

**Crafton Hills College  
Safety Committee  
Minutes**

**Date: Feb. 10, 2025**

CCR 247 (Admin Conference Room)

Members (Absent\*):

Kevin Limoges (CSEA - Co-chair)\*  
Mike Strong (VPAS - Co-chair)  
Ryan Harold (Faculty)\*  
Vannesa Ramirez (DSPS/Management)\*  
Genesis Maya (Student Senate)\*  
Cyndie St. Jean

Jackline Martinez (Human Resources)  
Blake Bonnett (District Police)\*  
Farhad Mansourian (CTA Rep)\*  
Vonda O’Shaughnessy (Faculty)  
Carrie Audet (Classified Rep)\*  
Demain Brunty (Facilities Management)  
Thomas Cole, Campus Safety Specialist  
Patrick Keith, EH&S Administrator for CHC

TOPIC	DISCUSSION	FURTHER ACTION
Approval of minutes 12/09/24	Minutes approved by consensus.	
<p>Safety Concerns:</p> <ul style="list-style-type: none"> <li>• Student injury in clinical:</li> <li>• Date – fire cadet carrying 75-pound ladder lost footing, went down, dislocated shoulder</li> <li>• 02-03-25 -employee walking backward and stepped into drainage area</li> <li>• Date – CDC employee hurt back lifting Legos</li> </ul>	<p>Patrick indicated that he spoke with Amanda Ward regarding the fire cadet injured carrying a heavy ladder. Cadets need ability to move bodies that weigh more than 75 pounds. The question was whether two people should be moving the ladder. They are very safety conscious.</p> <p>Demian stated they are going to bury the drains so not an issue. Employee was walking backward, difficult to assess hazard when can’t see it.</p> <p>There has been 3 injuries at the CDC in the last 7 months. Patrick asked if there was communication to the rest of the staff to be cautious. There was discussion on next steps by Safety Committee.</p>	
ACCJC Self-Evaluation Safety-Related Standard – Mike	<p>Mike indicated that every six years CHC is required to submit a self-evaluation for accreditation. Once submitted, a team of peer evaluators will review at our self-evaluation against the ACCJC standards. Any gaps become “core inquiries” for more specific information. This report is due in 2026 and Dr. Wurtz is working to complete a draft in Fall 2025. All committees are working on standards that are associated with their specific committee.</p> <p>Mike shared Standard 3.8 and how it relates to the Safety Committee. They reviewed the following questions:</p> <ul style="list-style-type: none"> <li>• How does the committee/institution hep to meet the standard?</li> </ul>	

	<ul style="list-style-type: none"> <li>• What actions did the committee/institution take to meet the standard? How do these actions support equitable student success? How do you know?</li> <li>• What did the committee/institution learn from these actions?</li> <li>• What did the committee/institution do differently moving forward? What will the committee do to meet the standard?</li> </ul> <p>Mike asked the group to also provide a list of evidence for each question. After brainstorming on the questions, Mike brought up the committee's answers to the last ISER. All was reviewed and Mike created the document to provide to Keith.</p>	
<p>SRM Update</p> <ul style="list-style-type: none"> <li>• Safety Inspections (SRM) <ul style="list-style-type: none"> <li>• Departmental Inspections</li> <li>• Workplace Violence Inspections</li> <li>• Chemical inventory in January</li> </ul> </li> </ul>	<p>Thomas indicated that departmental safety inspections should be done annually, except those areas that includes labs, chemicals, hazardous waste should be completed semi-annually. These inspections will be done in Spring and Fall.</p> <p>Patrick indicated that the Workplace Violence Inspection Report is due in June. More information will be coming soon.</p>	<p>SRM will provide a safety plan calendar for the committee's review in February</p>
<p>Emergency Prep Update:</p> <ul style="list-style-type: none"> <li>• Evacuation Drill (schedule in April 2025)</li> <li>• Active Shooter/Lockdown 01/15/25-After Action</li> <li>• Training <ul style="list-style-type: none"> <li>○ Training Calendar</li> <li>○ Stop the Bleed for April 2025 training</li> <li>○ Building Captain/Floor Captain training April 2025</li> </ul> </li> </ul>	<p>We need to schedule the evacuation drill for April. It is usually an evening drill. The date selected was Wednesday, April 16, 2025. Mike indicated that he would like to do building captain/floor captain training including looking through bags again before this drill. Probably on a Friday.</p> <p>Mike would also like to do Stop-the-Bleed training and AED training. According to Thomas, at least one person in each building that has an AED needs to be certified. Blake Bonnet is getting certified in Stop the Bleed. If he is unavailable, we can use EMS to help with the training. Mike stated he will follow up with EMS on a date for the training if they are able to assist.</p> <p>Patrick stated that SBVC has the training AEDs and dummies that we can borrow for our training.</p>	<p>We did not discuss after action for Active Shooter Lockdown 01-15-25 – put on next agenda</p>
<p><b>Reports (as needed):</b></p> <ul style="list-style-type: none"> <li>• HR Employee Injury Update</li> <li>• M&amp;O Safety Projects (Demian):</li> </ul>	<p>Jackline reported these above.</p> <p>Contractor parking will remain on Campus Drive and we are accommodating to help to expedite construction timeline.</p>	

<p>Measure CCL Safety and Security Projects (as needed)</p> <ul style="list-style-type: none"> <li>District Police Report (police)</li> </ul>	<p>There is a temporary metal plate on the road at the entrance of Lot D.</p> <p>We have two races coming to CHC:</p> <ul style="list-style-type: none"> <li>4-11-24 Redlands Bicycle Classic</li> <li>04-26-25 City of Yucaipa/CHC 5K</li> </ul> <p>District Police will be hiring a new officer on 02-18-25.</p>	
<p>Adjournment</p>	<p>Meeting adjourned at 2:10 p.m.</p> <p>The next Meeting is scheduled for March 10, 2025, at 1:00 pm in CCR 247</p>	

**Mission Statement**

The Crafton Hills College mission is to change lives. We seek to inspire our students, support our colleagues, and embrace our community through a learning environment that is transformational. Crafton Hills College welcomes everyone and is committed to working with students from diverse backgrounds. The College has an exceptional learning environment built on a tradition of excellence, a talented faculty, a driven student body, a committed staff, with passionate leadership and community support.

**Vision Statement**

To empower the people who study here, the people who work here, and the people who live in our community through education, engagement, and innovation.

**Institutional Values**

We rely on the following values to support our vision and mission:

*Respect:* To champion active listening and open dialogue within our community.

*Integrity:* To uphold honesty in our interactions and academic pursuits and maintain community collaboration.

*Diversity & Inclusion:* To promote a welcoming environment through equitable and antiracist practices in all aspects of our work.

*Innovation:* To actively grow and adapt to support our mission and vision through a willingness to embrace new perspectives and new ideas.

*Leadership:* To develop and inspire current and future leaders through professional development, mentorship, education, and experience.