

Crafton Hills College

Educational Technology Committee

October 6, 2010

Minutes

Members Present: Matt Adams, Kelly Boebinger, T.L. Brink, Julie McKee, Rick Hogrefe, Marina Kozanova, Farhad Mansourian, , Meridyth McLaren, Jim Urbanovich

Members Absent: Snezana Petrovic, Mark McConnell

I. Approval of Minutes: Minutes were approved from 9/15/2010

II. Approvals

A. DE courses Approval Update

1. ENGL 155 approved
2. ENGL 160 approved
3. JOUR/SPEECH 135 approved

B. Instructor Approvals

1. Hogrefe demonstrated skills test and readiness quiz
2. Hansler is still working on @ one course, rescheduled for later
3. Race passed readiness quiz and skills test
4. White approved on first step

C. Course readiness approvals: next meeting Hogrefe and Race will present two weeks of content on Curricunet

III. Updates:

A. Faculty Co-Chair: none

B. Administrative Co-chair: Etc plans have expired and we must review the Narrative and report to the Crafton Council by November 30,2011 and revise the ETC objectives for Spring semester

IV. Action Items

A. Continue Review of online effectiveness data

B. Best Practices Brown Bag scheduled for October 27 @ noon , Meridyth McLaren will contact all instructors who current teach online and invite them

C. Please review the following district Blackboard policies and forward all comments to TI Brink by October 18, 2010

1. Blackboard Shell Quota Guidelines
2. Blackboard Shell Retention Guidelines
3. Blackboard Maintenance Guidelines

V. Future agenda items

A. Review faculty and student profiles for portal

VI. Adjournment, next meeting November 3, 2010