

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
Meeting Minutes: 10/14/24**

VOTING MEMBERS:
Note: ✓ If Present

Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/>	Kristen Flores <input checked="" type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Reyna Uribe <input type="checkbox"/>
Alex Beechko <input type="checkbox"/>	Rick Hogrefe <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Sam Truong <input type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Scott Rippy <input type="checkbox"/>
Kelly Boebinger <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Kristen Clements <input checked="" type="checkbox"/>	

NON-VOTING MEMBERS:
Note: ✓ If Present

Dan Word <input checked="" type="checkbox"/>	Jeff Smith <input checked="" type="checkbox"/>
Elizabeth Lopez <input type="checkbox"/>	Keith Wurtz <input checked="" type="checkbox"/>
Geoff Escher <input checked="" type="checkbox"/>	Sara Butler <input type="checkbox"/>
Ivan Pena <input type="checkbox"/>	

I. Call to Order and Members

- Meeting called to order at 2:03 pm

II. Approval of Minutes

- 09/23/24 minutes approved with changes. Danae Hart was at our last meeting as a guest and not a voting member.

III. Action Items

Course Modification

a. Course Subject/Number: (Communication Studies C1000)

Title: Introduction to Public Speaking

Rationale:

1. COMM C1000 is a core class for communication studies majors and a class often required of non-majors; as such, it is an integral part of a comprehensive communication studies program.
2. This course is associate degree applicable, fulfills an general education requirement for the associate degree and is a requirement for students earning an AA-T degree in communication studies.
3. This course transfers to UC and CSU and upon approval will fulfill the Cal-GETC general education requirements in Subject Area 1C, Oral Communication.
4. This course provides students from all majors and programs the opportunity to develop the public speaking and other oral communication skills necessary to secure employment and advance within their chosen fields.

Requisites:

Departmental Recommendation

ENGL C1000 - Academic Reading and Writing - Eligibility for ENGL C1000

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Course Equates: COMMST 100 - Elements of Public Speaking

Originator: Hogrefe, Richard

- Communication Studies C1000 was originally on today's agenda as a new course, however it was determined that it should be a course modification and has since been revised.
- A,D,G, H, I courses were approved
- Motion by Kelly, seconded by Debbie, motion approved.
- Gwen is going to go back to the faculty members to see if the distant education delivery methods can also include partially online where applicable. Motion approved with changes. Motion by Kelly, seconded by Debbie.
- Prerequisites D, E, I approved. Motion by Kristen, seconded by Kelly, motion approved.
- Effective: Fall 2025

b.Course Subject/Number: (Emergency Medical Services 022)

Title: Basic Life Support for Emergency Medical Technician-EMT

Rationale: This is a 6 year revision. Course has been audited by program director and only change made was to enrollment number. The current curriculum is still valid. This course functions under 2020 AHA guidelines. No curriculum changes needed

Requisites:**Corequisite**

EMS-020 Emergency Medical Technician – EMT

EMS-023 Hazardous Materials First Responder Awareness for Emergency Medical Technician-EMT

EMS-021 Preventing Disease Transmission for Emergency Medical Technician-EMT

Prerequisite Enrollment into EMS 020

Distance Ed: No

Originator: Green, Laurie

- Motion by Kelly, seconded by Kristen.
 - With edits
 - Revised the edition of the book year.
 - Prerequisite approved. Motion by Kristen, seconded by Kelly.
 - Effective: Fall 2025

c. Course Subject/Number: (Emergency Medical Services 067)

Title: Electronic Patient Care Reporting - Field

Rationale: Need to adjust course lab hours per title 22 standards and current availability of field shift rotations

Requisites:

Corequisite EMS 020

Distance Ed: Yes

Delivery Method: ~~Fully Online~~, Partially Online

Originator: Green, Laurie

- Motion by Kelly, seconded by Kristen.
- Corequisites approved. Motion by Kristen, seconded by Kelly.
- Units were reduced because the hours were reduced. 48 hours to 24 hours.
- It was discussed that this course will never be fully online as this course is designed for the students to be in ambulances.
- Effective: Fall 2025

d. Course Subject/Number: (English C1000)

Title: Academic Reading and Writing

Rationale: CCN update.

Requisites:

Prerequisite: Placement as determined by the college's multiple measures assessment process

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Originator: DiPonio, Gwendolyn

Course Equates: ENGL 101 - Freshman Composition

- A,D,G, H, I courses were approved
- Motion by Kelly, seconded by Debbie, motion approved.
- Prerequisites D, E, I approved. Motion by Kristen, seconded by Kelly, motion approved.
- Troy asked that the Needs for the Course #2 should read as follows: ENGL C1000 transfers to UC and CSU and fulfills Cal-GETC.
- Effective: Fall 2025

e. Course Subject/Number: (English C1001)

Title: Intermediate Composition and Critical Thinking

Rationale: Update for CCN compliance.

Requisites:

Prerequisite ENGL C1000 - Academic Reading and Writing - or ENGL C1000H

Distance Ed: Yes

Delivery Method: Fully Online

Originator: DiPonio, Gwendolyn

- Effective Fall 2025
- Gwen to check the prerequisite.
- The title is incorrect, Gwen to have it changed to Intermediate Composition and Critical Thinking.
- Prerequisites D, E, I approved. Motion by Kristen, seconded by Kelly, motion approved.
- Troy wanted to confirm that all the English courses have the following language in the Need for the Course, which reads, Transfer to CSU and UC and will fulfill the Cal-GETC requirement.

f. Course Subject/Number: (Health Education 104)

Title: Introduction to Public Health

Rationale: The California Community Colleges Chancellor's Office (CCCCO) released a memo in August 2023 about a substantive change to the Public Health Transfer Model Curriculum (TMC), including the Introduction to Public Health course. This course is part of a public health program at Crafton Hills College that is being updated to align with current accreditation standards and CSU transfer requirements.

Updating the existing introduction to public health (HLTH 104) to PH101 is justified to ensure that the curriculum remains relevant, responsive to current events and emerging trends, and aligned with

accreditation standards and best practices. By incorporating new research, technologies, interdisciplinary perspectives, and stakeholder feedback, instructors can provide students with a comprehensive and up-to-date foundation in public health that prepares them for success in the field.

Distance Ed: No

Course in Programs:

DE - HEALTH AND WELLNESS (CHCGE Area E) [1] (Active)

Course Equates: HEALTH 100 - Introduction to Public Health

Originator: Cline, Melissa

- Tabled – Kelly/Kristen
- There are currently (9) student outcomes there should be approximately 3-5
- PH101 is the C-ID number
- Effective: Fall 2025

g. Course Subject/Number: (Political Science C1000)

Title: American Politics

Rationale: CCN update

Requisites:

Departmental Recommendation Successful completion of ENGL 101 or ENGL 101H

Distance Ed: Yes

Delivery Method: Fully Online

Originator: DiPonio, Gwendolyn

Course Equates: POLIT 100 - American Politics

- A,D,G, H, I courses were approved
- Motion by Kelly, seconded by Debbie, motion approved.
- Gwen to follow up to see if this should be partially online.
- Effective: Fall 2025

h. Course Subject/Number: (Psychology C1000)

Title: General Psychology

Rationale: CCN update

Requisites:

Departmental Recommendation

Eligibility for ENGL 101

Eligibility for MATH 110

Distance Ed: Yes

Delivery Method: Fully Online

Course Equates: PSYCH 100 - General Psychology

Originator: DiPonio, Gwendolyn

- A,D,G, H, I courses were approved
- Motion by Kelly, seconded by Debbie, motion approved.
- Title is incorrect. It should be Introduction to Psychology.
- Effective: Fall 2025

i. Course Subject/Number: (Statistics C1000)

Title: Introduction to Statistics

Rationale: CCN update

Requisites:

Prerequisite Placement as determined by the college's multiple measures assessment process or completion of a course taught at or above the level of intermediate algebra.

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online, Online with In-Person Proctored Assessments

Course Equates: MATH 108 - Introduction to Probability and Statistics

Originator: Bell, Danielle

- A,D,G, H, I courses were approved
- Motion by Kelly, seconded by Debbie, motion approved.
- Prerequisites D, E, I approved. Motion by Kristen, seconded by Kelly, motion approved.
- Effective: Fall 2025

New Programs

j. Program Title: [Public Health](#)

Discipline: Kinesiology and Health

Award Type: Crafton - AS-T

- Tabled – Kelly
- Too many PLO's
- Per Troy the units should be 24-28, Health 106 and Health 119 should not be included as both courses are not transferable.

IV. Operational Issues

- Kim reviewed the current issues with Honors courses. You can't use CREATE in Maverick you have to select CLONE. A note is going to be added to the CREATE button to inform users of this. Also a ticket has been submitted as you can't clone a course until the course is approved. If any faculty want to CLONE an honors course the work around for this currently until fixed is to contact Gwen and Kim.

- The members discussed lead times for items to make it onto the agenda which varies. However, Kim wanted to note that an item will not make it onto the agenda until it reads, “In Review”. If it reads “Draft” then it has not been submitted.
- Meeting adjourned at 2:45 pm

V. Next meeting October 28, 2024