

# Crafton Hills College

## Academic Senate Agenda

Date: Jan 20<sup>th</sup>, 2016 (3:00pm-4:45pm)

Next Meeting: Feb 3<sup>rd</sup>, 2016

Time: 3:00p.m. – 4:00p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

### Members – Roll Call by Sign in

| <u>Sciences(10)</u> | <u>Math, Eng, Art &amp; Instr. Suprt (9)</u> | <u>Career Ed &amp; Hmn Dvlpmnt(6)</u> | <u>Student Services(5)</u> |
|---------------------|--|---------------------------------------|----------------------------|
| Denise Allen-Hoyt   | Tom Bryant                                   | Reynaldo Bell                         | Debbie Bogh                |
| Brandi Bailes       | Catherine Hendrickson                        | TL Brink                              | Robert McAtee              |
| Jeff Cervantez      | Liz Langenfeld                               | Jim Holbrook                          | Mariana Moreno             |
| Richard Hughes      | Mark McConnell                               | Meridyth McLaren                      | Evan Sternard              |
| Julie McKee         | Dean Papas                                   | Gary Williams                         | -1                         |
| Patricia Menchaca   | Snezana Petrovic                             | -1                                    | <u>Part-Time Reps (4)</u>  |
| Ernesto Rivera      | Jeff Schmidt                                 | <u>Senators at Large(6)</u>           | Dianne Purves              |
| -3                  | -2   | Diane Pfahler                         | Yvonne Bastedo             |
|                     |  |                                       | Alicia Hallex              |

### Guests: George Miller (AS clerical support)

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Crafton Hills College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are non-voting; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members votes are understood as a vote in the majority.

| Items  | Recommendation/Discussion/Future Business  | Action |
|--|--|--------|
| Call Meeting To Order                                  |  |        |
| Statements from the public                             |  |        |
| Administrative Report (5 min)                          |  |        |
| CTA Report (2 <sup>nd</sup> mtg)<br>(5 min) McLaren    |  |        |
| Classified Senate Report (1 <sup>st</sup> mtg) (3 min) |  |        |
| Student Senate Report (1 <sup>st</sup> mtg)<br>(3 min) |  |        |
| Treasurer's Report (1st mtg)                           |  |        |
| Senate Business  |  |        |
| AS President's Report                                  | Spring Term...<br>Clerical Support for AS Committees   |        |
| AS Senators  | Seats open for 6 more<br>Past-President or President-Elect Position<br>Sherri Wilson has self-nominated to serve on AS |        |
| Approval of 12.16.16 Minutes & Voting Record           |  |        |

|   |  |  |
|---|--|--|
| <b>AS Committee Reports</b>   |  |  |
| 1st meeting of the month (5 min):   |  |  |
| A. District Assembly (Jim)  |  |  |
| B. Chairs (Mark)  |  |  |
| C. Honors Steering (Debbie)   |  |  |
| <b>2<sup>nd</sup> meeting of the month: (5 min)</b>   |  |  |
| <b>D. Curriculum (Robert M)</b>   |  |  |
| E. Basic Skills (Patricia)  |  |  |
| <b>F. Educational Policy (Rich)</b>   |  |  |
| G. Educational Technology (Denise)  |  |  |
| Other Reports (as needed)   |  |  |
| SSEEM (1 <sup>st</sup> meeting - Dean)  |  |  |
| EPI (Robert)  |  |  |
| SSSP (as needed)  |  |  |
| Student Equity (as needed)  |  |  |
| <b>Old Business</b>   |  |  |
| International<br>Non-Credit<br>MCHS   | Status on these research and plan development positions (job descriptions attached)  |  |
| Distance Education Plan (Denise)  | Finalized plan   |  |
| <b>New Business</b>   |  |  |
| Daniel Bahner   | Recommendation for Postumous Emeritus Status<br>Recommendation to use \$250 fo the Faculty Association Funds to purchase a brick for Daniel in recognition of his Academic service to Crafton Hills College  |  |
| Advancement in Rank Associate Professor to Full Professor   | Amber Contreras and Michael Sheahan  |  |
| ACCJC Follow up Report (Rebecca)  |  |  |
| <b>Future Business</b>  |  |  |
| Future Agenda Items   | Advancement in Rank (Feb 2 <sup>nd</sup> ) Breanna Andrews, Patricia Manchaca, Dean Papas.<br>Bookstore Markup Policies (Feb 3)<br>Posting Policy (Feb 17)<br>AS Exec to develop policy on Faculty Fund expenditures<br>Chancellor to Present to AS (Feb 3rd)<br>Course Caps (with Chairs)<br>Student Death Policy (with Ed Policy)<br>Flexible Calendar (1 <sup>st</sup> meeting in March)<br>BP's & APs<br>Open Educational Resources and affordability act<br>International Baccalaureate (Debbie)<br>How do we make sure all voices (PT & FT) are heard and are represented?<br>Senate Meetings (is twice a month adequate?)<br>Update on what is being done to support re-entry students<br>CHC Website updates (Kristi to address) |  |
| BP & AP Review Cycle:<br><a href="#">Click here to view CCLC Policies &amp; Procedures</a><br>Nov: AP4021, AP4022, BP4026, AP4026<br>Dec: BP4060, AP4060, BP4225, AP4225, BP4231, AP4231<br>Jan: BP4300, AP4300, AP5011, AP5012<br>Feb: BP5015, AP5015, BP5035, AP5035, BP5052, AP5052<br>Mar: BP5140, AP5140, BP5205 |  |  |

