

**CRAFTON HILLS COLLEGE  
CURRICULUM COMMITTEE  
Meeting Minutes: 05/13/24**

**VOTING MEMBERS:**  
**Note: ✓ If Present**

Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/>	Kristen Clements <input type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Nick Reichert <input type="checkbox"/>
Alex Beechko <input type="checkbox"/>	Rick Hogrefe <input type="checkbox"/>
Andrew Guevara <input checked="" type="checkbox"/>	Scott Rippy <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Shohreh Rahbarnia <input type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Kelly Boebinger <input checked="" type="checkbox"/>	

**NON-VOTING MEMBERS:**  
**Note: ✓ If Present**

Geoff Escher <input checked="" type="checkbox"/>	Kay Weiss <input checked="" type="checkbox"/>
Elizabeth Lopez <input checked="" type="checkbox"/>	Dan Word <input type="checkbox"/>
Ivan Pena <input type="checkbox"/>	Keith Wurtz <input type="checkbox"/>
Jeff Smith <input type="checkbox"/>	

- I. Call to Order and Members - 2:00 p.m.
- II. Approval of Minutes – Minutes approved as written.
- III. Action Items

**Course Modifications**

**a. Course Subject/Number:** (Certified Nursing Assistant Non Credit 624)

**Title:** Home Health Aide Theory

**Rationale:** Changing the age of entry from 18 to 16

**Requisites:**

Limitation on Enrollment (e.g. Performance tryout or audition)

Must attend a mandatory information session. Then, once provisionally accepted, must attend a mandatory orientation, meet all health requirements, and clear background check. Must be 16 years or older. No high school or GED require. Students must have an active CNA certificate with the state of CA OR have completed the Crafton Hills College CNA program within 1 month of start of HHA (waives requirement of active CNA cert).

**Distance Ed:** No

**Originator:** Deras, Wendy

- Troy indicated that it says there is a textbook but does not include the name
- Andrew indicated it shows 20 SLOs and 5 objectives and probably needs to be reversed.
- **Motion to conditionally approve with these fixes: Kelly**
- Seconded: David
- 0 opposed, 0 abstained

**b. Course Subject/Number:** (Radiologic Technology 208)

**Title:** Radiography Registry Review and Testing II

**Rationale:** To update curriculum within the course.

**Requisites:**

**Corequisite**

RADIOL 207 - Radiographic Fluoroscopic Imaging  
RADIOL 209 - Radiographic Pathology  
RADIOL 210 - Radiographic Positioning IV  
RADIOL 211 - Radiographic Anatomy/Physiology IV  
RADIOL 212 - Special Procedures in Radiology  
RADIOL 214 - Radiographic Clinic IV

**Prerequisite**

RADIOL 200 - Radiation Protection II  
RADIOL 202 - Radiographic Image Critique II  
RADIOL 203 - Radiographic Positioning III  
RADIOL 204 - Radiographic Anatomy/ Physiology III  
RADIOL 205 - Radiographic Positioning Lab III  
RADIOL 213 - Radiographic Clinic III  
RADIOL 215 - Radiography Registry Review and Testing I

**Distance Ed:** No

**Originator:** Sheahan, Michael

- Radiography Registry Review and Testing II (Radiologic Technology 208)
- Troy indicated that it is CSU transferrable – needs to be added
- Troy indicated that the methods of evaluation percent needs to be fixed
- b-c-d motion to conditionally approve: Kelly
- Seconded: Debbie
- 1 opposed (Andrew), 0 abstained
- Motion to approve co-requisites and prerequisites by Kelly
- Seconded by Debbie
- 0 opposed, 0 abstained

**c. Course Subject/Number: (Radiologic Technology 215)**

**Title:** Radiography Registry Review and Testing I

**Rationale:** To update curriculum.

**Requisites:**

**Corequisite**

RADIOL 203 - Radiographic Positioning III  
RADIOL 202 - Radiographic Image Critique II  
RADIOL 204 - Radiographic Anatomy/ Physiology III  
RADIOL 200 - Radiation Protection II  
RADIOL 205 - Radiographic Positioning Lab III  
RADIOL 213 - Radiographic Clinic III

**Prerequisite**

RADIOL 108 - Radiation Protection I  
RADIOL 109 - Radiologic Physics II  
RADIOL 111 - Radiographic Image Critique I  
RADIOL 112 - Radiographic Positioning II  
RADIOL 113 - Radiographic Anatomy/ Physiology II  
RADIOL 114 - Radiographic Positioning Lab II  
RADIOL 116 - Radiographic Exposure II  
RADIOL 117 - Radiographic Clinic II

**Distance Ed:** No

**Originator:** Sheahan, Michael

- Radiography Registry Review and Testing I (Radiologic Technology 215)
- Troy indicated that it is CSU transferrable – needs to be added
- Troy indicated that the methods of evaluation percent needs to be fixed
- b-c-d motion to conditionally approve: Kelly
- Seconded: Debbie
- 1 opposed (Andrew), 0 abstained
- Motion to approve co-requisites and prerequisites by Kelly
- Seconded by Debbie
- 0 opposed, 0 abstained

**d. Course Subject/Number:** (Radiologic Technology 217)

**Title:** Computed Tomography

**Rationale:** To update curriculum.

**Requisites:**

**Prerequisite**

Acceptance in the the Radiologic Technology Program.

**Distance Ed:** No

**Originator:** Sheahan, Michael

- Computed Tomography (Radiologic Technology 217)
- Troy indicated that it is CSU transferrable needs to be added.
- b-c-d motion to conditionally approve: Kelly
- Seconded: Debbie
- 1 opposed (Andrew), 0 abstained
- Motion to approve co-requisites and prerequisites by Kelly
- Seconded by Debbie
- 0 opposed, 0 abstained

## New Courses

**e. Course Subject/Number:** (Certified Nursing Assistant Non Credit 650)

**Title:** Phlebotomy Technician I Theory

**Rationale:** This course has never been offered and will increase employment opportunities for several

of the allied health and nursing programs currently offered.

**Distance Ed:** No

**Originator:** Ward, Amanda

- Goals and objectives need to be switched (did not happen)
- Split theory class into 2 (did not happen)
- No methods and evaluations are listed
- e-f motion to table by Andrew
- Seconded: Kelly
- 0 opposed, 0 abstained

**f. Course Subject/Number:** (Certified Nursing Assistant Non Credit 651)

**Title:** Phlebotomy Technician I Clinical

**Rationale:** This course has never been offered and will increase employment opportunities for several of the allied health and nursing programs currently offered.

**Requisites:**

**Departmental Recommendation**

The California Department of Health Services requires that applicants for certification as a phlebotomist have a high school diploma or equivalent and the ability to obtain and process official documents in English.

**Limitation on Enrollment** (e.g. Performance tryout or audition)

Prior to beginning of clinical laboratory component, requires evidence of current PR certification and titers, and medical clearance from healthcare provider to be on file in the department office.

**Distance Ed:** No

**Originator:** Ward, Amanda

- Goals and objectives need to be switched (did not happen)
- Split theory class into 2 (did not happen)
- No methods and evaluations are listed
- e-f motion to table by Andrew
- Seconded: Kelly
- 0 opposed, 0 abstained

**g. Course Subject/Number:** (Health Education 112)

**Title:** Healthy Aging- Developing Professionals and Advocates

**Rationale:** This course is part of the Healthy Aging for Community Health Workers and Individuals, Certificate and Degree. Students who take this course alone or as part of the degree or certificate will have skill sets that make them stand out to employers who are interested in hiring Community Health Worker. Employment for people working with older adults is expected to increase by 32% between 2019 and 2024 and employment for Community Health Workers specifically indicates a 19% increase from 2019 to 2024. This course can also be used alongside the Public Health, Nutrition and Kinesiology Degrees to allow students to specialize in work with older adults and aging populations.

**Distance Ed:** Yes

**Delivery Method:** Fully Online

**Originator:** Maloney-Hinds, Colleen

- No hybrid portion
- No changes since last time
- g-h-i motion to table by Kelly
- Seconded: Andrew
- 0 opposed, 0 abstained

**h. Course Subject/Number:** (Health Education 114)

**Title:** Healthy Aging Across the Dimensions of Wellness

**Rationale:** This course is part of the Healthy Aging for Community Health Workers and Individuals, Certificate and Degree. Students who take this course alone or as part of the degree or certificate will have skill sets that differentiate them from others who are interested in Community Health Work. Employment for people working with older adults is expected to increase by 32% between 2019 and 2024 and employment for Community Health Workers specifically indicates a 19% increase from

2019 to 2024. This course can also be used alongside the Public Health, Nutrition and Kinesiology Degrees to allow students to specialize in work with older adults and aging populations. Those interested in Community Health work will learn specialized skills needed for a variety of Health programs, public health, case management, customer service and health education careers.

**Distance Ed:** Yes

**Delivery Method:** Fully Online

**Originator:** Maloney-Hinds, Colleen

- No hybrid portion
- No changes since last time
- g-h-i motion to table by Kelly
- Seconded: Andrew
- 0 opposed, 0 abstained

**i. Course Subject/Number:** (Health Education 116)

**Title:** Physical Dimensions of Aging

**Rationale:** This course is part of the Healthy Aging for Community Health Workers and Individuals, Certificate and Degree. Students who take this course alone or as part of the degree or certificate will have skill sets that differentiate them from others who are interested in Community Health Work. Employment for people working with older adults is expected to increase by 32% between 2019 and 2024 and employment for Community Health Workers specifically indicates a 19% increase from 2019 to 2024. This course can also be used alongside the Public Health, Nutrition and Kinesiology Degrees to allow students to specialize in work with older adults and aging populations. This course gives students a chance to explore new career options and pathways. Students from other disciplines who want to work with aging populations will benefit from taking this course as well. Community Health workers will learn specialized skills and knowledge useful for Health programs, Public Health, case management, customer service and health education. It is helpful for anyone who wishes to understand the process of aging and how to age healthfully.

**Distance Ed:** Yes

**Delivery Method:** Fully Online

**Originator:** Maloney-Hinds, Colleen

- No hybrid portion
- No changes since last time
- g-h-i motion to table by Kelly
- Seconded: Andrew
- 0 opposed, 0 abstained

## DE Addition ONLY

**j. Course Subject/Number:** (Radiologic Technology 090)

**Title:** Survey of Radiologic Technology

**Rationale:** To better deliver the information to the students and open up more sections each semester to serve the students.

**Distance Ed:** Yes

**Delivery Method:** Fully Online, Partially Online, Online with In-Person Proctored Assessments

**Originator:** Sheahan, Michael

- No changes
- Motion to approve by Kelly

- Seconded: Debbie
- 0 opposed, 0 abstained
- Effective whenever

## Program Modifications

**k. Program Title:** Acute Care Nursing Assistant

**Discipline:** Allied Health Services

**Award Type:** Crafton - Certificate of Completion

- Troy changed hours to match all the courses
- Discipline changed to Allied Health
- Motion to approve by Debbie
- Seconded: Kelly
- 0 opposed, 0 abstained
- Effective Fall 2024

## New Programs

**I. Program Title:** Community Health Workers Healthy Aging Certificate

**Discipline:** Kinesiology and Health

**Award Type:** Crafton - Certificate of Achievement

- Courses not approved.
- Tabled

**m. Program Title:** Healthy Aging

**Discipline:** Kinesiology and Health

**Award Type:** Crafton - A.S. Degree

- Courses not approved.
- Tabled

## Program Deletions

**n. Program Title:** TECHNICAL THEATER ENTERTAINMENT TECHNOLOGY LEVEL 1 SKILLS

**Discipline:** Fine Arts

**Award Type:** Crafton - Certificate of Achievement

- Transfer students don't always need Cal Getse Discussion
- Motion to approve by Kelly
- Seconded: Debbie
- 1 opposed (Troy) for O only, 0 abstained

**o. Program Title:** ASSOCIATE OF ARTS DEGREE MATHEMATICS  
**Discipline:** Mathematics  
**Award Type:** Crafton - A.A. Degree Major

- Transfer students don't always need Cal Getse Discussion
- Motion to approve by Kelly
- Seconded: Debbie
- 1 opposed (Troy) for O only, 0 abstained

**IV. Operational Issues – Curriculum Institute is in July**

**Meeting Adjourned at 2:47 p.m.**

**V. V. Next Meeting: August 26, 2024**