of Trustees in March, 2025. However, during the recent power outage it was determined that we needed to enhance the Facilities Master Plan document to include some specific information regarding the microgrid to the Vision and Implementation sections of the plan.</p> <p>The microgrid allows us to isolate certain buildings on campus to use the battery back-up so we can maintain power to those specific buildings only during an outage. We do not have enough battery power to maintain the entire campus. Edison has designed CHC as a small generator so we can become a microgrid to power up certain sections of campus.</p> <p>Motion to change the approved Facilities Master Plan to include and address midrogrid capabilities before document is submitted to the Board of Trustees in March made by Meridyth, seconded by Delmy. No opposition. No Abstentions. Motion approved.</p>	Mike to submit final document to Board of Trustees for approval at March 2025 meeting..
Dual Enrollment IEPS – Keith	Crafton has a Partnership Resource Team (PRT) that will be making two visits to Crafton. The first visit will be on February 28, 2025. We have provided an area of focus commentary to them including questions. When they come they will be meeting with the president, President’s Cabinet, Academic Senate, Faculty chairs, Dual Enrollment committee, classified senate. They will discuss our questions and they will go out and find good examples of how other institutions are doing this and will bring back the information at the second visit at the end of April.	
Accreditation ISER Activity - Keith	<p>Keith had the committee break down into small groups to discuss Standards 1.2, 1.3 and 1.5. They reviewed the following questions:</p> <ul style="list-style-type: none"> <li>• How does the committee/institution help to meet the standard?</li> <li>• What actions did the committee/institution take to meet the standard? How do these actions support equitable student success? How do you know?</li> <li>• What did the committee/institution learn from these actions?</li> <li>• What will the committee/Institution do differently moving forward? What will the</li> </ul>	

	<p>committee/institution continue to do to meet the standard?</p> <p>Keith asked each group to also provide a list of evidence for each question.</p>	
Committee Reports (monthly)	These committees report on the 4 <sup>th</sup> Tuesday of each month.	
<ul style="list-style-type: none"> <li>Budget Committee - Mike</li> </ul>	Nothing to report.	
<ul style="list-style-type: none"> <li>Educational Master Plan Committee - Gio</li> </ul>	In Fall 2024, we reviewed every Strategic Direction. We will start Strategic Direction 1 later today to review and update again.	
<ul style="list-style-type: none"> <li>Enrollment Strategies - Keith</li> </ul>	There have been multiple enrolled students identified as fraudulent. Jason Brady has been checking all those once we suspect them. In Fall 2024 we identified approximately 400 fraudulent students. Once identified, we look at samples of work, discussion posts and are using an AI detection tool to see if work is AI driven. Any student that is identified as fraudulent we will keep their grades in the system, just in case they are determined to be legitimate. If a faculty member suspects, they should email Larry Aycock. Our FTES have declined by 50 over the last few days due to fraud.	
<ul style="list-style-type: none"> <li>IEAOC - Keith</li> </ul>	Writing standards I and II for ACCJC during Spring semester.	
Public Comments	<p>Jared Shaw introduced himself as the new Student Senate President.</p> <p>Delmy announced that Black History month will kick off on Monday, February 3, 2025.</p> <p>Natalie announced that the library will have a Black History month book display curated by Natalie Lopez. The Gallery walk exhibit curated by Krista Ivy is "Bittersweet Harvest: The Bracero Program. 1942-1964. The EBSCO database has had a makeover with a different look and feel. If any faculty, staff, administrators or students have any difficulty navigating, please refer them to their Librarians and we can help them find their way in the database.</p> <p>Nick reported that tutoring attached to 53 classes with over 85 subjects. Tutoring is very busy.</p>	
Announcements (All)	None	
Next Meeting: <b>Tuesday, February 11, 2025, at 1:30 p.m. CCR 233</b>	Meeting adjourned at 2:15 p.m.	

**Mission Statement:** The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement:** To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

**Institutional Values:** We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

*Sustainability:* To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.