

**Crafton Hills College
Educational Master Plan
Committee Minutes**

**Date: August 27, 2024
Time: 3:00 p.m.
Location: CCR 233**

Members:

A=ABSENT

Kevin Horan, Chair	Michelle Riggs, Director, IA
Ryan Bartlett, faculty	Delmy Spencer, VPSS
Natalie Lopez, Academic Senate designee	Gio Sosa, Dean IERP
Julie McKee, faculty= A	Mike Strong, VPAS= A
Karen Peterson, President, Classified Senate	Diana Vaichis, CSEA Rep
Tahlia Radillo, President, Student Senate	Dan Word, Dean CEHD= A
	Keith Wurtz, VPI
	Vacant, CSEA

TOPIC	DISCUSSION	Further Action
Introductions	Everyone introduced themselves as we have new members on the committee.	
Approve minutes for April 23, 2024	The minutes for April 23, 2024, were approved as written. Motion for approval of minutes made by Keith, seconded by Karen. No opposition. Isidro, Ryan, and Diana abstain. Motion approved.	
Review Charge and Membership for EMPC - All	<p>The committee reviewed the current charge and membership. After discussion, no revisions were requested.</p> <p>Educational Master Plan Committee</p> <p>Charge</p> <p>The Educational Master Planning Committee relies on evidence (e.g. quantitative and qualitative research, learning assessment results, etc.) to facilitate and lead the effort to develop, review, and revise the Educational Master Plan (EMP) with input from appropriate constituencies. The Crafton EMP is a comprehensive document that establishes a clear direction for the College by envisioning the future of academics an student support under changing internal and external conditions. The EMPC regularly reviews the Educational Master Plan.</p>	

<p>Review Charge and Membership for EMPC (continued)</p>	<p>Membership</p> <ul style="list-style-type: none"> • President • Two Vice Presidents (VPAS, VPSS or VPI) • President, Academic Senate or designee • Two Classified Senate representatives • Two CSEA representatives • President, Student Senate or designee • Director, Institutional Advancement • Four additional faculty • One Instructional Dean • Dean, Institutional effectiveness, Research & Planning <p>Term: Two years (for appointees)</p> <p>Motion to approve EMPC charge and membership with no changes made by Keith, seconded by Karen. No opposition. No abstentions. Motion approved.</p>	
<p>Committee Voting - Kevin</p>	<p>Kevin indicated that over the last six years we have moved away from formal voting to a consensus type model for voting. It doesn't have to be 100% for a recommendation to move forward. However, he asked that we also include a way to have more dialogue and conversation when someone has questions or issues. To foster a deeper conversation, he asked that we use the thumbs up (approve), thumbs side-ways (have some issues) and thumbs down (against). This way we can have more conversations before the actual consensus vote takes place. Everyone agreed.</p>	
<p>Review Updates for Strategic Direction 1 for the Chancellor's Report - Gio</p>	<p>Kevin stated that the Educational Master Plan document was finalized last year. This year we will be providing monthly updates for the Chancellor and the Board of Trustees by updating the living document in Cascade. There are six Strategic Directions.</p> <p>The following items were discussed:</p> <ul style="list-style-type: none"> • Supporting Action 1: Develop and implement strategies to increase dual enrollment – Key Result - Develop 3 additional partnerships. The EMPC identified this item as completed as of January 2024. We discussed and decided to keep KR language and update the number of partnerships for the duration of the plan. • Supporting Action 3: Focus outreach on disproportionately impacted student groups and special populations – Key Result - Create a communication plan to focus on developing K-12 and community relationships with our Black/African 	

<p>Review Updates for Strategic Direction 1 for the Chancellor's Report (Continued)</p>	<p>American communities to improve enrollment. We discussed and agreed to change language and replace with: "Develop K-12 and community relationships with our Black/African American communities to improve enrollment."</p> <ul style="list-style-type: none"> Supporting Action 4: Improve and streamline the application and registration process – Key Result – Enable students to register for courses from their ed plan. After discussion it was agreed that the current software does not allow this to happen. We agreed to change language to: "Continue to research and evaluate technology platforms to simplify the connection between the student educational planning process and course registration." Supporting Action 5: Develop, evaluate, and implement CTE programs that meet regional workforce needs – Key Result – Develop a CTE marketing plan. After discussion it was agreed that we change the language to: "Development targeted marketing campaigns for CTE programs." <p>These changes were made by editing existing text and adding text. Gio made the necessary changes to the live document and will submit then to the district chancellor's office via Cascade.</p>	
<p>Announcements - All</p>	<p>Kevin announced the SBCCD Olympics will occur on 09-27-24 at CHC with inflatable boat races in pool and cornhole and 10-11-24 at SBVC with free throw and 3-point basketball competition and a relay race using carts.</p> <p>Natalie stated the library on 09-17-24 will be celebrating Hispanic month with a book display launch and Natalie will be speaking in Spanish.</p> <p>Delmy stated on 09-11-24 there will be a transfer fair combined with Hispanic heritage month kickoff.</p> <p>There will be a MESA open house on 09-10-24.</p> <p>Keith announced the ACCJC kickoff on 09-05-24 from 2:00-5:00 in the Roadrunner Café.</p>	
<p>Next meeting is 09-10-24 at 3:00 p.m.</p>	<p>Adjourned 4:25 p.m.</p>	

Mission Statement

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

Vision Statement

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement and innovation.

Institutional Values

We rely on the following values to support our vision and mission:

Respect: To champion active listening and open dialogue within our community.

Integrity: To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

Diversity & Inclusion: To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

Innovation: To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

Leadership: To develop and inspire current and future leaders through professional development, mentorship, education, and experience.

Sustainability: To be a leader in our community by reducing environmental impact with practices that meet the needs of the present without compromising the future.