Draft

GUIDELINES FOR HIGH SCHOOL STUDENT ENROLLMENT IN THE CRAFTON HILLS COLLEGE HONORS INSTITUTE

TERMINOLOGY:

Dual Enrollment permits high school students to take college courses at their high school campus as part of their regular school day (generally period 1-6). High school students are not charged the college enrollment fees and typically receive both high school and college credit for the course

Concurrent Enrollment permits high school students to enroll in courses on the college campus or online for which they have been approved as a result of completing and submitting an approved School/Parent Agreement (SPA) form.

REQUIREMENTS FOR TAKING A CHC HONORS CLASS AS A HIGH SCHOOL STUDENT:

- 1. Honors classes are offered ONLY as concurrent enrollment on campus and via hybrid and asynchronous courses. At this time they are not offered as dual enrollment classes on the high school campus.
- 2. High school students who wish to take a Concurrent Enrollment Honors class must apply to and be accepted into the College Honors Institute. To do so, they must meet the minimum GPA requirement of a cumulative, non-weighted 3.25 GPA. That GPA must be updated each semester they wish to take an Honors course before the register for the course. (Example: If a high school student wishes to take an Honors course in spring, they must wait until their fall semester grades have been posted to the transcript, and then the cumulative non-weighted GPA will be used to determine eligibility for the class.)
- 3. ALL Honors students, including students concurrently enrolled in high school classes, have a service requirement of 15 hours (projects must be pre-approved by the Honors Coordinator) that must be completed prior to transfer. High school students may choose to wait until they are enrolled as regular students at CHC to complete this requirement.
- 4. ALL Honors students, including students concurrently enrolled in high school classes, must earn 100 participation points/semester. A list of activities that earn participation points will be provided to each student, and updates for participation point opportunities will be provided every Monday in an email and on the Honors Canvas page. (While some of those participation points can be earned online, it is much easier to earn points on campus.)

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- 5. There is no priority registration for Honors classes for concurrent students. As is true for all concurrent enrollment students, Honors students may register for an Honors class beginning at open registration.
- 6. Students applying to the Honors Institute for the purpose of taking a concurrent enrollment class must have junior or senior status.
- 7. All students who are enrolled in an Honors course, including concurrent enrollment students, must earn a grade of B or higher to receive Honors credit. A C grade will still earn regular credit and fill transfer requirements, but will not be counted as Honors credit.
- 8. All students must meet any pre-requisite for a course in order to register for that course.

- Although all qualified students are welcome to enroil on an H class,

HONORS AND TRANSFER:

1. Honors classes at Crafton are for those high school students who intend to enroll at Crafton Hills College after their high school graduation. The enhanced transfer that the completion of the Honors Institute requirements provides applies ONLY to a transfer student and not to students who are applying directly to a four-year school after high school graduation.

- 2. UCLA TAP: UCLA has the following information on their website: "TAP [Transfer Alliance Program] is specifically for California Community College (CCC) transfer students. The University of California Office of the President defines CCC transfer students as students who have completed 30 or more semester units at a CCC, with a CCC as their most-recent institution of attendance. CCC transfer students who have completed the Honors/Scholars Program at one of our member community colleges receive priority consideration for admission to the UCLA College and to two specific professional school majors. Admitted TAP students are eligible to apply for scholarships reserved for the Transfer Alliance Program."
 - a. TAP Certification does not apply to high school students even if they have completed the CHC Honors Institute requirements by the time they graduate from high school. Such students will need to apply as freshmen to UCLA, not as Transfer students with TAP Certification. They can, however, indicate on their freshman application that they participated in the Honors Institute. If the high school student continues taking Honors courses at CHC in the year after their high school graduation (and they meet the criteria as listed above), they may be eligible for TAP and could apply as a transfer student.