

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
Meeting Minutes:01/27/25**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/>	Kristin Flores <input type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Reyna Uribe <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Rick Hogrefe <input checked="" type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Kelly Boebinger <input checked="" type="checkbox"/>	
Kristen Clements <input checked="" type="checkbox"/>	

NON-VOTING MEMBERS:

Note: ✓ If Present

Dan Word <input checked="" type="checkbox"/>	Jeff Smith <input checked="" type="checkbox"/>
Elizabeth Lopez <input checked="" type="checkbox"/>	Keith Wurtz <input checked="" type="checkbox"/>
Geoff Escher <input checked="" type="checkbox"/>	Sara Butler <input type="checkbox"/>
Ivan Pena <input type="checkbox"/>	

I. Call to Order and Members

Meeting called to order at 2:00 pm

Guest – Danae Hart

Guest – Sam Truong

II. Approval of Minutes.

Minutes approved as written.

III. Action Items

DE ADDITIONS ONLY

a. Course Subject/Number: (Art 113)
 Title: Survey of Asian Art
 Rationale: Altered values for methods of evaluation.
 Distance Ed: Yes
 Delivery Method: Fully Online
 Originator: Azenaro, Renee

- **Voting Members voted A-D**
- **Motion by Kelly, seconded by Kristen. No opposition. No abstention, Motion approved.**
- **Effective: Summer 25**

b. Course Subject/Number: (Child Development 182)

Title: Diversity & Child Development

Rationale:

To prepare future students to successfully work in early learning environments with students, families, and colleagues in a diverse society. To meet the Diversity class requirement of the Core 24 Child Development units recommended by CCCECE Curriculum alignment project. The course is required for an AA degree in Child Development. Transfers to CSU

Requisites:

Departmental Recommendation Successful completion of CD 105

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Course Equates: CD 138 - Teaching in a Diverse Society

Originator: McLaren, Meridyth

- **Voting Members voted A-D**
- **Motion by Kelly, seconded by Kristen. No opposition. No abstention, Motion approved.**
- **Effective: Summer 25**

c. Course Subject/Number: (Child Development 212)

Title: Observation and Assessment in Early Childhood Education

Rationale: CD 212 is designed to introduce current practices and standards for observation and assessment used in the field of early childhood education. It satisfies part of the educational and training requirements for Child Development majors. This course is transferable to CSU and is degree applicable.

Requisites:

Prerequisite

CD 105 - Child Growth and Development

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Course Equates: CD 111 - Observation and Assessment in Child Development

Originator: McLaren, Meridyth

- **Voting Members voted A-D**
- **Motion by Kelly, seconded by Kristen. No opposition. No abstention, Motion approved.**
- **Effective: Summer 25**

d. Course Subject/Number: (Child Development 250)

Title: Guidance of Young Children

Rationale: Appropriate and effective guidance in early childhood settings is a vital area of knowledge for early childhood educators. This course is a prerequisite for the Practicum class. This course transfers to CSU and is degree applicable.

Requisites:

Corequisite

CD 105H - Child Growth and Development - Honors

CD 105 - Child Growth and Development

Prerequisite

CD 105 - Child Growth and Development

CD 105H - Child Growth and Development - Honors

Distance Ed: Yes

Delivery Method: Fully Online, Partially Online

Course Equates: CD 127 - Guidance of Children

Originator: McLaren, Meridyth

- **Voting Members voted A-D**
- **Motion by Kelly, seconded by Kristen. No opposition. No abstention, Motion approved.**
- **Effective: Summer 25**

NEW COURSES

a. Course Subject/Number: (Short Term Vocational Noncredit (KIN/N) 950)

Title: Basics of Personal Training

Rationale: Offering a personal training course would benefit students interested in immediate employment and those pursuing further education. As a practical and accessible entry point, this course could prepare students for nationally recognized certifications from organizations such as ACSM, enhancing their employability and professional qualifications. Students would develop essential skills transferable across various health and fitness careers by building a foundational understanding of exercise science, fitness assessments, program design, and client management. A personal training course aligns with Crafton Hills Community College's commitment to lifelong learning and serving community needs. Many students and community members are interested in improving their health but may lack the knowledge or resources. By training a new generation of fitness professionals, the college would contribute to the health and wellness of the local community. Additionally, the course could inspire interest in related fields such as sports medicine, physical therapy, and health education, supporting broader career pathways.

Distance Ed: Yes

Delivery Method: Partially Online

Originator: Cline, Melissa

- **Voting Members voted A&B**
- **Motion by Kelly, seconded by Debbie. No opposition. No abstention, Motion approved.**
- **Non-Credit**
- **Effective: Fall 25**

b. Course Subject/Number: (Short Term Vocational Noncredit (KIN/N) 960)

Title: Exercise Physiology

Rationale: This exercise physiology course at Crafton Hills College will be part of the non-credit personal training program to address the growing public interest in health and fitness. Those interested in becoming qualified personal trainers need a solid understanding of exercise physiology to design safe and effective fitness programs tailored to individual needs and pass the ACSM personal trainer certificate exam.

Distance Ed: Yes

Delivery Method: Partially Online

Originator: Cline, Melissa

- **Voting Members voted A&B**
- **Motion by Kelly, seconded by Debbie. No opposition. No abstention. Motion approved.**
- **Keith noted that the lab hours were -2 – Kim to remove there should be no lab hours.**
- **Effective: Fall 25**

COURSE MODIFICATIONS

a. Course Subject/Number: (Sociology 130)

Title: Marriage, Family and Intimate Relationships

Rationale: 6 year revision.

Requisites:

Departmental Recommendation

Successful completion of SOC 100 or SOC 100H

Eligibility for ENGL 101

Distance Ed: Yes

Delivery Method: Fully Online

Course Equates: SOC 130 - Family Sociology

Originator: McKee, Julie

- **Motion by Debbie, seconded by Kristen. No opposition. No abstention. Motion approved.**
- **Recommendations to new course titles. Kim to revise common course titles.**
- **6-year revision**
- **DE – Motion by Kristen, seconded by Debbie. No opposition, No abstention. Motions approved.**
- **Gwen to reach out to Julie – Hybrid?**
- **Effective: Fall 25**

PROGRAM DELETIONS

a. Program Title: ASSOCIATE OF SCIENCE DEGREE PHYSICS

Discipline: Physical Science

Award Type: Crafton - A.S. Degree

- **Kim Salt to remove from agenda.**
- **It was collectively decided that this program would be kept to offer student the flexibility of both programs.**
- **Motion to remove from agenda Kristen. Seconded by Kelly. No opposition. No abstention. Motion approved.**

NEW PROGRAMS

a. Program Title: Personal Trainer Certificate Enhanced Noncredit

Discipline: Kinesiology and Health

Award Type: Crafton - Certificate of Completion

- **Tabled**
- **The non-credit certificate has KIN231 (3) unit credit course (First Aid & CPR)**
- **Jeff Smith to check if the noncredit CPR class would work and if students who had an active CPR card needed to take the class.**

b. Program Title: TK Certificate

Discipline: Child Development and Education

Award Type: Crafton - Certificate of Completion

- **TK Transitional Kindergarten – Kim to revise name.**
- **Total units list 48, should be 24 – Kim to correct.**
- **Motion by Kristen, seconded by Kelly. No opposition. No abstentions. Motion approved.**

IV. Operational Issues/Updates

- Danae is working on new course outlines and was asking for guidance. Kim to send her information. (Guide)
- Troy informed the group that ASCCC will be at SBVC on February 24th from 9:00 am – 3:00 pm
- Kim has changed all (3) discipline prefix's in CurriQunet. The CCN numbers will not be active until the courses become active in CurriQunet.
- Keith to send CCN information to the group for phase three.
- Phase (1) prefix to be added to the agenda and be sent to March board with an effective date of fall 2025. (Sharon was able to send this to February board). Motion by Rick, seconded by Kristen. No opposition. No abstentions. Motion approved.

V. Next Meeting: February 10, 2025

