

## Meeting Minutes

November 4, 2010, 2:00 p.m., PDC 104

### **Members Present**

Martha Dominguez, Rebecca Gamboa, Jim Hansen, Matthew Isaac, Charlie Ng, Penny Ongoco, Karen Peterson, Scott Rippy, Mike Strong, Steve Sutorus, Margaret Sweeney, Yendis Battle, Robert Alexander

### **Welcome & Introductions**

The meeting was opened and self-introductions made.

### **State Budget**

Charlie began by quoting a November 4, 2010 article by Wyatt Buchanan of [The San Francisco Gate](#): "A day after California voters handed state leaders mixed messages on how to manage the budget, the leader of the Senate signaled that lawmakers will reopen negotiations sometime in the next few months to close a new multibillion-dollar deficit. Senate President Pro Tem Darrell Steinberg, D-Sacramento, told reporters, 'It is probably likely there will be a midyear budget session,' and said next year's deficit could be as large as \$12 billion. It marks the first public acknowledgment by a leader at the Capitol that the budget deal struck in October to close a \$19 billion hole was not solid enough to last the entire fiscal year."

Charlie then went onto advise the committee of the good news that the State has allotted us 2.21% growth for this year. Additionally, if there is growth money next year, we will get 1.09% so that the 3.30% that was cut in 2009-10 will be restored. Beyond that time, growth allocations will be determined by the state's formula. Therefore, for this year, we will be receiving approximately \$1,600,000 above what we budgeted (30% for CHC and 70% for SBVC). This translates into 353 additional FTES funded for the District, which will leave us at an estimated 154 FTES unfunded.

We have not yet received information on the categorical programs, which were cut almost \$350 million dollars last year. But it is anticipated that there will be no significant change from last year. Fiscal Services will try to provide an update on this next month.

Charlie mentioned that the State increased the amount of deferred funds from \$11 million last year to \$12.9 million this year. These funds are approved for spending in the 2011 fiscal year, but will not be received by the District until July 2011.

### **Cash Flow Projections & Short Term Borrowing**

Today we have received payments from the state for July, August, September and October, which has brought our cash balance to \$28 million. The District has not yet decided whether or not to pay off the short term funds borrowed from the County.

### **Update on Training Materials**

Committee members will begin training at today's meeting, even though the entire package has not been finalized yet.

Charlie proceeded to review the attached handouts regarding College Base Funding and “Exhibit C” which comes from the state. Exhibit C describes in detail the apportionment which our District receives.

**Approval of Minutes**

The committee adopted the minutes of the October 14, 2010 meeting by consensus after the following corrections, 1) under “Other Business”, budget transfers in and out of account 7900 does require board approval, and 2) under “State Budget & SBCCD...” the word *schools* was changed to *colleges*.

**Revision to Resource Allocation Model**

Charlie presented the Resource Allocation model in a vertical format that allowed for greater illustration of the math and resources used to develop it. He proceeded to review the model line by line for the committee. He mentioned that lines 38 and 39 are new to the model, and that he would be updating line 19 to read “per the State Chancellor’s Office”. The committee adopted the new format by consensus.

The committee discussed the impact of the state’s 2.2% growth on the model. Preliminarily, the estimated impact will be that SBVC ‘s budget ends up \$1,252,000 in the positive and CHC’s ends up \$96,000 in the hole. However, these monies will probably be held back from the budget until after the state’s anticipated mid-year cuts.

**Goals to Accomplish – 2010-11**

The committee discussed fiscal year goals and the following draft schedule was developed. Scott reminded the committee that faculty did not attend the meetings in January, June, July or August.

		<u>Subcommittee</u>
Welcome and planning	Sep	
Review and evaluation of funding – federal, state and local (i.e. reviewing financials)	Sep, Dec, Mar, May	
Review of budget policies, procedures, and the allocation model	Dec, Apr	Scott, Charlie, Karen and CHC student (per Robert)
Recommendations for budget assumptions	Jan, Feb	
Budget awareness and training (nuts and bolts training for campuses)	Jan, Feb	Kellie, Jim, Mike, Margaret

Per a suggestion from Margaret, the committee will add budget review as a standing item on the agenda. Also added to the agenda will be a “parking lot” for ideas to be addressed in the future.

**Next Meeting**

The next meeting is scheduled for Thursday, December 9, 2010 at 2:00 p.m. in PDC 104.

**Adjournment**

The meeting was adjourned.

Kelly Goodrich, Recorder