

rafton Hills College

Agenda Report

February 10, 2025

I. Call to Order/Committee Members: Kim Salt (Co-Chair), Gwen Diponio (Co-Chair), Kelly Boebinger, Debbie Bogh, Sara Butler, Kristen Clements, Troy Dial, Geoff Escher, Kristin Flores, Rick Hogrefe, David Liu, Elizabeth Lopez, Jeff Smith, Reyna Uribe, Dan Word, Keith Wurtz.

II. Minutes of January 27, 2025

III. Action Items

NEW COURSES

a. Course Subject/Number: ([Computer Information Systems Noncredit 900](#))

Title: Computers Made Easy

Rationale: Need noncredit for students. Based on instructor classroom observation and requests from students it has become clear that many students, especially re-entry students, do not have the basic personal computer (PC) skills required to be successful in the CIS 101 Introduction to Computers and Information Technology course. This course fulfills that need by emphasizing computing at a non-technical, beginning level.

Distance Ed: No

Originator: De Los Reyes, Chloe

NEW PROGRAMS

a. Program Title: [Personal Trainer Certificate Enhanced Noncredit](#)

Discipline: Kinesiology and Health

Award Type: Crafton - Certificate of Completion

IV. Operational Issues

v. Next Meeting: February 24, 2025