

**CRAFTON HILLS COLLEGE  
CONSTITUENCY AND COMMITTEE ASSIGNMENTS  
2024-2025**

Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
<b>ACADEMIC SENATE AND SENATE COMMITTEES</b>								
Academic Senate	1 <sup>st</sup> & 3 <sup>rd</sup> Wednesday	3:00	LRC 226	M. McLaren Ext. 3576  N. Lopez Ext. 3551	Up to 40% of faculty as reps (must rep all instruction divisions and student services J. Anderson B. Bailes B. Brighton T. Brink K. Clements G. Diponio J. Estrada E. Ferrari J. Grabow J. Grounds a. Guevara S. Hellerman P. Jacques M. Macamay C. Olivera N. Reichert J. Robertson J. Schmidt T. Serrano	None listed under membership	None listed under membership  Katrina Barringer Socrates Sakellar Mahen K.	K. Wurtz D. Spencer

As of 09-03-24

## CHC CONSTITUENCY AND COMMITTEE ASSIGNMENTS 2024-2025

Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
Chairs Council (appointed by position)	1 <sup>st</sup> & 3 <sup>rd</sup> Friday	9:00	CNTL 119	R. Hogrefe Ext. 3235 Fall 2024  B. Brighton Ext. 3338 Spring 2025	All Faculty Chairs (1 vote per department) Can possibly change D. Bell L. Bond J. Cervantez C. DiBartolo J. Grabow J. Grounds A. Hayes P. Jacques N. Lopez F. Mansourian M. McConnell J. McKee M. McLaren C. Olivera E. Rivera D. Rojas S. Ruiz M. Sheahan S. Truong			S. Butler I. Pena J. Smith A. Ward D. Word K. Wurtz
Curriculum	2 <sup>nd</sup> & 4 <sup>th</sup> Monday	2:00	CCR 233	K. Salt Ext. 3290  G. Diponio Ext 3332  (One rep from Educational Tech Committee)	T. Dial (Articulation Officer-required) D. Liu S. Rippy S. Truong	G. Esher--required (non-voting) E. Lopez--required (non-voting) K. Flores-Admissions and records Evaluator (non-voting) S. Zerbel required (Admin Coord)		S. Butler I. Pena J. Smith A Ward D. Word K. Wurtz

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						to VPI non-voting) <b>Vacant</b> -Classified Senate		
Educational Policy <b>Discontinued by Brandi 08-18-22</b>								
Educational Technology	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesday	1:00	CBT 206	C. Hamlett (909) 570-3708 Distance Ed Faculty Lead	A Beechko TL Brink R. McAtee (1 Faculty-Student Services) M. McLaren C. Olivera (1 Faculty-Instructional Support)  Vacant (1 Faculty-Instruction who also serves as the ETC rep to the Curriculum Committee)	F. Southerland- <b>Classified</b> K. Simonson- <b>Classified</b>  <b>Vacant</b> -CSEA  <b>Vacant</b> - Rep from Technology Services	Nikki Baugh Genesis Maya	TESS rep Tech Services=Vacant
Honors Steering	1 <sup>st</sup> Wednesday	11:00	CHL 201	J. Cannon Ext. 3330	Designated honors counselor 1 faculty from each division and no more than 2 from any one discipline with honors course experience R. Azenaro (Art) D. Bogh (Counseling) F. Mansourian (Econ) J. Urbanovich (Comm)	<b>Vacant</b> - <b>Classified</b> -1  <b>Vacant</b> -CSEA-1	Victoria Van Stee	3 instructional deans E. Paddock J. Smith

## CHC CONSTITUENCY AND COMMITTEE ASSIGNMENTS 2024-2025

Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
CHC Tenure Review Sub-Committee	January	TBD	TBD		<p>J. McKee-1 tenured faculty appointed by CTA that is also on the Tenure Review Committee</p> <p>J. Schmidt-The tenured faculty member appointed by President as Chair of the Tenure Review Committee</p> <p>J. Martinez-1 HR rep from HR – Non-voting</p>			K. Wurtz-1 administrator (either the VPI or the VPSS)
CHC Tenure Review Committee	January	TBD	TBD	Jeff Schmidt Ext. 3342	<p>2 tenured faculty appointed by AS (one instructional and one non-instructional) M. McLaren J. Grabow</p> <p>1 tenured faculty appointed by CTA J. McKee</p> <p>1 HR rep from HR – Non-voting J. Martinez</p>			D. Spencer-VPSS K. Wurtz-VPI
<b>Per Brandi add these committees under AS:</b>								

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Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
Faculty Guided Pathways	2 <sup>nd</sup> Thursday	12:00 pm	TBD	Vacant	T. Barrie TL Brink J. Grabow E. Rivera K. Salt R. Schoenfeld S. Scott Y. Toyooka Smith			
Faculty Professional Development	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesdays	12:00 pm	CCR 233	R. Chavira S. Xayaphanthong	R. Bell L. Bond			
Faculty Student Equity and Achievement-VESPA	2 <sup>nd</sup> Wednesday	12:00 pm	CCR-233	J. Robertson (co-chair)	J. Estrada K. Harris K. Salt			
<b>CLASSIFIED SENATE</b>								
Classified Senate	2 <sup>nd</sup> & 4 <sup>th</sup> Friday	2:00	CCR 233	K. Peterson President Ext. 3395		V. Smith-Arrowood - VP  Z. Bender-Secretary  C. Audet-Treasurer  PIO-Vacant  Senators: R, Abeyta J. Beverson K. Byrnes	Tahlia Radillo	W. Blackmon M. Strong

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						C. Divens R. Hansen		
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### STUDENT SENATE

Student Senate	Every Friday	10:00	CCR 155	J. Shaw			11 elected positions	E. Paddock
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### PARTICIPATIVE (or SHARED) GOVERNANCE COMMITTEES

Budget	3 <sup>rd</sup> Tuesday	1:00	CCR 247	M. Strong Ext. 3210	5 Faculty (one from Academic Senate executive committee) S. Rahbarnia S. Ramirez S. Truong	2 Classified (one from Classified Senate exec) K. Peterson- Classified Senate exec V. Arrowood- Classified	1 student Senate rep-	I. Pena- one manager  VPSS or VPI D. Spencer
Crafton Council	2 <sup>nd</sup> & 4 <sup>th</sup> Tuesdays	1:30	CCR 233	K. Horan Ext. 3200	M. McLaren- <b>President-AS</b> N. Lopez- <b>VP-AS-Outreach</b> N. Reichert- <b>CTA Rep</b> B. Bailes- <b>VP-AS-Support</b>	D. Vaichis- <b>CSEA rep</b> K. Peterson- <b>Classified Senate Pres</b>	J. Shaw- <b>Student Senate President</b>	D. Spencer G. Sosa M. Strong K. Wurtz

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Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
Distance Education Program Committee	2 <sup>nd</sup> & 4 <sup>th</sup> Wednesdays	2:00-3:30	ZOOM <a href="https://sbc-edu.zoom.us/j/81478751367">https://sbc-edu.zoom.us/j/81478751367</a>	C. Hamlett 909-570-2708	K. Ivy R. McAtee G. Thronson	F. Southerland- Classified  B. Mello -DSO C. Coats-DSO  Vacant-Data Catalog Specialist	William Kuria	L. Aycock S. Butler A. Oxendine V. Ramirez M. Riggs G. Sosa K. Wurtz
Educational Master Plan	2 <sup>nd</sup> and 4 <sup>th</sup> Tuesday	3:00	CCR 233	K. Horan Ext. 3200	4 Faculty N, Lopez-required AS President or designee R. Bartlett J. McKee I. Zepeda	D. Vaichis- CSEA  Vacant-CSEA  K. Peterson- Classified  C. Aguirre- Classified	Vacant- Student Senate President or designee	M. Riggs D. Spencer G. Sosa M. Strong D. Word K. Wurtz
Enrollment Management Strategies	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays	1:00-2:30	CCR 233	K. Wurtz Ext. 3202	7 faculty (at least one or more from each division)  D. Bogh E. Rivera	V. Arrowood- Classified  Vacant-CSEA	Kaela Sarsoza-1 student	7 Managers W. Blackmon M Riggs D. Spencer G. Sosa M. Strong D. Word
Institutional Effectiveness, Accreditation, and Outcomes	2 <sup>nd</sup> & 4 <sup>th</sup> Thursdays	2:00-4:00	CCR 233	K. Wurtz Ext. 3202 K. Peterson Ext 3395 Per charge Accreditation Liaison Officer is	Minimum of 5 faculty (one from each division, at least one from an occupational program and at least one from Student Services) A. Beechko	V. Arrowood- Classified  D. Vaichis- CSEA	Samantha Terriquez-1 student	VPSS or designee VPAS or designee VPI or designee Dean IERP 2 Deans, one from instruction and one from SS I. Pena

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				suppose to be co-chair	D. Bell S. Jimenez J. McKee (CTA rep)			J. Smith D. Spencer G. Sosa M. Strong
Planning and Program Review	1 <sup>st</sup> and 3 <sup>rd</sup> Mondays	3:00-4:30	ZOOM	G. Sosa Ext. 3206	5 faculty (at least one from SS and one is recommended from each of the instructional divisions)  C. DiBartolo S. Juan M. McLaren	R. Zuniga-CSEA  C. Aguirre Classified  D. Vaichis- Research Office Rep	Mahen Kanakkahewa ge-1 student	2 VPs D. Spencer K. Wurtz
Professional Development/Flex	1 <sup>st</sup> and 3 <sup>rd</sup> Fridays	12:00-1:30	ZOOM	S. Butler Ext 3362 K. Harris Ext. 3241	No limit T. Barrie J. Hanley A. Hayes R. Hogrefe B. Zein	No limit Vacant-CSEA  J. Beverson- Classified  C. Divens- Classified  C. Coats-DSO B. Mello-DSO	Giselle Cruz-1 student	V. Lehman
Safety	2 <sup>nd</sup> Monday	1:00		M. Strong Ext. 3210	3 Faculty D. Gaddy- Required- Faculty or classified rep from: Public Safety A. Jaco V. O'Shaughnessy	Vacant- Classified  Vacant-CSEA  C. St Jean	Genesis Maya-1 student-	D. Brunty – Director of Facilities-required  V. Ramirez- Director of SAS- required



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Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
					<p><b>Vacant</b>-Health and Wellness Coordinator-required Faculty or classified rep from: Biological Sciences or Physical Science Dept SAS</p> <p><b>F. Mansourian</b> CTA rep</p>			<p>B. Bonnet-SBCCD Police-required</p> <p>D. Stevenson-SBCCD Safety and Risk Mgmt. Rep-required</p> <p><b>Vacant</b>-Human Resources-required</p>
Student Equity and Achievement - SEA	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays	3:00-4:00	CCR 233	<p>D. Spencer Ext. 3355</p> <p>K. Wurtz Ext. 3202</p>	<p>Minimum of 6 faculty from Academic Senate, English, mathematics, a Guided Pathways Lead, the Tutoring Center Coordinator and one counselor</p> <p>C. de los Reyes N. Lopez</p>	<p><b>Vacant</b>-Classified from Student Services-1</p> <p>D. Vaichis-Classified</p> <p>C. Hayton-CSEA - 1</p>	Victoria Van Stee-1 Student	<p>S. Butler- required</p> <p>I. Pena- required</p> <p>G. Sosa</p>
Technology Planning	4 <sup>th</sup> Thursday Quarterly (Sept, Jan, April)	2:30-3:30	LRC 128 Tutoring Annex	A Oxendine Ext. 3309	<p><b>Vacant</b>-required Educational Tech Committee member</p> <p>One faculty Iris Kern-Foster R. Schoenfeld</p> <p><b>Vacant</b>- required Tutoring Center Coordinator</p>	<p>K. Simonson-Web Developer-Required-also classified-required</p> <p><b>Vacant</b>-Department Network Specialist-required</p>	Nikki Baugh-1 Student Senate	<p>One Dean from Instruction and Student Services W. Backmon J. Smith</p> <p>A, Oxendine required</p> <p>D. Brunty- Director of Facilities-required</p>

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						Vacant-District Computing Services-required  S. Veloni-CSEA  Vacant-Educational Technology Committee member-required		
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### AD HOC and FUNCTIONAL COMMITTEES

Academic Exceptions	Thursdays 2 <sup>nd</sup> and 4th	1:00	CCR 247	L. Aycock Ext. 3663	Appointed by Senate Vacant-Counselor Vacant-Faculty from math Faculty from Public Safety Vacant-1 general faculty member	Vacant-Financial Aid rep  Vacant-SAS rep	Student-1	
Behavior Intervention Team (BIT)	TBD			V. Ramirez	Not appointed by Senate  4 faculty T. Brink			

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Basic Needs Council  Delmy to make major changes	4 <sup>th</sup> Monday	1:00-2:30	CCR 247	E. Paddock Ext. 3457  E. Sherman Ext. 3233	Not appointed by Senate  3 faculty	Vacant - Financial Aid Rep A&R Rep EOPS rep K. Ornelas-Mora-Classified Vacant-Vet Coordinator Vacant-Required COACH Cupboard	Genesis Maya-1 student  Kaela Sarsoza	H. Chittenden T. Hagler V. Lehman District Police
Financial Aid Appeals Discontinued by Delmy 09-20-22								
Institutional Review Board	2 <sup>nd</sup> Monday -As Needed and Advisory	11:00-12:30	LRC 135	G. Sosa Ext. 3206	Appointed by Senate 2 faculty  Vacant-Non-Scientist	R. Hansen-Classified  Vacant-CSEA	Hadi Matour-Student	
Sabbatical Review Committee-CHC	November	TBD		K. Wurtz Ext 3202	Appointed by Senate 3 faculty J. McKee TL Brink			K. Horan

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Student Services Council	1 <sup>st</sup> Monday	10:00	SSA 306	D. Spencer Ext. 3355	Not appointed by Senate  T. Barrie J. Grabow M. Macamay-Transfer Center Coordinator-required  Vacant-required Health and Wellness Coordinator (Need to change membership to remove this)	R. Abeyta- Classified	Student-	L. Aycock W. Blackmon T. Hagler V. Lehman I. Pena E. Paddock V. Ramirez

### DISTRICT COMMITTEES AND WORK GROUPS

Board Meeting	2 <sup>nd</sup> Thursday unless otherwise noted	4:00	SBCCD Board Rm		M. McLaren	K. Peterson- Classified		K. Horan D. Spencer M. Strong K. Wurtz
Chancellor's Council	1 <sup>st</sup> Tuesday	3:00	Zoom	D. Rodriguez	M. McLaren			K. Horan
District Budget Advisory Committee	3 <sup>rd</sup> Thursday	2:00	Zoom <a href="https://cccconfer.zoom.us/j/360544163">https://cccconfer.zoom.us/j/360544163</a>	J. Torres	K. George	K. Peterson- Classified D. Castro- CSEA		K. Horan M. Strong
Institutional Effectiveness Advisory	4 <sup>th</sup> Thursday	10:00	Zoom <a href="https://cccconfer.zoom.us">https://cccconfer.zoom.us</a>	Vice Chancellor of Education	Elected by the committee  L. Green	Elected by the committee		G. Sosa K. Wurtz

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Committee	Days	Time	Location	Chair	Academic Senate	Classified Senate/CSEA	Student Senate	Managers
Committee (IEAC)			<a href="https://zoom.us/j/91201139260">/j/91201139260</a>	Services (vacant) Proxy C. Crew		D, Vaichis-CSEA		
District Program Review Sub-Committee (DPRC) sub-committee of IEAC	2 <sup>nd</sup> Tuesday	10:30	Zoom <a href="https://cccccconfer.zoom.us/j/96157400569">https://cccccconfer.zoom.us/j/96157400569</a>	Vice Chancellor of Education Services (vacant) Proxy C. Crew	Elected by the committee	Elected by the Committee		
TESS Executive Sub-Committee (sub-committee of IEAC)	Tentative: 3 <sup>rd</sup> Friday in February, May and September	TBD	Zoom	L. Bixler co-chair (elected by committee)	B. Bailes			
District Applications Workgroup (DAWG) workgroup of TESS Executive Sub-committee	2 <sup>nd</sup> and 4 <sup>th</sup> Wednesday	2:30-4:30	Zoom <a href="https://cccccconfer.zoom.us/j/91936849235">https://cccccconfer.zoom.us/j/91936849235</a> for 2 <sup>nd</sup> Wed.  <a href="https://cccccconfer.zoom.us/j/92416739127">https://cccccconfer.zoom.us/j/92416739127</a> for 4 <sup>th</sup> Wed.	J. Ho	R. McAtee	K. Simonson – Classified		L. Aycock W. Blackmon G. Sosa

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DE Coordinating Council (DECC) workgroup of TESS Executive Sub-committee	2 <sup>nd</sup> Monday	12:30-2:00	Zoom = <a href="https://cconfer.zoom.us/j/99539838612">https://cconfer.zoom.us/j/99539838612</a>	R. Lares A. Chang				S. Butler
MIS Executive (workgroup of TESS Executive sub-committee)	Every other Thursday	8:30-9:30	Zoom = <a href="https://cconfer.zoom.us/j/93110065618?pwd=aTdQM2VmeEtVU29XRm93anlFRnpSdz09">https://cconfer.zoom.us/j/93110065618?pwd=aTdQM2VmeEtVU29XRm93anlFRnpSdz09</a>	C. Baber A. Chang				L. Aycock W. Blackmon L. Hagler V. Lehman E. Paddock I. Pena V. Ramirez G. Sosa
District Sabbatical Leave Committee								K. Wurtz

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District Safety					R. Harold			
Academic Calendar Subcommittee (sub-committee of IEAC)	TBD	TBD	Zoom	Vice Chancellor of Education Services (vacant) Proxy C. Crew	Elected by committee  M. McLaren	Elected by committee		L. Aycock V. Lehman K. Wurtz
District HR, Diversity, Equity & Inclusion Advisory Committee (HRDEIA)	TBD	TBD	Zoom	K. Hannon	Elected by committee  M. McConnell	Elected by committee  G. Sutphin- <i>Classified</i>  C. Sweeting- <i>Classified</i>		D. Spencer  Proxy-L. Hagler
District Equivalency Subcommittee (Sub-committee of HRDEIA)	TBD	TBD	Zoom	K. Hannon	Elected by committee	Elected by Committee		D. Spencer  Proxy-L. Hagler
District Sabbatical Subcommittee (Sub-committee of HRDEIA)	TBD	TBD	Zoom	K. Hannon	Elected by committee	Elected by committee		K. Wurtz

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EEOC Subcommittee (Sub-committee of HRDEIA)	3 times per year – TBD	TBD	Zoom	K. Hannon	Elected by committee	Elected by committee		D. Spencer Proxy-L. Hagler
Facilities Advisory Committee	TBD	TBD	Zoom	F. Farzaneh	P, Gend			M. Strong
District Services Planning & Program Review Subcommittee				C. Crew				G. Sosa
Policies & Procedures Advisory Committee	TBD	TBD	Zoom	J. Torres K. Hannon	B. Bailes R. Bartlett	K. Peterson- Classified		K. Wurtz

As of 09-03-24