

**CRAFTON HILLS COLLEGE
CURRICULUM COMMITTEE
Meeting Minutes:02/10/25**

VOTING MEMBERS:

Note: ✓ If Present

Gwen DiPonio (Co-Chair) <input checked="" type="checkbox"/>	Kristin Flores <input type="checkbox"/>
Kim Salt (Co-Chair) <input checked="" type="checkbox"/>	Reyna Uribe <input type="checkbox"/>
David Liu <input checked="" type="checkbox"/>	Rick Hogrefe <input type="checkbox"/>
Debbie Bogh <input checked="" type="checkbox"/>	Troy Dial <input checked="" type="checkbox"/>
Kelly Boebinger <input checked="" type="checkbox"/>	
Kristen Clements <input checked="" type="checkbox"/>	

NON-VOTING MEMBERS:

Note: ✓ If Present

Dan Word <input checked="" type="checkbox"/>	Jeff Smith <input checked="" type="checkbox"/>
Elizabeth Lopez <input checked="" type="checkbox"/>	Keith Wurtz <input checked="" type="checkbox"/>
Geoff Escher <input type="checkbox"/>	Sara Butler <input checked="" type="checkbox"/>
Ivan Pena <input type="checkbox"/>	

I. Call to Order and Members

Meeting called to order at 2:00 pm

II. Approval of Minutes.

Minutes approved as written.

III. Action Items

NEW COURSES

- a. **Course Subject/Number:** (Computer Information Systems Noncredit 900)
Title: Computers Made Easy
Rationale: Need noncredit for students. Based on instructor classroom observation and requests from students it has become clear that many students, especially re-entry students, do not have the basic personal computer (PC) skills required to be successful in the CIS 101 Introduction to Computers and Information Technology course. This course fulfills that need by emphasizing computing at a nontechnical, beginning level. Distance Ed: No Originator: De Los Reyes, Chloe
 - **Motion by Kristen Clements, seconded by Kelly. No opposition. No abstention. Motion approved.**
 - **Minimum 48 hours and maximum 54 hours**
 - **Effective: Summer 2025**

NEW PROGRAMS

- a. **Program Title:** Personal Trainer Certificate ~~Enhanced Noncredit~~ (Per Keith remove from title)
Discipline: Kinesiology and Health
Award Type: Crafton - Certificate of Completion

- **Motion by Kristen Clements, seconded by Kelly Boebinger. No opposition. No abstention. Motion approved.**
- **Effective: Summer 2025**

IV. Operational Issues

- Gwynn passed out attachment of resolutions that was just for informational purposes, they were already passed at the last plenary. Gwynn wanted to share with everyone so they could see the conversations that are being had about common course numbering. If you look at the 4 resolved on 101.04 F24 it just sounds like they are saying to please stop moving so fast and that implementation is an issue, to maybe wait until we have more feedback.
- Kim shared if you are looking for programs and you can't find your discipline right now, please do not panic, they are working on it.

V. Next Meeting: February 24, 2025