

**Crafton Hills College  
Crafton Council  
Committee Minutes**

**Date: September 22, 2015  
Time: 3:00 p.m.  
Location: LRC 135**

<b>Members:</b> Cheryl Marshall – Chair Denise Allen Daniel Bahner Aaron Burgess Jessica McCambly= <b>A</b>	Bryan Reece Mike Strong Ginger Sutphin Michelle Tinoco Rebecca Warren-Marlatt Keith Wurtz	<b>A=ABSENT</b>
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<b>TOPIC</b>	<b>DISCUSSION</b>	<b>Further Action</b>
Review and Approval of Minutes of August 25, 2015	The minutes for August 25, 2015 meeting were approved as written.	
Committees – All	The Committee List for 2015-2016 has been updated with information received as of today. A few more changes were received and will be updated.  The committee meetings will be added to the Event Calendar on the website under the Calendar View: Committees and Foundation Meetings.	Cyndie to get the committee dates added to the Event Calendar on the website.
Hiring - Cheryl	Cheryl reviewed the hiring priorities from 2014-2015, the current vacancies in process and the recommended positions for moving forward. Several positions are currently funded and are either vacant or currently filled with an interim. We have received additional money from the state and it will be used to hire 3 faculty positions; either from Instruction or Student Services.  The current hiring prioritization process is challenging when things come up after the priority list is set. How do we address a new position and integrate into the existing list? Cheryl encouraged all committee members to look at other institutions and look at what criteria to include or rubrics needed to make decisions; transparency, dialogue and decision process; what are the steps of the process; what is the role of the deans, VPs, chairs, budget committee, Crafton Council and President’s Cabinet.  Crafton Council to give the Planning and Program Review Committee a directive to come up with a process. We will keep this item on the agenda until a new plan is created.	Cheryl to send out Crafton Council directive to the Planning and Program Review Committee chairs to come up with enhanced process.

Crafton Council Charge – RWM	Recommendation #5 from ACCJC was to secure board approval of new mission statement. This has been completed but in order to prevent this from happening again in the future she suggested a change to the Crafton Council charge to seek board approval for appropriate decisions.	RWM will draft up new language and bring to Crafton Council at next meeting.
Program Viability Process Policy – Denise and Rebeccah	<p>The Program Viability Process policy has been reviewed and approved by all Senates and Crafton Council has previously reviewed.</p> <p><b>By consensus</b>, Crafton Council approves the Program Viability Process Policy.</p>	<p>Cyndie to send as information item to November board.</p> <p>Denise to post on navigator and Academic webpage.</p>
IEAOC Charge Revision – Bryan	<p>Bryan submitted to Crafton Council a proposal to change the IEAOC charge to include 4.e Track assessment completion.</p> <p><b>By consensus</b>, Crafton Council approves the change to the IEAOC charge as presented.</p>	RWM to update the Organizational Handbook
Accreditation Update – Rebeccah and Bryan	<p>The IEAOC, as part of their charge are responsible for the “development of timelines, policies, and procedures for accreditation...” Crafton received 6 recommendations and the District received 4 recommendations from ACCJC Accreditation Visit. Of the 6 recommendations, most are either done or they are confident we will meet the standard. The only recommendation that still needs more work/planning is finish all evaluations on time. Of the 4 recommendations for the District, there are several that need more work and some concern about completion including 10+1 issues and the resource allocation model.</p> <p>Rebeccah would like a rough draft to campus the end of September or early October with board approval in January.</p> <p>Cheryl gave an update on the state level task force on accreditation. All but 37 colleges have had sanctions.</p>	<p>Denise to talk with President’s Cabinet</p> <p>Cheryl to send out link</p>
Announcements – All	None.	
Next Regular Meeting: Tuesday, October 13, 2015 1:00 p.m.	Meeting adjourned at 2:47 p.m.	

<p><b>Mission Statement</b> The mission of Crafton Hills College is to advance the educational, career, and personal success of our diverse campus community through engagement and learning.</p>	<p><b>Vision Statement</b> Crafton Hills College will be the college of choice for students who seek deep learning, personal growth, a supportive community, and a beautiful collegiate setting.</p>	<p><b>Institutional Values</b> Crafton Hills College values academic excellence, inclusiveness, creativity, and the advancement of each individual.</p>
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